

WorkOne West Central Magazine



WorkOne
West Central
americanjobcenter
INDIANA

Explore
Your Career
Opportunities
with Us!



JUNE-JULY 2021

CONNECT WITH US AT WWW.WORKONEWESTCENTRAL.ORG.

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WorkOne West Central Magazine

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Programs 8-13		<p>Training Programs for job seekers interested in paid training and paid internships as well as one-on-one interviews with employers are just some of the programs we offer. Need a career certificate or your HSE? Check out our programs.</p>
Calendars 14-15		<p>Workshop calendars feature online Virtual Workshops with instructions for registration. Sessions are 30-45 minutes in length and cover topics about creating and using resumes, job interviews, online job searching, and employment background checks.</p>
Locations 16		<p>WorkOne Centers provide one-stop access of workforce development services for customers and employers of each community. Office hours are from 8:00 AM to 4:30 PM Monday through Friday or by appointment as noted on the back of this magazine.</p>

WorkOne and its community of partners are dedicated to assisting you by providing access to employment, education, training, and supportive services for job seekers' success in the labor market and to match employers with the skilled workers they need to compete in the global economy.

USDOL-ETA Funding Acknowledgement and Product Disclaimer

This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.

FACTS ABOUT WORKONE SERVICES

IF YOU NEED TO GET ...



A JOB RIGHT NOW:

Come see us! Visit a WorkOne office. Get help job searching. Register for a workshop. Talk to an employment specialist for the best guidance moving your career forward today.

www.workonewestcentral.org



EDUCATION & TRAINING

Need an HSE diploma? Need a career certificate? We can help. Maybe you're interested in the Advanced Manufacturing Industry. Yup! We've got that!

www.workonewestcentral.org



UNEMPLOYMENT BENEFITS:

If you are unemployed due to no fault of your own, you may be eligible for unemployment insurance benefits. To file a claim, visit, in.gov/dwd/unemployment

Customer Service 1-800-891-6499



SKILLS WORKSHOPS

WorkOne workshops take less than an hour and give you the latest information and tools. Trained facilitators show you the best way to reach your goal.

www.workonewestcentral.org

The WorkOne System is an equal opportunity employer and does not discriminate in the programs and services offered. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333. El Programa de Financiamiento asistido de acuerdo con el Título 1 de WIA es un programa de Igualdad de Oportunidades de Empleo. Ayuda y servicios auxiliares están disponibles a solicitud para personas con discapacidad. El numero de TDD/TTY es 1-800-743-3333.

WORKONE SERVICES



Adult Services

If you are an adult, we offer job seeker services such as workshops on job searching, resume development, interviewing, and digital literacy; paid training, on-the-job training, and certification opportunities; career skills evaluations and assessments; and career counseling with employment specialists.

Youth Services

#i^{is}WORK

If you are between the ages of 16 and 24, WorkOne Youth Services can help you get the education and training you need to succeed. Career Coaches work together with you to develop occupational goals with career planning, training, internships, on-the-job training and mentoring opportunities.



Veteran Services

Thank you for your service!
WorkOne is committed to providing Veterans with priority service in transitioning from a military to a civilian workforce. Veteran Specialists provide employment services to eligible Veterans and eligible spouses with significant barriers to employment.

Dislocated Worker Services

If you have lost your job as a result of a layoff, downsizing, or plant closure, you can take advantage of our re-employment services as well as all of the Adult Services which include skills workshops and career counseling. Visit a WorkOne office near you and ask to speak with an employment specialist about your next job.



ADDITIONAL Services & Information



To file an **Unemployment Insurance Claim**, visit in.gov/dwd/unemployment and create an Uplink account.

For Unemployment Help:

Call the Unemployment Customer Service Center at **1-800-891-6499**.

IMPACT

Indiana Manpower and Comprehensive Training



To learn more about how you can take advantage of this exciting opportunity, contact your IMPACT case worker or call: **800.403.0864** and choose **option 3**

Now offering child care support services!



Supplemental Nutritional Assistance Program (SNAP)

Go to this site:
in.gov/fssa/dfr/2691.htm

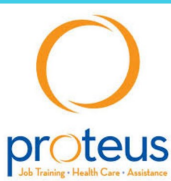
Purpose of SNAP:

Provides food assistance to low- and no-income individuals and families.



