Youth Justice Oversight Committee

Grants Workgroup

October 2, 2025, 1:30-3:30 p.m. EDT
251 N. Illinois Street, 5th Floor, Room 511, Indianapolis, IN 46204

Minutes

I. ATTENDEES

Members present in person: Doug Huntsinger, Shelby Price
Members present via Zoom: David Westenberger, Aleanya Moore, Judge Schein
Members Absent: Amber Becker
Guests: Waylon James, Dalayna Anderson, Ellen Sheets
Staff: Nancy Wever

II. CONVENING

WELCOME AND INTRODUCTIONS
REVIEW AND APPROVAL OF SEPTEMBER MEETING MINUTES

Doug Huntsinger convened the meeting at 1:33 p.m.

On motion by Shelby Price and second by David Westenberger, the minutes from the meeting on September 2, 2025 were unanimously approved.

III. UPDATES FROM ICJI

Doug Huntsinger reported that the Youth Division, primarily Ellen Sheets and Dalayna Anderson are working on revising the applications. For the solicitation in early 2026, applicants will use the Intelligrants system but will potentially be able to upload a document instead of actually using the system to apply. ICJI will send the revised application to the workgroup for feedback. ICJI will be adopting a new grant management system for state grants called Euna. Their staff has seen it and will be piloting it for the youth grants. The new system allows for changes to be made without going through a business analyst, which will be more efficient.

Doug advised that reporting and compliance will look different too. The reporting will focus more on what was done and the services provided than on expenditures. This is modeled after a process used by DMHA.

IV. FUNDING FORMULA REVISIONS

Doug reminded group that at the last meeting, they preliminarily agreed to recommend the following revised funding formula for the first solicitation in early 2026:

County Population	NEW Maximum Funding (two-year grant period, per grant category)
< 25,000	$150,000
25,000-50,000	$85,000
> 50,000	$80,000

Additionally, planning grants would not be a separate application and counties where funding has been exhausted are not eligible to apply for more in the first solicitation for 2026. ICJI was asked to provide additional information related to planning grants and for grantees whose awards will be expiring in 2026.

A handout was provided with the information requested.

Discussion:
Dalayna advised that 17 planning grants have been awarded, two of which resulted in applications for regular grants. She suggested that planning activities could be included as part of a regular application. Applicants could either apply for an additional $20,000 or use up to $20,000 of their award for planning activities such as needs assessments or administrative costs to manage the grant.

Judge Schein asked how this change might impact the contract in terms of timing – would grantees have six months to use the planning funds before accessing the regular grant funds? Doug advised that he envisioned the planning phase to include technical assistance to help grantees reach their program development and implementation goals. Ellen advised that ICJI can give extensions if grantees need additional time to implement programs. She advised that having the planning grants awarded separately presented challenges because by the time the contracting phase was completed, it was too late for grantees to apply for a regular grant. Doug added that the payment structure could be changed to account for planning and implementation activities, such as continuing with up-front payments for planning and moving to reimbursement for implementation. He anticipates a reduction in delays due to changing the reporting to services delivered rather than reimbursement for receipts and timecards.

Doug reiterated the goal of having all remaining funds obligated in two rounds of solicitation in 2026. He added that a marketing plan will include development of a flyer or other document that provides program examples to encourage applications.

The group reviewed the proposed funding formula. Judge Schein asked if we had to keep three population categories or could they be reduced to two? Dalayna explained that since we are not re-starting the funding, all of the counties that have used part or all of their allocation would have to be re-categorized. The group decided to maintain the three population categories.

If the revised funding formula is adopted, there would not be sufficient money available if every county applied for the maximum available. ICJI is aware of this and is comfortable moving forward, as there is not an expectation that every county will apply for full funding.

On motion by Shelby Price and second by David Westenberger, the workgroup voted unanimously to recommend the revised funding formula, including provisions to eliminate the planning grants as a separate application.

V. PERFORMANCE MEASURES REVISIONS

Shelby Price updated the workgroup on the progress of the small group that is reviewing the performance measures. A handout was provided with definitions for the program reporting requirements.

The group discussed the terms and definitions for "Screening Tool" and "Screening Outcome", specifically related to the statutory requirement for use of the IYAS Diversion Tool and policy for use of other tools in the IYAS. Nancy Wever provided historical context about the reasons for including this information and shared challenges related to it for programs that are utilized before the youth is referred to the justice system. Shelby explained the plan is to provide a list of tools that are known and also an option for "other". The group decided there is a need to collect both IYAS information (assessment of risk for re-offense) and information related to any other screening tool the program may use. Dalayna will add the field to the system.

Additional discussion occurred about the need to collect program completion data. Is the goal to complete programs or to divert and provide alternatives to system involvement (which could be measured by re-referral)? Ellen advised that grantees report difficulty knowing if program participants are re-referred to the system. This should be done through the local collaborative group that is engaged in determining what the county needs and in the grant application process. Another challenge is the timing of the re-referral data. Gathering data up to six months after youth have completed program may mean grantees are past the contract termination and will not get paid for this work. ICJI will not have leverage to require this if the contract has ended.

VI. WRAP-UP – REVIEW/ASSIGN ACTION ITEMS

Nancy will prepare and send meeting minutes.

Doug will present the revised funding formula to the YJOC for adoption of the recommendation.

VII. ADJOURN

The meeting adjourned at 3:04 p.m.

2025 Meetings

251 Illinois Street, 5th Floor, Room 511, Indianapolis, IN 46204

- November 6th – 9:30-11:30 a.m. EDT
- December 2nd – 9:00-11:00 a.m. EDT