



## Office of Court Services

---

Mary Kay Hudson, Executive Director • 317-232-1313 • courts.in.gov

### Juvenile Probation Standards Workgroup

December 8, 2022

### Meeting Minutes

The Juvenile Probation Standards workgroup met on December 8, 2022, from 1:00 pm to 3:00 p.m. virtually. Magistrate Carolyn Foley chaired the meeting.

**1. Members present. The following members of the Committee were present via Zoom:**

- Nick Ackerman, Indiana Office of Court Services
- Jenny Bauer, Indiana Office of Court Services
- Vicki Becker, Elkhart County Prosecutor
- Shannon Chambers, Johnson County Probation
- Judge Mary DeBoer, Porter Circuit Court
- Magistrate Carolyn Foley, Allen Superior Court
- Heather Malone, Huntington County Probation
- Greg Peters, Allen County Probation
- Judge Jill Wesch, Vermillion County Circuit Court
- Joel Wieneke, Indiana Public Defender Council

**Members absent.** All members were present

**Staff:** Colleen Saylor

**2. Welcome.** Magistrate Foley welcomed everyone in virtual attendance.

**3. Approve September Meeting Minutes:** Workgroup members were provided a copy of the Minutes prior to today's meeting. Judge DeBoer made a motion to approve the minutes; Vicki Becker seconded the motion. Joel Wieneke abstained, the minutes from the November 10, 2022 meeting were approved.

#### 4. Sub-Committee Reports.

- **Risk Assessment/Conditions of Probation.**

Nick shared their current draft and brought up for discussion if there needed to be an item **4.? Youth Informal Adjustment Supervision Conditions e.** that specifically directed the probation officer to differentiate informal adjustment (IA) conditions from formal probation conditions. There was discussion regarding the many different ways the two types of conditions are likely handled within the state and if the legislation is requiring a uniform approach to be spelled out in the standards or focus on providing best practices and recommending an approach that best encompasses those practices. Members agreed it might also be helpful to get a sampling of IA/Formal conditions from across the state for comparison to help determine just how varied they currently are.

**4.? Youth Formal Probation Supervision Conditions** – Members liked that these were separated

**c. developmentally appropriate language and expectations;** members agreed to include language regarding a specific grade level of reading rather than the current language of “developmentally appropriate”. 6<sup>th</sup> grade reading level was suggested.

**f. contacts based on the youth’s assessed risk and needs;** it was clarified that there does not appear to be any plan to update the contact standards in the short term and that it might be helpful to provide the reference detail separately. Members liked the inclusion of

**h. positive youth development opportunities to develop youth skills and interests** as it reminds stakeholders of the need to provide positive conditions however there was some concerns expressed that by including it as a condition it might open up the option of a violation of probation being filed for noncompliance, which members did not support. Lastly, members were highly supportive of the final item **(i.)** A clear pathway to early release and successful completion of probation term.

- **Case Planning.**

Jenny shared the changes made to their current draft. Members liked the format of separating the adult and youth supervision sections. It was asked if it was anticipated that the case plan in SRS would be reworked based on recommendations and Jenny indicated that ideally that would be good and she would work with Nick and Colleen to approach Lisa Thompson, IOCT, about the prospect. Members went through the draft and had a few minor suggestions;

**4.? Collaborative Youth Case Plans** – A probation officer must collaborate with the youth, family, and service providers to develop an individualized case plan that identifies 2 or 3 clear, achievable goals related to the youth’s criminogenic needs identified in the IYAS **or other** assessment.

**g.** Examples of evidence- based practices include **but are not limited to** the following:

- **Out-of-Home Placement/DOC Commitment.**

Magistrate Foley indicated they have not made any changes to their draft since the previous meeting, but she is working on pulling apart the PI/DR language as it seemed very repetitive throughout the document, and she welcomed any input for that section.

**5. Youth and Family Advisory Committee**

- Colleen updated the group on the progress of the Youth and Family Advisory Committee and available dates for groups to make presentations at their virtual meetings. The workgroup agreed to request to present at the **3/4/22** meeting and Nick Ackerman volunteered to assist with the presentation. Members agreed to add this to the January agenda for discussion on what areas to focus as well as specific questions to ask for their input. Family engagement, incentives and case planning were identified initially as areas recommended for consideration.

**6. Timeline for draft to Probation Committee and Board of Directors of the Judicial Conference**

- The Probation Committee meets again 1/20/23, 3/10/23, 4/21/23 (as needed), 5/5/23. Members agreed it would be best to have drafts ready to submit at the **March 10<sup>th</sup>** meeting for the Probation Committee and the **4/18/2** Judicial Conference Board of Directors meeting.

- 1/19/23 January Juvenile Probation Standards Workgroup meeting
- 2/16/23 February Juvenile Probation Standards Workgroup meeting
- 3/4/23 Present to the Youth and Family Advisory Committee
- 3/9/23 March Juvenile Probation Standards Workgroup meeting
- 3/10/23 Probation Committee
- 4/18/23 Judicial Conference Board of Directors
- 4/20/23 April Juvenile Probation Standards Workgroup meeting
- 5/11/23 May Juvenile Probation Standards Workgroup meeting
- 6/8/23 June Juvenile Probation Standards Workgroup meeting
- 6/18/23 Judicial Conference Board of Directors for approval

**7. Future Meetings:**

Juvenile Probation Standards Work Group Meetings:

January 19, 2023,	1:00 – 3:00 PM
February 16, 2023	1:00 – 3:00 PM
March 9, 2023	1:00 – 3:00 PM
April 20, 2023	1:00 – 3:00 PM
May 11, 2023	1:00 – 3:00 PM
June 8, 2023	1:00 – 3:00 PM