Vocational Rehabilitation Services (VR) provides quality individualized services to enhance and support people with disabilities to prepare for, obtain, or retain employment

Call **1-800-545-7763**.
Go to <http://vrs.in.gov>



Proteus provides services and financial assistance to help migrant and seasonal farm workers qualify for better jobs and achieve a better standard of living.

Call **1-855-765-6687**
Go to www.proteusinc.net



Trade Adjustment Assistance (TAA) seeks to provide U.S. Workers who are adversely affected by trade with the opportunity to obtain skills, resources, and support to become reemployed.

Go to: <http://www.in.gov/dwd/2423.htm>



Indiana Adult Education programs provide math, reading, and writing education instruction at no cost to help you attain the skills needed to earn a high school equivalency diploma.

Find out more! | Go to: <http://www.in.gov/dwd/adulted.htm>

JUNE - JULY 2021



WORKONE AND IVY TECH
COMMUNITY COLLEGE PRESENT:

JUST-IN-TIME CAREER FAIR

JUNE 17, 2021

3 PM-7PM

VIRTUAL CAREER FAIR
ADMISSION IS FREE



[Click here to register for career fair](#)

FOR MORE INFORMATION ABOUT THE EVENT.
FOR INQUIRIES CALL (765) 269-5871
OR EMAIL LAFAYETTE-CCEC@IVYTECH.EDU



www.workonewestcentral.org

EMPLOYER BUSINESS SERVICES INCLUDE

- Job posting and recruitment events
- Screening services
- Qualified applicant searches
- WorkKeys job tasks analysis and assessment
- On-the-Job Training grants
- Space to conduct interviews



Next Level Jobs Employer Training Grant

Available for employers in high wage/high demand industries including:

- Advanced Manufacturing
- Health and Life Sciences
- IT and Business Services
- Transportation and Logistics
- Building and Construction
- Agriculture

To apply, visit www.NextLevelJobs.org

Apply even if you aren't sure if you qualify. The team will work with you to try to create a qualifying training plan. Employers can receive reimbursement for up to \$10K per individual trained (*Temporarily increased from \$5K per individual/ \$50K per employer*) and a total maximum of \$100K per employer.



**FIND THE
TALENT
YOU NEED AT
WORKONE.**



Top Demand Occupations



Occupations listed are growing in-demand careers in West Central Indiana.

These are careers that can be supported with funding to ensure skill development that matches the workforce needs of businesses and employers throughout Region 4.



- | | |
|---|--|
| Accountant and Auditors | Industrial Production Manager |
| Administrative Services Manager | Industrial Machinery Repairers/Maintenance |
| Architectural and Engineering Managers | Industrial Truck and Tractor Operators |
| Assemblers & Fabricators | Inspectors, Testers, Sorters, Samplers, and Weighers |
| Automotive Service Technician/Mechanic | Licensed Practical Nurse (LPN) |
| Bookkeeping, Accounting, and Auditing Clerks | Machinist |
| Bus and Truck Mechanics and Diesel Engine Specialists | Maintenance and Repair Workers |
| Carpenters | Management Analyst |
| Clinical Laboratory Technologist | Manufacturing Production Technician |
| Commercial/Industrial Truck Drivers/Operators | Material Moving Worker |
| Computer and Information Systems Manager | Mechanical Engineers |
| Computer Numerically Controlled Operator/Programmer (CNC) | Medical and Clinical Laboratory Technologist |
| Computer Software Developers | Medical and Health Services Manager |
| Computer Systems Analyst | Medical Assistant |
| Construction Laborers | Medical Record and Health Information Technician |
| Construction Manager | Millwright |
| Correctional Officer | Multiple Machine Tool Setters, Operators, and Tenders, Metal and Plastic |
| Counselor | Network and Computer Systems Administrator |
| Customer Service Representative | Nursing Assistant |
| Dental Assistant | Occupational Therapists |
| Dental Hygienist | Pharmacist |
| Education Administrator | Pharmacy Technicians |
| Educational, Vocational, and School Counselors | Plumbers, Pipefitters and Steamfitters |
| Electrical and Electronic Engineering Technicians | Police and Sheriff's Patrol Officers |
| Electrician | Postsecondary Teachers |
| Electronics Engineers, Except Computer | Precision Electrical & Electronic Equipment Assemblers |
| Elementary, Middle School and Secondary School Teacher | Precision Metal Workers |
| Emergency Paramedic, EMT | Production Workers |
| Executive Secretaries and Administrative Assistants | Radiological Technologist |
| Financial Managers | Registered Nurse (RN) |
| First-line Supervisors/Managers of Construction Trades & Extraction Workers | Respiratory, Occupational, Physical Therapist |
| First-line Supervisors/Managers of Mechanics, Installers, & Repairers | Sales Representatives |
| First-line Supervisors/Managers of Office and Administrative Support Workers | Secretaries and Administrative Assistants |
| First-line Supervisors/Managers of Production & Operating Workers | Security Guards |
| First-line Supervisors/Managers of Retail Sales Workers | Shipping, Receiving, and Traffic Clerks |
| First-line Supervisors/Managers of Transportation & Material-moving machine and vehicle operators | Social Workers |
| General and Operations Manager | Special Education School Teacher |
| General Office Occupations | Surgical Technologist |
| Heating, Air Conditioning, and Refrigeration Mechanics and Installers | Team Assemblers |
| Home Health Aides | Tool & Die Makers |
| Industrial Engineers | Truck Drivers, Heavy and Tractor-Trailer |
| | Veterinarians |
| | Welders, Cutters, Solderers, and Brazers |



