



Youth Justice Oversight Committee

Screening and Assessment Work Group

November 30, 2022

Minutes

The Screening and Assessment Workgroup of the Youth Justice Oversight Committee (YJOC) met on November 30, 2022, from 10:00 a.m. – 12:00 p.m. at the Indiana Government Center. Shannon Chambers chaired the meeting.

1. **Members present in-person.** The following members of the workgroup were present in-person:
 - Shannon Chambers, Johnson County Probation, Chair
 - Judge Andrea Trevino, Allen Superior Court, Co-Chair
 - Jordan Morris, St. Joseph County Probation
 - Nichole Phillips, Bartholomew County Probation
 - Rob McComb, Allen County Probation
 - Kory George, Wayne County Probation
 - Miriah Anderson, Tippecanoe County Probation
 - Judge Kim Dowling, Delaware Circuit Court 2
 - Don Travis, Department of Child Services
2. **Member present electronically.** The following members of the workgroup were present electronically:
 - Jennifer Sturges, Decatur County Public Defender's Office
 - Brittany Simmons, Indiana Office of Court Services/JDAI
 - Kevin Elkins, Lake County Probation
 - Marc Kniola, Indiana Department of Correction
3. **Members absent.** The following members of the workgroup did not attend the meeting:
 - Senator Jean Breaux, Senate District 34
 - Lindsey Grossnickle, Whitley County Prosecuting Attorney's Office
 - Alison Cox, Porter County Detention Center
 - Rachel Patterson, Clark County Probation
4. **Staff.** Michelle Goodman and Leslie Dunn attended as staff from the Office of Judicial Administration.
5. **Guests.** Julie Whitman, staff of the Commission on Improving the Status of Children (CISC); M.K. Vanover.

6. **Welcome and introductions.** Shannon Chambers called the meeting to order and welcomed the workgroup members.
7. **Approval of November 2, 2022 minutes.** The workgroup reviewed the minutes from the November 2, 2022, meeting and no amendments or corrections were offered.
8. **Discussion on gathering stakeholder feedback.** Judge Trevino began the discussion on stakeholder feedback. She reviewed the counties where members already volunteered to contact stakeholders and noted it would be helpful to have each person contact between 3 and 5 stakeholders. The workgroup also reviewed the questions and made some amendments to the items. There were also notes added to help identify areas where additional topics may arise within the discussion that would need to be documented. The workgroup agreed to email staff the responses for compilation by the end of December. A summary of the information will be reviewed at the January meeting.
9. **Report on Probation Standards Committee.** Shannon Chambers reported that the Probation Standards Committee had discussions with the Diversion Workgroup and they agreed that there is some overlap with our workgroup when it comes to assessment and screening. Their committee is also considering education at the June Judge's conference. The Committee is also looking at recommendations related to informal adjustments, placements, filing cases, and resources.
10. **Grants Workgroup.** The workgroup discussed whether there were any suggestions or recommendations for the Grants workgroup as they work on their initial report. The members expressed interest in the process for implementation of diversion and requirements compared to the current processes. The workgroup's consensus was to emphasize the use of assessment tools and that the grant process would not be overly cumbersome for counties to implement.
11. **Discussion on stakeholder education.** The workgroup discussed ideas for providing education, including regional meetings, especially after the revalidation is completed on the tools; and at the judicial trainings, including at the upcoming orientations. Also, at the Justice Services Conference, there could be a plenary on evidence-based practices and breakout sessions. There should also be time dedicated at orientations for stakeholders as well. If possible, consideration should be given to recording sessions for on demand viewing, and how to continue to embed this information in future trainings with more enhanced components. It was also suggested to look at resources pages and connect with Local JRACs to aid in messaging out opportunities for training. The workgroup was asked to review the education materials provided at stakeholder trainings to consider additional topics and information. The workgroup suggested a visual to outline the processes.
12. **Discussion on the report.** The workgroup was asked to start considering information for the report based on the discussions to date and the deliverables. One consideration was recommended to consider accountability components. The workgroup was reminded that HEA 1359 requires reports and specific information included within court detention orders. Staff will confirm with the Juvenile Benchbook Committee on whether they are updating the template orders.
13. **Future workgroup meetings.** The workgroup canceled the December 7, 2022, meeting date to permit time for members to conduct outreach to gather stakeholder feedback and to review the 2016 stakeholder education materials to aid in making recommendations. The workgroup confirmed the following meeting dates for 2023:

- Friday, January 20 from 1:00 p.m. – 3:00 p.m.
- Friday, February 10 from 2:00 p.m. – 4:00 p.m.
- Friday, March 10 from 1:00 p.m. – 3:00 p.m.
- Friday, April 21 from 1:00 p.m. – 3:00 p.m.
- Friday, May 12 from 2:00 p.m. – 4:00 p.m.
- Friday, June 2 from 1:00 p.m. – 3:00 p.m.