



Youth Justice Oversight Committee

Data Workgroup

Minutes from March 12, 2024 Data Work Group Meeting

The Youth Justice Oversight Committee (YJOC) Data Work Group met on March 23, 2024, from 3:00 p.m.-4:30 p.m. at the Office of Judicial Administration. Mary Kay Hudson and Dr. Matt Aalsma chaired the meeting.

1. Members present:

- Dr. Matt Aalsma, Indiana University School of Medicine, Chair
- Mary Kay Hudson, Indiana Office of Court Services, Co-Chair
- Melanie Pitstick, Marion County Juvenile Probation
- Christine Reynolds, Indiana Criminal Justice Institute
- Kaitlyn Christian, Management Performance Hub
- Nancy Wever, Indiana Office of Court Services, JDAI
- Kristi Bruther, Johnson County Juvenile Detention Center
- Judge Paul Felix, Indiana Court of Appeals

2. Members present electronically via Zoom:

- Judge Sarah Mullican, Vigo Circuit/Superior Court 3
- Sarah Schelle, Indiana Department of Correction

3. Members absent:

- Olga Volokhova, Indiana Youth Institute
- Traci Lane, Madison County Juvenile Probation
- Nikki Ford, Indiana Department of Child Services

4. Guests present:

- Judge Dana Kenworthy, Indiana Court of Appeals & YJOC Chair

5. Staff present:

- Lisa Thompson, Indiana Office of Court Technology
- April Dubree, Indiana Office of Court Services
- Leslie Dunn, Indiana Office of Court Services
- Colleen Saylor, Indiana Office of Court Services
- Mark Fairchild, Commission on Improving the Status of Children
- Blane Cook, Commission on Improving the Status of Children

6. Approval of Minutes from February 13, 2024 Meeting:

Committee members were provided a copy of the February 13, 2024 meeting Minutes prior to today's meeting. Melanie Pitstick made a motion to approve the Minutes; Judge Mullican

seconded the motion. The work group members unanimously approved the February 13, 2024 meeting Minutes.

7. CIP Timeliness Data Collection & Dashboard Presentation:

Colleen Saylor provided a presentation to the group on the history of Administrative Rule 1(F) for the Court Improvement Project (CIP) Timeliness Measures and the data that is collected from Odyssey and Quest on CHINS cases. Data is uploaded on a quarterly basis to an INcite application once a case is closed (i.e., case has reached “wardship termination”) and includes up to a five year look back at the timeliness of key events of the case. Colleen discussed the growth of the project and how the team gradually incorporated new measures every few years. She reviewed the different training opportunities available to users, including webinars, PowerPoint presentations, Cheatsheets and quarterly “office hours” with IOCT and IOCS staff. Colleen described how data validation works between her office and the counties and highlighted specific validation rules that have been added to the technology. The group discussed how similar, yet different, CHINS cases are to delinquency cases, and could see the benefits of a similar data collection effort for youth characteristics and case statuses of delinquency cases as outlined in the YJOC Data Plan. One main difference being that youth justice data will need to be available in “real-time”.

8. Adult Abstract of Judgment Presentation:

Lisa Thompson provided a presentation on the implementation and current design of the electronic Abstract of Judgment in INcite. This standardized form is prepared by the courts or clerks upon every felony conviction, and it summarizes the criminal sentence in a uniform manner. The YJOC Data Plan has proposed a similar “Abstract of Disposition” for youth justice cases. Kristi Bruther mentioned that the Department of Correction has a similar form for juvenile commitments that she will share with the group. Judge Kenworthy commented that it might be beneficial to combine this with a statewide Dispositional Order, as to not add additional work to the courts. Mary Kay indicated that we will need support from other committees, such as the Juvenile Justice Improvement Committee, the Rules Committee, and the Juvenile Benchbook Committee. Mary Kay also shared with the group that she is beginning to draft a grant application through the Diversion grants to seek funds to support technology and development work (including an Abstract of Disposition), personnel for data support, and research and evaluation.

9. Discussion of Pilot Counties & Invitation:

The Data Work Group’s goal is to still have 5 counties participate as a pilot group, committed to pulling data from their respective systems, and agree to be interviewed on data collection practices. More discussion and planning for soliciting volunteers will be the focus of the next meeting.

10. Next Meeting:

The next Data Work Group Meeting is scheduled for **April 9, 2024 from 3:00 pm to 4:30 pm**. The location of this meeting will be shared in the coming weeks.

The next Youth Justice Oversight Committee Meeting is **April 4, 2024 at 10:00 am** at Indiana Government Center South, Conference Room C, 402 W. Washington Street, Indianapolis, IN. There will be a live webcast of this meeting available on the Youth Justice Oversight Committee website: www.in.gov/youthjustice.