Advanced Manufacturers WANT YOU!

- 1 FREE EDUCATION AND TRAINING OPPORTUNITY**
 - TUITION-FREE Hands-on Advanced Manufacturing Training
 - Receive Advanced Manufacturing Certificates from Ivy Tech Community College
- 2 NO-COST TO YOU AND JOB PLACEMENT OPPORTUNITIES**
 - PAID while you train based on Program Eligibility
 - Connect you to Job Opportunities with Local Advanced Manufacturing Employers
- 3 FREE RESOURCES TO HELP YOU GET HIRED**
 - One-on-One Career Coaching and Job Development
 - Interview and Resume Preparation

FREE MANUFACTURING TRAINING PROGRAM FOR YOU!

To learn more,  Allison Frazier with America's Promise Job Driven Grant at 765.446.2794 or  training@workonewestcentral.org or visit us at 820 Park East Boulevard in Lafayette.

Please follow us on



Must pass a drug screen. Combination of Virtual and Hands-on Training following CDC Guidelines.

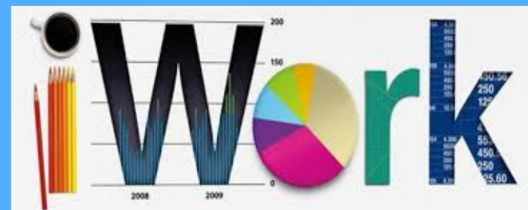
America's Promise Job Driven Grant is an initiative of the WorkOne West Central Indiana Region 4 Workforce Board. The project is funded 100% with a grant from the U.S. Department of Labor. Region 4 Workforce Board is an equal opportunity employer and does not discriminate in the programs and services. The WorkOne System is an equal opportunity employer and does not discriminate in the programs and services offered. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333. El Programa de Financiamiento asistido de acuerdo con el Título 1 de WIA es un programa de igualdad de Oportunidades de Empleo. Ayuda y servicios auxiliares están disponibles a solicitud para personas con discapacidad. El número de TDD/TTY es 1-800-743-3333. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.

JUNE - JULY 2021



ARE YOU 16 - 24 YEARS OLD?

Do You Need a Job?



Virtual Earn & Learn

Young Adults Attend Virtually!

**2 weeks Monday - Friday, 10AM - 12PM & 1PM - 3PM
with up to 40 hrs paid at \$10 per hour**



- Job Search Techniques
- Interviewing Skills
- Resume Development
- Elevator Speech
- Mock Interviews
- Career Planning
- Paid & Unpaid Work Experiences
- Introduction to Area Employers
- Financial Planning

Call Today to Find Out MORE!

