



Youth Justice Oversight Committee

Grants Process Work Group Minutes

July 29, 2022

11:00-1:00 p.m. EDT

Indiana Government Center

Conference Center, Room 12

302 Washington Street

Indianapolis, IN 46204

- I. **Attendance: Members attending in person:** Chair Devon McDonald, Co-Chair Danielle Zagone, Leslie Dunn, Angie Hensley, Rebecca Humphrey, Ross Maxwell, Judge Lori Schein
Members attending on Zoom: None
Members absent:
Staff: None
Guests: Julie Whitman
- II. **Introductions:** We still have some outstanding invites and other members may still join. Judge Lynn Murray may participate some and provide input, but she will not be a member. We are hoping to have someone from DCS join the work group.
- III. **Background and Information:** The Chair had Julie Whitman provide a background as to the work done previously that resulted in HEA 1359. ICJI will be managing grants to go to counties for diversion and community alternatives.
- IV. **Review HEA 1359 Deliverables and Timeline:** The deliverables for the Grants Process Work Group are to decide the grant amounts, a funding formula, performance measures and a timeline. We are developing the grant process and how we will fund equitably; the diversion group will develop the content of the diversion and community alternatives projects to be funded. The Youth Justice Oversight Committee (YJOC) provided a timeline included in the materials. The timeline for the Grants Process Work Group is very short; the plan for the grant programs is due no later than January 1, 2023.
- V. **Review of Grant Programs:** We will need to decide what kind of data we want to drive this decision. We will need to be in contact with the data group and the diversion group as we develop the grant process. We need to decide if we will use the CJI definition of rural versus urban. We could also look at the number of filings, including Informal Adjustments, or the number of school-based referrals. For our homework for the next meeting, we should be thinking about what data points we have and can look at to help drive the grant decisions.

Devon recommends a two-year grant cycle. Grant recipients can spend the grant funds any time in the two years. ICJI typically does reimbursement-based grants, but these grants could pay some money up front, but the funds would have to be used in a certain time. ICJI would plan to do a grant solicitation in May, with the grant term being July 1, 2023-June 30, 2025. The grant application would typically be open for about a month. They use the IntelliGrants system to manage grants and will use that for these grants. Ideally, the grants would be reviewed and the recommendations provided to the ICJI Board at their June meeting so the grants can start in July. Grantees can choose if they want to do financial reporting monthly or quarterly.

We need to let potential grantees know up-front if it will be reimbursement-based or if the funds will be provided in advance. Counties/Judges may need to go to their county councils to set up a new fund for the grant funds and may need to amend the salary ordinance. Devon said they will not likely be able to do the grant agreements (and thus give out the grant funds) until August or September. The grants are available to all counties but not all of them will apply.

In Colorado, grant funds can go to nonprofits instead of the courts. If it were to work this way, we would need an MOU between the court and the nonprofit. Everyone agrees it would be better for the grant funds to go to the court/county and we want to specify this term.

The grant funds cannot supplant by funding an existing project but can be used by recipients for expansion of an existing project. A multi-county model is possible, but we would need a lead county and to figure out transportation. Also, each county would need to keep their own data and report.

ICJI will need 3-4 additional staff members at a cost of \$250,000-\$300,000 and computers and other equipment at a cost of \$20,000-\$30,000. A flat amount for staff is better than a percentage. They do not need training dollars but will provide a webinar on the grants.

What data should drive the grants? There is no clear agreement on the definition of recidivism. DOC uses three years. Could we look at how many kids were in the diversion program and didn't (or did) have a subsequent filing? Can we get the number of school referrals? Do the schools or the prosecutors keep this information or does anyone have statewide data on this? Performance cannot be tied to funding, at least initially. We could also look at the Red Report and the Log. We could consider replacing the Log with an application on INcite that would interface with Odyssey and Quest.

ICJI will also administer the juvenile behavioral health competitive pilot grants.

- VI. Electronic Communications Policy:** This work group must comply with the public access/open door laws. If we want members to be able to participate by Zoom, we must adopt an electronic communications policy for future meetings. We must have 50% of members in person at each meeting. If members want to participate by Zoom, they must let the Chair or Co-Chair know 72 hours ahead of time. Members review the proposed electronic communications policy that is based on the policy adopted by the YJOC. Leslie moved to adopt the policy; Rebecca seconded the motion; all members present vote in favor of adopting the policy.

VII. Future Meeting Dates: We will meet between YJOC meetings. The draft report is due December 4 but that is a Sunday. Devon would like to ask Justice David if it would be ok to have the draft report to the YJOC by December 9, 2022. That would give the YJOC until their December 14 meeting to review the draft report. Future meeting dates:

August 24 at 1:00-3:00

September 26 at 2:30

October 27 at 2:30

November 29 at 2:30