Food Permit Application

Noble County Health Department - 2090 N State Road 9, Suite C
Albion, IN 46701 - Phone: 260-636-2191

Please complete all sections - Select one of the following

☐ Annual Food Service ☐ Food Truck (Annual) ☐ Temporary/Mobile ☐ Non-Profit/501c3 ☐ Bed & Breakfast

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Please complete the information requested and return with the required fee payable to the Noble County Health Department. The fee for annual permit is $100.00. Fee for temporary event/mobile food permit is $25.00 for the first day and $10/day for each subsequent day for the same event. **Temporary/Mobile food permits need to be returned at least 14 days prior to the event**. There is NO charge for Not-for-Profit Organization unless the organization operates more than 15 days within a calendar year. Any organization operating more than 15 days in a calendar year is subject to permit fees, retail food establishment guidelines and inspections by Noble County Health Department. Note Temporary/Mobile food permits purchased after the required date will be charged a $50.00 late fee. Annual permits will be charged a $100.00 late fee if received after December 31, 2023, no exceptions.

Permits are NOT transferable and must be displayed in accordance to the Noble County Retail Food Ordinance.

PLEASE NOTE: An approved food permit must be received prior to OPENING ANY TYPE of FOOD SERVICE.

☐ Renewal ☐ New

Name of Establishment _____

Establishment Address _____ City _____ State _____ Zip _____

Permit Mailing Address _____ City _____ State _____ Zip _____

E-Mail Address _____ Establishment Phone # _____

Name of Owner _____ Owner's Phone # _____

Owner's Address _____ City _____ State _____ Zip _____

Owner's Signature _____ Date _____

Water Supply: ☐ Public ☐ Private (well) Waste Water Disposal: ☐ Municipal ☐ On-Site System (Septic system)

Food Protection Mgr./Name_____ Expiration Date _____ Certificate #_____

Please list hours of operation:

Place/Locations	Date/Event Date	Hours (ex: 8am-5pm)

FEES ARE **NOT REFUNDABLE!** Make checks payable to ***NOBLE COUNTY HEALTH DEPARTMENT***.
Applications are due by December 31, 2023 to avoid a $100.00 late fee.

☐ Non-Profit Organization (IRS 501) certificate and/or State Income Tax Exemption Certificate must be accompanied by a completed application. **There is NO fee charged for Non-Profit Organizations unless operating 15 days or more in a calendar year.**

Sign_____ Date _____

Receipt #: _____ Permit Mailed: _____