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# Youth Justice Oversight Committee

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## Data Work Group Meeting Minutes

### I. Meeting Details

**Date and Time of Meeting:** April 6, 2023 at 1:00 PM – 3:00 PM

**Location of meeting:** Indiana Office of Court Services, 251 N. Illinois St,  
Indianapolis, IN, Suite 800

**Minutes prepared by:** Lisa Thompson

### II. Attendees

#### Members present in-person:

- Dr. Matt Aalsma, Indiana University School of Medicine, Chair
- Mary Kay Hudson, Indiana Office of Court Services, Co-Chair
- Christine Reynolds, Indiana Criminal Justice Institute
- Kaitlyn Christian, Management Performance Hub
- Olga Volokhova, Indiana Youth Institute
- Nikki Ford, Indiana Department of Child Services
- Melanie Pitstick, Marion County Juvenile Probation
- Judge Paul Felix, Hamilton Circuit Court

#### Members present electronically via Zoom:

- Traci Lane, Madison County Juvenile Probation
- Sarah Schelle, Indiana Department of Correction

#### Members absent:

- Judge Sarah Mullican, Vigo Circuit/Superior Court 3
- Josie Fasoldt, Governor's Office of Equity, Inclusion and Opportunity
- Nancy Wever, Indiana Office of Court Services, JDAI
- Kristi Bruther, Johnson County Juvenile Detention Center

#### Guests present:

- N/A

#### Staff present:

- Lisa Thompson, Indiana Office of Court Technology

- April Dubree, Indiana Office of Court Services
- Leslie Dunn, Indiana Office of Court Services

### **III. Approval of Minutes from March 17, 2023 Meeting**

Committee members were provided a copy of the March 17, 2023 meeting Minutes prior to today's meeting. Melanie Pitstick made a motion to approve the Minutes; Christine Reynolds seconded the motion. Work group members unanimously approved the March 17, 2023 meeting Minutes.

### **IV. Review of Draft Work Group Report to YJOC**

At the last meeting in March, the work group went through the draft report in detail, and since then additional updates have been made based on feedback received. Dr. Aalsma updated the performance measures and research piece to align closer with this work. The goal is to now get the report in a format to be turned over to the full oversight committee, which meets again on April 12<sup>th</sup>. Mary Kay Hudson will present the draft report to the oversight committee and Justice David will be soliciting feedback, comments, and questions from the members. This feedback will be reviewed at the next Data Work Group Meeting so that any final adjustments to the report can be made.

One important addition that was made to the draft report was a statement about reviewing the plan annually and making any necessary adjustments or changes as we continue to learn from this work. A full review of updates to the report were made with the work group members.

In depth discussion was held around Deliverable #7 for funding. It was recommended to increase the one-time up-front allocation from \$200,000 to \$500,000, increase the biennial technology, technical assistance, and training costs from \$1.5 million to \$2 million, and increase the biennial budget for research and local support from \$250,000 to \$500,000.

### **V. Prep for Youth & Family Advisory Group Meeting**

The Data Work Group is scheduled to attend the Youth & Family Advisory Group Meeting (virtually via Zoom) on Saturday, April 15, 2023 from 1:00 pm to 3:00 pm. Dr. Aalsma and Mary Kay Hudson plan to attend to present on behalf of the Data Work Group. Lisa Thompson will also attend to take notes.

Leslie Dunn will share a protocol document with expectations for the meeting. We will start with a presentation to the group about what our work group has been working on (goals of the Data Work Group, Definitions, etc.). The plan is to briefly discuss the tentative recommendations of the Data Work Group and then the Advisory Group members will break into subgroups to discuss 3-5 questions that

we want to ask of them. An update will be provided to the Data Work Group members at the next meeting in May.

**VI. Next Meeting**

The next Data Work Group meeting will be on **Friday, May 19<sup>th</sup> from 10:00 am to 12:00 pm at the Indiana Office of Court Services, Indianapolis.**

The next Youth Justice Oversight Committee Meeting is **April 12<sup>th</sup> at 10:00 am** at Indiana Government Center South, Conference Room C, Indianapolis. There will be a live webcast of this meeting available on the Youth Justice Oversight Committee website: [www.in.gov/youthjustice](http://www.in.gov/youthjustice).