



Hoosier Solutions... Today's Grants, Tomorrow's Results

## September 2023: How do I find my grant in eCivis?

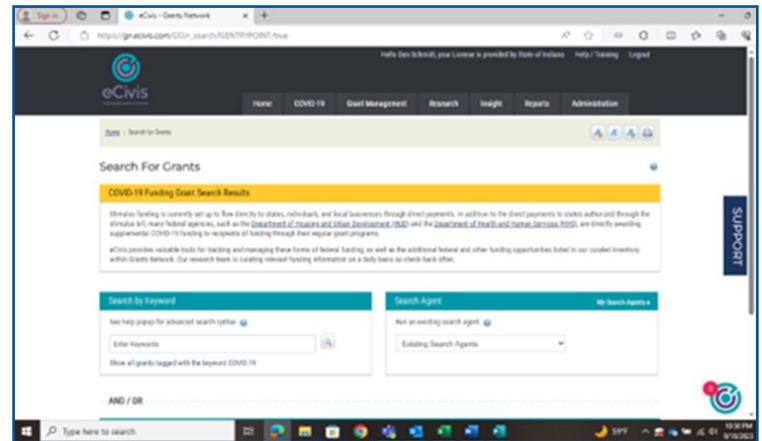
### What are eCivis' grant search capabilities?

eCivis provides state agencies with a **database** of grants pulled from federal, state, and private funding sources, like foundations.

State agencies can search the database to **unlock** new funding opportunities.

Locating grants within the eCivis database also **shortens** the time needed to submit an agency's grant to SBA for approval.

Information on searching for grants in eCivis can be found [here](#).



If the eCivis grants network database does not contain a particular grant, then the state agency will create **organization funding** to obtain SBA approval and manage the grant post-award.

The Grants Management section of the SBA website has new content, including:

- Grantee Pre-Award User Guides
- Grantee Post-Award User Guides
- Grantee Pre-Award Frequently Asked Questions
- Training Demonstration Recordings

Check it all out at [IN.gov/SBA/grants/](https://www.in.gov/SBA/grants/)

eCivis is a grants management software that tracks federal grants from application to close-out. **Grantee Post-Award Training** is available for eCivis users starting September 2023. The remaining Post-Award training demonstration dates are:

→ Wednesday, September 20, 2023

→ Wednesday, September 27, 2023

Have you rsvp'd for training? If not, the time is **now**.

**All agencies will use eCivis to manage newly awarded grants starting October 1, 2023!**

# NextLevel Grants Management is an OMB/SBA-driven initiative to improve federal grants management in Indiana.

## Key eCivis Definitions

“**Grantee**” refers to when Indiana agencies receive funding from the federal government.

“**Grantor**” refers to when Indiana agencies distribute funding to subrecipients.

“**Pre-Award**” refers to the steps agencies must take to obtain approval from SBA to apply for federal funding. In other words, “Pre-Award” is the time before the federal funding is awarded.

“**Post-Award**” refers to the management of federal funding after a state agency receives the notice of award.

“**Organization Funding**” is a mechanism for creating a grant in eCivis Grantee Pre-Award so that an agency can obtain SBA approval and manage the grant post-award.

To find a grant in eCivis, a state agency can use several search tools:

1. A **basic** key word search;
2. An **advanced** key word search utilizing Boolean Search Operators;
3. A list of **categories** such as agriculture, housing, law enforcement, and wastewater;
4. The type of **funding organization**, whether it be the federal government, a state agency, or a private foundation;
5. The **eligible entity**, including state and local governments;
6. The grant’s **due date**; and
7. Any **match requirements**.

Agencies can save their searches and setup email alerts based on the search criteria!

More information on searching for grants can be found [here](#).

Please take a moment to complete a brief [survey](#) about NextLevel Grants Management!

The [Contact Grants Management Team](#) page contains multiple options for getting help.

1. User experience-related questions will be routed to a member of SBA’s Grants Management Team for quick resolution.
2. Technical questions will be directed to eCivis Customer Support.
3. Substantive questions regarding a particular grant opportunity will be channeled to the relevant agency point of contact.

State Budget Agency has established a process for managing changes to the structure of the eCivis grants enterprise system. Internal eCivis users can access an explanation of that process [here](#).