**KOKOMO 765-480-3034
LAFAYETTE 765-413-2560**



Region 4 Adult Education Information

Tippecanoe County: Lafayette Adult Resource Academy (LARA) -

1100 Elizabeth St., Lafayette, IN 47906 | Telephone: 765-476-2920

Carroll Co. - Delphi Adult Education -

711 Armory Rd., Delphi, IN 46923 | Telephone: 765-564-2100, Ext. 1100

Clinton Co. - The Learning Network -

1111 S. Jackson St., Frankfort, IN 46041 | Telephone: 765-659-6380, Ext 1822

Tipton Co. - Tipton Adult Education Center -

At this time, please contact Lafayette Adult Resource Academy (LARA) | Telephone: 765-476-2920

White Co., White County Academic Skills Center -

1017 O'Connor Blvd., Monticello, IN 47960 | Telephone: 574-583-5158



Benton, Fountain, & Warren Counties - Telephone 765-764-1880

Benton Co. - Benton County Adult Education -

105 S. Howard St., Oxford, IN 47971

Fountain Co. - Main Street Center -

101 N. Main St., Veedersburg, IN 47987

Warren Co. - Warren County Learning Center -

26 E. Second St., Williamsport, IN 47993

Montgomery County - Crawfordsville Adult Resource Academy (CARA) -

1501 S. Elm St., Crawfordsville, IN 47933 | Telephone: 765-362-2690

Cass County - Adult Learning Center -

2815 E. Market St., Logansport, IN 46947 | Telephone 574-722-2912

Howard County - Kokomo Area Career Center -

2415 S. Berkley Rd., Kokomo, IN 46902 | Telephone: 765-455-8021

Miami County - Miami County Adult Education -

19 N. Park Dr., Peru, IN 46970 | Telephone: 765-432-0998

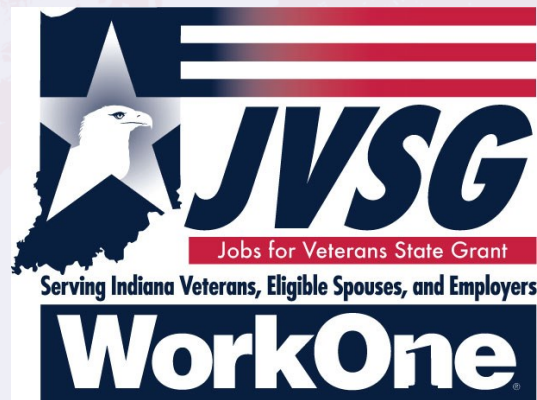


Effective July 1, 2021, Indiana will transition to a new high school equivalency exam. HiSET® will become the state's exam to earn an Indiana high school equivalency diploma (HSED). A transition period from the current TASC (Test Assessing Secondary Completion™) exam will allow examinees to complete any unfinished tests from July 1 – October 15, 2021. New adult education students will take the HiSET® exam July 1 and after.

Find out more at <https://www.in.gov/dwd/adulted.htm>

VETERAN SERVICES

WorkOne is committed to providing Veterans with priority service in transitioning from a military to a civilian workforce. Veteran Specialists provide employment services to eligible Veterans and eligible spouses with significant barriers to employment.



Kokomo WorkOne:

Steven "Mike" Hamm, MPA, MSIC

Disabled Veteran's Outreach Program Specialist
700 East Firmin St., Suite 150 | Kokomo, IN 46902
Office: 765-450-3022 | Cell: 765-437-9967
Email: shamm1@dwd.in.gov

Eli Ireland

Disabled Veteran's Outreach Program Specialist
700 East Firmin St., Suite 150 | Kokomo, IN 46902
Office: 765-450-3029 | Cell: 765-431-0969
Email: eireland@dwd.in.gov

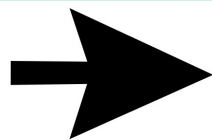
Lafayette WorkOne:

Donald Nedza

Disabled Veteran's Outreach Program Specialist
820 Park East Boulevard | Lafayette, IN 47905
Office: 765-446-2630 | Cell: 765-716-4172
Email: dnedza@dwd.in.gov



Is This You?



We Can Help!

WorkOne
West Central
americanjobcenter
INDIANA

Career Services, and possibly
Training Services, are available
to assist you.

An initiative of the West Central Indiana Region 4 Workforce Board. Funding for this project has been provided by Indiana Department of Workforce Development. The WorkOne System is an equal opportunity employer and does not discriminate in the programs and services offered. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333. • El Programa de Financiamiento asistido de acuerdo con el Título 1 de WIA es un programa de Igualdad de Oportunidades de Empleo. Ayuda y servicios auxiliares están disponibles a solicitud para personas con discapacidad. El número de TDD/TTY es 1-800-743-3333.

