



Youth Justice Oversight Committee

Minutes from September 13, 2024 Screening and Assessment Work Group Meeting

The Screening and Assessment Workgroup of the Youth Justice Oversight Committee (YJOC) met on September 13, 2024, from 1:30 p.m. – 3:30 p.m. at the Indiana Office of Court Services – Fuse Conference Center. Shannon Chambers chaired the meeting.

1. Members present.

The following members of the Committee were present in person:

- Shannon Chambers, Johnson County Probation, Chair
- Nichole Phillips, Bartholomew County Probation
- Miriah Anderson, Tippecanoe County Probation
- Shelby Price, Indiana Office of Court Services, JDAI
- Don Travis, Department of Child Services
- Judge Kimberly Dowling, Delaware Circuit Court 2, Co-Chair
- Marc Kniola, Indiana Department of Correction

2. Members present electronically. The following members of the workgroup were present electronically:

- Lindsey Grossnickle, Whitley County Prosecuting Attorney's Office
- Jordan Morris, St. Joseph County Probation

3. Members absent. The following members of the workgroup did not attend the meeting:

- Rob McComb, Allen County Probation
- Jennifer Sturges, Decatur County Public Defender's Office

4. Staff. Michelle Goodman attended as staff from the Office of Judicial Administration.

5. Guests. Michelle Henkle, Indiana Office of Court Services, and Payton Bowling, Commission on the Status of Children.

6. Welcome. Shannon Chambers called the meeting to order and welcomed the workgroup members.

7. Approval of Meeting Minutes. The workgroup reviewed the minutes from February 2024, March 2024, and July 2024. Miriah Anderson moved to approval all the meeting minutes as presented and Judge Dowling seconded the motion, which was unanimously approved by a roll call vote. Jordan Morris abstained from the vote on the February minutes since she did not attend. Lindsey Grossnickle abstained from the vote on the July minutes since she did not attend.

8. Report from YJOC meeting. Shannon Chambers reported on the updates from the YJOC meeting. The Commission on Improving the Status of Children including watching progress on Family Resource Centers, family and youth engagement, Department of Workforce Development programs, Truancy and chronic absenteeism, and attorneys for victims of human trafficking. The Commission also reported on the BEST Youth Initiative and Indiana is one of five states participating to focus on absenteeism. The YJOC suggested looking at funding for data collection and reporting since it is a priority and approved a letter to the Interim Study committee on education.

DCS presented an overview to the YJOC on the PIP, which is a review process that occurs every 6-7 years. Once the PIP is fully approved, there will be a Task Force to start working on the areas for improvement. This process is critical for Indiana to continue to receive Title IV-E funding.

The YJOC workgroups also made reports. The Grants Workgroup was asked to get the language ready for the legislators for amendments and outline our funding formula since the grant funds do not increase. The Data Workgroup is moving forward with its pilots for data review and will benefit from the work on the juvenile standard reports. The Behavioral Health Workgroup has formed two subgroups to work on a listing of diagnostic evaluations and a benchcard. They are also looking to improve communication between system stakeholders. The Diversion Workgroup has an online program directory and received a presentation from Department of Workforce Development. The Transitional Services Workgroup is reviewing current practices and will have a presentation on the IYAS from IOCS.

9. Discussion on workgroup recommendations and implementation activities. The workgroup received an update on the work of the subgroup on technology enhancements for the Preliminary Inquiry Report, Pre-dispositional Report, and the Modification Report and the scheduling of office hours to get feedback from all the relevant committees reviewing the proposed amendments to these standard reports. The current proposals were included in the meeting materials. Nichole Phillips reported that probation officers seem excited about the recommendations. Members of this workgroup and YJOC are welcome to attend the office hours as well for feedback.

The workgroup also received an update on the work of the IOCS Education Division on IYAS trainings, Probation Standards training, Report Writing Training, and Continuous Quality Improvement trainings. The workgroup also received a presentation from

Michelle Henkle on the draft stakeholder training and requested feedback from the workgroup on the content. The workgroup thought the draft was good and suggested that a discussion on strengths and barriers be added. Lindsay Grossnickle recommended Tracy Fitz as the IPAC contact to coordinate training opportunities.

The workgroup also agreed to update recommendation 3 on the action plan to current since this proposal will be considered along with the report enhancements recommended from the subgroup and DOC requested that recommendation 9 be updated to show they would like to have in-person booster session and case management training. DOC was asked to connect with IOCS Education staff on that request.

10. Schedule 2025 meetings. The workgroup scheduled the following meeting dates for 2025:

- January 24, 2025, from 1:30 p.m. to 3:30 p.m.
- March 14, 2025, from 1:30 p.m. to 3:30 p.m.
- May 9, 2025, from 2:00 p.m. to 4:00 p.m.
- July 11, 2025, from 1:30 p.m. to 3:30 p.m.
- September 12, 2025, from 1:30 p.m. to 3:30 p.m.
- November 2025 - TBD

11. Future workgroup meetings. The remaining meeting dates for 2024 are:

- Friday, November 8 at 1:30 p.m. – 3:30 p.m.