



Youth Justice Oversight Committee

Screening and Assessment Work Group

March 10, 2023

Minutes

The Screening and Assessment Workgroup of the Youth Justice Oversight Committee (YJOC) met on March 10, 2023, from 1:00 p.m. – 3:00 p.m. at the Indiana Office of Court Services – Fuse Conference Center. Judge Trevino chaired the meeting.

1. **Members present in-person.** The following members of the workgroup were present in-person:
 1. Judge Andrea Trevino, Allen Superior Court, Co-Chair
 2. Nichole Phillips, Bartholomew County Probation
 3. Miriah Anderson, Tippecanoe County Probation
 4. Don Travis, Department of Child Services
 5. Brittany Simmons, Indiana Office of Court Services/JDAI

2. **Member present electronically.** The following members of the workgroup were present electronically:
 1. Jennifer Sturges, Decatur County Public Defender's Office
 2. Jordan Morris, St. Joseph County Probation
 3. Rob McComb, Allen County Probation
 4. Kory George, Wayne County Probation
 5. Marc Kniola, Indiana Department of Correction

3. **Members absent.** The following members of the workgroup did not attend the meeting:
 1. Shannon Chambers, Johnson County Probation, Chair
 2. Kevin Elkins, Lake County Probation
 3. Alison Cox, Porter County Detention Center
 4. Rachel Patterson, Clark County Probation
 5. Judge Kim Dowling, Delaware Circuit Court 2
 6. Senator Jean Breaux, Senate District 34
 7. Lindsey Grossnickle, Whitley County Prosecuting Attorney's Office

4. **Staff.** Michelle Goodman, and Leslie Dunn attended as staff from the Office of Judicial Administration.

5. **Guests.** Magistrate Carolyn Foley, Allen Superior Court on behalf of the Probation Standards Committee, and Mark Fairchild, staff of the Commission on Improving the Status of Children (CISC).

6. **Welcome and introductions.** Judge Trevino called the meeting to order and welcomed the workgroup members.
7. **Approval of February 10, 2023, minutes.** The workgroup reviewed the minutes from the February 10, 2023, meeting. There were no edits or amendments offered.
8. **Report on Probation Standards Committee.** Magistrate Foley provided an update on the work of the Probation Standards Committee, which presented their proposal to update Probation Standards to the Judicial Conference Probation Committee for consideration. The proposal addressed the use of complementary assessments and the language from this workgroup regarding providing assessment results prior to judicial decisions. The proposal was unanimously approved by the Probation Committee and will next be presented to the Judicial Conference Board of Directors for review.
9. **Youth and Family Advisory Group presentation.** Judge Trevino led the workgroup in a discussion on the materials for the presentation to the Youth and Family Advisory Group. The workgroup provided feedback on the content of the presentation and made recommendations on terms that would help the youth and families connect with the information. The workgroup also reviewed the list of questions that they would like discussed as a part of the session. Judge Trevino agreed to email the workgroup the summary of the preliminary recommendations that will be presented to the Advisory Group for review.
10. **Discussion on workgroup deliverables and report outline.** Michelle Goodman provided an overview of the proposed findings and recommendations for the draft report. She noted the information was compiled from the action plan and meeting discussions, but there are still items to incorporate from the outreach summaries, the Youth and Family Advisory feedback, etc. The workgroup was asked to review information and provide feedback and suggestions. In addition to the draft report, the workgroup reviewed a draft case process flow chart. The workgroup made some revisions to the chart so that it could be incorporated into the Youth and Family Advisory Group presentation.
11. **Future workgroup meetings.** The workgroup confirmed the following meeting dates for 2023:
 - Friday, April 21 from 1:00 p.m. – 3:00 p.m.
 - Friday, May 12 from 2:00 p.m. – 4:00 p.m.
 - Friday, June 2 from 1:00 p.m. – 3:00 p.m.