



# Youth Justice Oversight Committee

## Grants Process Workgroup Meeting Minutes

### I. MEETING DETAILS

Date and Time: September 26, 2022; 2:30-4:30 p.m. EDT

Location: Indiana Government Center – South, Conference Room A

Minutes Prepared by Nancy Wever, Staff to Workgroup

### II. ATTENDEES

**Members Present in Person:** Devon McDonald, Angie Hensley, Leslie Dunn, Kim Whitehurst, Judge Lori Schein, James Wilson

**Members Present Electronically:** Carmen Sims, Rebecca Humphrey, Damon Cox, Ross Maxwell

**Members Absent:**

**Staff Present:** Nancy Wever

**Guest Present:** Shelby Price

### III. WELCOME AND INTRODUCTIONS

Chair McDonald convened the meeting at 2:30 p.m. EDT

Chair McDonald reported that the previous co-chair, Danielle Zagone, left her employment at DOC. Joann Keys will represent DOC as a member on the Workgroup. Judge Lori Schein is now serving as Co-Chair.

### IV. APPROVAL OF MINUTES (from 8/24 meeting)

Motion to Approve – Angie Hensley

Second – Judge Schein

Minutes unanimously approved by roll call vote

### V. REVIEW OF ACTION ITEMS (from 8/24 meeting)

#### a. Convene Sub-Committees – Status/Update

- i. Survey Sub-Committee – Angie Hensley reported that the group met twice and has a draft of the survey. The group has questions about the definition of “diversion” – want to capture what is happening from pre-referral diversion and from diversion after youths are referred. Group wants to include schools as “role” option in survey to capture referral sources. Discussion about distribution and need to coordinate with Diversion WG – Chair McDonald will connect with co-chairs of that WG before sending for inclusion of any questions they are asking. Angie Hensley will send draft to full group for review and comment by 9/28/2022 for distribution by 9/30/2022 and return by 10/24. Nancy will ask JJIC to distribute to judges in that groups and to some colleagues.
- ii. Data/Performance Measures, Eligibility and Process – meeting scheduled for tomorrow. Chair McDonald is compiling information to send, including information from OJJDP. He hopes to walk away from the meeting with some good data points for the grants. Joann Keys will join this group.

- iii. Report Writing – Judge Schein is leading this sub-committee. She plans to begin working on this soon and will compile information from sub-committees. Leslie Dunn advised that there is not yet a format for the final report. She will send samples of previous reports for context and will get additional information on the format to be used for the final report.
- iv. Funding Formula – James Wilson will join this group. Nancy Wever will send poll to set meeting. Chair McDonald is compiling information from previous/other grants for group to consider, including CASA, JDAI and JJC grant formulas. Chair McDonald is also looking at state population, juvenile filings and other relevant data. We need to consider whether we need a base amount for each county that we will then add to or how it will be structured.

**b. Funding Options**

Chair McDonald reported that grants can be on calendar year cycle instead of a fiscal year; this will give us more time to plan, do educational webinars. and that some funding can be provided in advance and then on a reimbursement (invoice) basis – could be monthly or quarterly basis. Funding will go through county government (auditor) and can be sub-contracted to community-based organizations. Webinar and/or other informational sessions will be held to support applicants and recipients. Grants will be on two-year cycle. The funds are non-reverting. Judge Schein asks about a minimum amount for small counties. Regionalization might be best to help the small counties. If they do a regional approach, need an MOU between the counties.

**c. Sharing Funding Formulas**

GAL/CASA, JCC and JDAI funding formulas were distributed.

**VI. NEW BUSINESS**

No new business was discussed.

**VII. TIMELINE/ACTION PLAN**

- a. Survey Results by 11/1
- b. Funding Formula determined by 11/1
- c. Data/Performance Measures, Eligibility and Process determined by 11/1
- d. Report draft to WG by 11/28 and finalized by 12/9 for submission to Oversight Committee

**VIII. ACTION ITEMS**

- a. Chair McDonald agreed to connect with Diversion Workgroup co-chairs regarding potential survey questions.
- b. Angie Hensley and Leslie Dunn agreed to share sample reports with Judge Schein.
- c. Nancy Wever will schedule meeting of Funding Formula sub-committee.
- d. Nancy Wever to send survey to JJIC and request that they share/get input from colleagues.

**IX. REMINDERS**

- a. Members must attend 50% of annual meetings in person.
- b. Remaining Meetings for 2022:
  - i. October 27, 2:30-4:30 p.m. EDT – IGCS – Conference Room 17
  - ii. November 29, 2:30-4:30 p.m. EDT – IGCS – Conference Room A

**X. ADJOURN**

Chair McDonald adjourned the meeting at 3:25 p.m. EDT.