JUNE 2021 Virtual Online

WORKSHOP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
	1 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	2 10:00 Job Search Noon: Resume	3 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	4 10:00 Job Search Noon: Resume
	7 10:00 Job Search Noon: Resume	8 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	9 10:00 Job Search Noon: Resume	10 10:00 Interviewing Noon: Work Readiness & Employment Background Checks
14 10:00 Job Search Noon: Resume	15 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	16 10:00 Job Search Noon: Resume	17 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	18 10:00 Job Search Noon: Resume
21 10:00 Job Search Noon: Resume	22 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	23 10:00 Job Search Noon: Resume	24 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	25 10:00 Job Search Noon: Resume
28 10:00 Job Search Noon: Resume	29 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	30 10:00 Job Search Noon: Resume	WORKSHOP DESCRIPTIONS: Resume: How to make a resume in Indiana-CareerConnect.Com Interviewing: Key preparation tips for most interview situations Job Search: Learn how to find jobs using a variety of online tools Work Readiness & Employment Background Checks: Learn what employers expect and what's in most background checks	

JULY 2021 Virtual Online

WORKSHOP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
HOW TO REGISTER FOR VIRTUAL WORKSHOPS: 1. Go to this website: https://workonewestcentral.as.me/VirtualWorkshops 2. Choose which workshop you want and click on "Sign Up." 3. Fill out the registration fields, then click on, "Complete Appointment" 4. Receive your confirmation. Immediately, you receive an email then a reminder email 24 hours prior to your workshop.			1 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	2 10:00 Job Search Noon: Resume
5 OFFICE CLOSED In Observance of  4th of July	6 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	7 10:00 Job Search Noon: Resume	8 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	9 10:00 Job Search Noon: Resume
12 10:00 Job Search Noon: Resume	13 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	14 10:00 Job Search Noon: Resume	25 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	16 10:00 Job Search Noon: Resume
19 10:00 Job Search Noon: Resume	20 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	21 10:00 Job Search Noon: Resume	22 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	23 10:00 Job Search Noon: Resume
26 10:00 Job Search Noon: Resume	27 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	28 10:00 Job Search Noon: Resume	29 10:00 Interviewing Noon: Work Readiness & Employment Background Checks	30 10:00 Job Search Noon: Resume

TO OUR CUSTOMERS:

PLEASE NOTE: FACE MASKS ARE REQUIRED IN ALL LOCATIONS.

WorkOne Comprehensive Offices are located in Kokomo & Lafayette. Hours of Operation - 8 :00 AM to 4:30 PM.

Please Note: Logansport, Monticello, and Peru offices close during Lunch from 12:30 PM to 1:30 PM.

*The option to make your appointment online is available.
See the link below each office location or scan the QR Code.*



Monticello WorkOne

1017 O'Connor Blvd.
Monticello, IN 47960
Phone (574) 583-4128

CLOSED on FRIDAYS

Schedule an Appointment:

<https://workonewestcentral.as.me/MonticelloWorkOne>



Logansport WorkOne

1 Ivy Tech Way, Suite B
Logansport, IN 46947
Phone (574) 722-6652

Schedule an Appointment:

<https://workonewestcentral.as.me/LogansportWorkOne>



Peru WorkOne

685 East Main St.
Peru, IN 46970
Phone (765) 472-3562

Schedule an Appointment:

<https://workonewestcentral.as.me/PeruWorkOne>



WorkOne Lafayette

820 Park East Blvd.
Lafayette, IN 47905
Phone (765) 474-5411

Schedule an Appointment:

<https://workonewestcentral.as.me/LafayetteWorkOne>



WorkOne Kokomo

Inventrek Building
700 E. Firmin, Ste. 150
Kokomo, IN 46902
Phone (765)450-3019

Schedule an Appointment:

<https://workonewestcentral.as.me/KokomoWorkOne>



For residents in Benton, Carroll, Clinton, Fountain, Tipton, Montgomery, and Warren counties, please seek services from the WorkOne office nearest you.

Region 4
WORKFORCE
Board

Tecumseh Area Partnership, Inc.

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Oversight provided by Region 4 Workforce Board
WWW.REGION4WORKFORCEBOARD.ORG