



Youth Justice Oversight Committee

Data Work Group Meeting Minutes

I. Meeting Details

Date and Time of Meeting: October 18, 2022 at 11:00 AM – 12:00 PM

Location of meeting: Fuse Conference Center, 201 N. Illinois St, Indianapolis, IN

Minutes prepared by: Lisa Thompson

II. Attendees

Members present in-person:

- Dr. Matt Aalsma, Indiana University School of Medicine, Chair
- Mary Kay Hudson, Indiana Office of Court Services, Co-Chair
- Christine Reynolds, Indiana Criminal Justice Institute
- Melanie Pitstick, Marion County Juvenile Probation
- Judge Paul Felix, Hamilton Circuit Court
- Judge Sarah Mullican, Vigo Circuit/Superior Court 3
- Nancy Wever, Indiana Office of Court Services, JDAI
- Kristi Bruther, Johnson County Juvenile Detention Center
- Kaitlyn Christian, Management Performance Hub

Members present electronically via Zoom:

- Olga Volokhova, Indiana Youth Institute
- Traci Lane, Madison County Juvenile Probation

Members absent:

- Josie Fasoldt, Governor's Office of Equity, Inclusion and Opportunity
- Sarah Schelle, Indiana Department of Correction
- Nikki Ford, Department of Child Services

Staff present:

- Lisa Thompson, Indiana Office of Court Technology
- April Dubree, Indiana Office of Court Services
- Leslie Dunn, Indiana Office of Court Services
- Julie Whitman, Commission on Improving the Status of Children

III. Approval of Minutes from September 20, 2022 Meeting

Committee members were provided a copy of the September 20, 2022 Minutes prior to today's meeting. Judge Mullican made a motion to approve the Minutes; Kristi Bruther seconded the motion. Committee members unanimously approved the September 20, 2022 meeting Minutes.

IV. Data Definitions Work Group Report

Dr. Aalsma and Mary Kay Hudson provided an update from the September 30th meeting of the Data Definitions sub-group. The sub-group met to review the JDAI Data Dictionary and agreed to start with that publication for this work, although some definitions may need modifications. The JDAI definitions have been vetted through other work groups and inform many current data collection initiatives. In order to expand the application of these definitions beyond the JDAI counties to all counties statewide, the committee will need to ensure the definitions are not too specific and are applicable to all jurisdictions.

A recommendation was made to the committee to (1) ensure the definitions that are adopted are in sync with data collection; (2) have a tiered approach and start narrow as to not overwhelm the counties; (3) touch base with the other work groups for feedback and to ensure their needs are met; and (4) review a final work product with this committee for final edits.

V. Data Quality/Data Process Work Group Report

Dr. Aalsma provided an update from the September 30th meeting of the Data Quality/Data Process sub-group. The sub-group met to address data quality and metrics around outcomes; however, it was determined that there really aren't any juvenile justice measures or quality metrics in place today. Every work group under the Youth Justice Oversight Committee has a data need though.

Mary Kay reviewed a draft Data Collection Protocol document with the group. Youth Characteristics refer to "who" is in the data and "what" we know about them in a dashboard-type concept. Legal Status refers to where the youth is in the legal system. Further discussion and feedback from the committee was provided. Members were asked to continue to review the Data Collection Protocol document and email any further comments or feedback to Mary Kay Hudson, Matt Aalsma and Lisa Thompson before the next work group meeting.

VI. Next Steps

The work group needs to continue to review and adjust definitions as a group. Dr. Aalsma will look into the feasibility of meeting more frequently as a large group rather than sub-groups. Melanie Pitstick agreed to do a sample data pull from her SRS data in Marion County to see what information is currently available.

VII. Upcoming Meetings

The next Data Work Group meeting is **November 15th from 11:00 am to 12:00 pm at the Fuse Center West, Indianapolis.**

The next Youth Justice Oversight Committee Meeting is **December 14th from 10:00 am to 12:00 pm.** at Indiana Government Center South, Conference Room B, Indianapolis. There will be a live webcast of this meeting available on the Youth Justice Oversight Committee website: www.in.gov/youthjustice.