

WASHINGTON TOWNSHIP

WASHINGTON
COUNTY

2026

TOWNSHIP ASSISTANCE STANDARDS

GIVING ASSISTANCE WITH:

UTILITIES

FOOD

SHELTER

MEDICAL

BURIALS

TOWNSHIP ASSISTANCE STANDARDS

WASHINGTON TOWNSHIP

TABLE OF CONTENTS

| | |
|-----------------------|---|
| Cover Sheet | 1 |
| Index | 2 |
| Office Hours | 3 |
| Income Guidelines | 4 |
| Wasted Resources | 5 |
| Assistance Allowances | 6 |
| Proof of Identity | 7 |
| Workfare | 8 |

TOWNSHIP ASSISTANCE STANDARDS

WASHINGTON TOWNSHIP

OFFICE HOURS

Individuals desiring to file a township assistance application with Washington Township may do so by visiting the Washington Township website at WashingtonTownship88.in.gov/ and clicking on “Assistance”. Please complete all pages of the application and follow the instructions to provide proof of identity and any additional documents needed, such as a copy of a utility bill.

The Township Assistance Office will be open for business at 1201 E Hackberry St, Salem, IN by appointment only, weekends and holidays excluded. Voicemail is made available by the township to record your messages during times the trustee is unavailable. Your call will be returned within 24 hours, weekends and holidays excluded. Online applications for assistance are always available.

In the event of an actual EMERGENCY, the trustee is available by phone 24 hours a day, 365 days a year. Leave a message and your EMERGENCY will be addressed promptly.

EMERGENCY — an unpredictable circumstance or series of unpredictable circumstances that:

- (1) Places the health or safety of a household or a member of a household in jeopardy; AND
- (2) cannot be remedied in a timely manner by means other than township assistance.

Sincerely,



Joshua G. Anderson

Washington Township Trustee, Washington County

TOWNSHIP ASSISTANCE STANDARDS

WASHINGTON TOWNSHIP

INCOME GUIDELINES

| Household Size | Gross Income Monthly Limit | Net Income Monthly Limit | Maximum SNAP Allotment |
|----------------|----------------------------|--------------------------|------------------------|
| 1 | 1696 | 1305 | 298 |
| 2 | 2292 | 1763 | 546 |
| 3 | 2888 | 2221 | 785 |
| 4 | 3483 | 2680 | 994 |
| 5 | 4079 | 3138 | 1183 |
| 6 | 4675 | 3596 | 1421 |
| 7 | 5271 | 4055 | 1571 |
| 8 | 5867 | 4513 | 1789 |

WASTED RESOURCES

1.40.03 WASTED RESOURCES — "Wasted Resources" means: the amount of money or resources expended by an applicant or an adult member of an applicant's household seeking Township Assistance during the thirty (30) days before the date of application for "township assistance" for items or services that are not considered necessities.

Examples of Wasted Resources include, but are not limited to the following:

1. Voluntary termination of employment
2. Failure to seek employment.
3. Failure to apply for energy assistance.
4. Failure to apply for food stamps/SNAP.
5. Failure to seek assistance from Southern Hills Church
6. Expenses for pets
7. Expenses for a pool or hot tub
8. Expenses for cable TV or satellite dish
9. Expenses for an outdoor security light
10. Expenses for more than one phone line
11. Non-use of savings, certificates of deposit, stocks, bonds, etc.
12. Possession of non-essential assets (RV, boats, motor homes, jewelry, guns, etc.)
13. Tobacco use
14. Alcohol use
15. Drug use

If it is determined during the review process that an applicant has wasted resources, the township may require the applicant to discontinue behaviors that waste resources prior to providing the applicant with township assistance.

ASSISTANCE ALLOWANCES

| Number of Months Helped Jan-Dec | Assistance Maximum | Food |
|---------------------------------|--------------------|------|
| 1 | 225 | 100* |
| 2 | 200 | n/a |
| 3 | 175 | n/a |
| 4 | 150 | n/a |
| 5 | 125 | n/a |
| 6 | 100 | n/a |
| 7 | 75 | n/a |
| 8-12 | 50 | n/a |

*Must apply for food stamp/SNAP assistance

BURIAL - \$2550, GRAVESITE- AT COST, CREMATION - \$1150

-Additional information needed for burial/cremation

WORKFARE

6.30.00 WORKFARE - OBLIGATED INDIVIDUAL(S) DEFINED - The trustee shall obligate any adult member of a household receiving "township assistance" for workfare. The trustee shall determine an applicant's suitability to perform available workfare. The township trustee may provide for medical examinations necessary to make the determination [IC 12-20-11-1 (a), (b)]

6.40.00 WORKFARE REQUIREMENTS The trustee shall obligate any adult member of a "recipient" household to do any work needed to be done within the county or an adjoining township in another county for any nonprofit agency or governmental unit, including the state, having jurisdiction in those townships.

At this time WASHINGTON TOWNSHIP does not require workfare to be performed.

PROOF OF IDENTITY

APPLICANTS MUST PROVIDE DOCUMENTATION TO VERIFY IDENTITY. APPLICANTS MUST ACCUMULATE A MINIMUM OF 6 POINTS BY PROVIDING ONE OR MORE DOCUMENTS LISTED BELOW. APPLICANTS WILL BE ASKED TO EMAIL THEIR ID TO assistance@WashingtonTownship88.in.gov WHEN COMPLETING AN APPLICATION ONLINE.

| DOCUMENT | POINT VALUE | DOCUMENT | POINT VALUE |
|--|-------------|------------------------------------|-------------|
| Indiana Driver's License | 6 | Photo ID Card (school, work, etc) | 2 |
| Indiana ID Card | 6 | Reinstatement Letter from IN BMV | 2 |
| Birth Certificate | 3 | Car Registration | 2 |
| Driver's License (out of state) | 3 | Marriage or Divorce Record | 2 |
| Passport (unexpired) | 3 | Medicare/Medicaid card w/ photo | 2 |
| Probation Letter with vital information | 3 | Current Car Insurance Policy | 1 |
| Caseworker Letter with vital information | 3 | Indiana Hunting or Fishing License | 1 |
| Indiana Learner's Permit (valid) | 3 | Property Tax Papers | 1 |
| US Military Photo ID Card | 3 | W-2 Tax Forms or 1099 Form | 1 |
| US Dept of Immigration Documents | 3 | High School Diploma | 1 |
| Federal or Indiana Tax Returns w/ W-2 | 2 | Baptism Certification | 1 |