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# STATE OF INDIANA

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STATE STUDENT ASSISTANCE COMMISSION OF INDIANA



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**TO:** Indiana Higher Education Financial Aid Offices

**FROM:** Mary Jane Michalak, Executive Director *Umjm*

**RE:** New "NS" Billing Reject Code and Message

**DATE:** January 6, 2012

For a school to bill and be paid for the Minority Teacher and Nursing Scholarships, the State Student Assistance Commission of Indiana ("SSACI") must have the signed and approved applications on file from the school. These applications verify that the individual is a valid recipient of the funds and students signatures serve as their agreement to repay any money received from the program if they do not fulfill the work obligation.

The xGrads Minority Teacher Scholarship and Nursing Scholarship billing features now reject attempts to bill SSACI for scholarships for which SSACI has not received the corresponding student application. When such rejections occur, Fee Remission Billing ("FRBI") file submitters will find a new "NS" code in the returned Fee Remission Paid ("FRPD") file record, and xGrads application users will see a new message, which reads: "Institution has not submitted approved student application for Nursing or Minority Teacher scholarship to SSACI staff."

If a school receives either the reject code or message, the FRBI Record Layout, Reject Code tab should be referenced and the necessary applications provided to SSACI before billing is reattempted.

Questions regarding billing for the Minority Teacher and Nursing Scholarships should be directed to the Grants Division by phone at 317.232.2355 or via e-mail to [CollegeFA@ssaci.in.gov](mailto:CollegeFA@ssaci.in.gov).