

Minutes of the meeting

08/05/2025

Present: Megan Henderson, Lee Smith, Tim Drake, Michael Ruse

Minutes: The meeting was called into order by Megan Henderson, Board Chairperson. Megan Henderson moved to Old Business which is accepting the minutes of the 4/28/2025 meeting. Lee placed the motion to accept the minutes into order and Tim seconded the motion and the motion was voted on and passed.

Then Megan Henderson moved to New Business on the agenda, Public Hearing for Annual 2026 Budget. Tim asked if there were any changes from the 2025 budget and Trustee informed the board of the changes in The Rainy Day of \$2400.00 for Capitol Outlays for machinery and equipment. In General Fund Salary increases for Trustee and Board Members in the amount of 2%. Increase Office Utility to \$1200.00 and Capital Outlay for Maintenance and Refurbishment in the amount of \$10,000.00 and Machinery and Equipment in the amount of \$20,000.00. In Township Assistance of \$3000.00 for housing. In Fire & EMS Firefighters Stipend for uniforms and travel in the amount of \$10,000.00 for Converse and Noble Fire Departments. Increased fire contracts to \$8000.00 each annually. Added Capital Outlay in the amount of \$20,000.00. The board members were satisfied with the explanation of the 2026 budget and were reminded that they will vote in 2 weeks as to adopting the budget. Trustee informed them to take the budget home and analyze it and plan to discuss their concerns or changes at the Adoption meeting on 8/19/2025.

Megan then moved onto the next item on the agenda, the Capital Improvement Plan (CIP) for years 2026, 2027 and 2028. Trustee explained to the board about the state requiring all townships to develop a CIP by 9/30/2025; townships will lose the LIT as well as property tax funds if this is not completed by that date. The trustee informed the board about the items in the CIP and they are as follows: Fire Departments – Radios, pagers and truck tires, SRDC- Community Parks and Building upgrades and Cemeteries – cemetery road improvements and equipment. The board was asked to analyze or make any other suggestions and be prepared to vote on it at the adoption meeting on 8/19/2025.

Megan moved to the next item on the agenda, Road and Infrastructure Fund (RIF) for 2027. Trustee informed the board about the RIF, which will require townships to deposit up to

30%, of unrestricted fund cash excess in the Rainy Day and General Funds to this fund to help pay for roads and infrastructure projects in the township. The trustee informed the board that any use of these funds will need to be approved by the board.

Tim made a motion to adjourn the meeting and it was seconded by Megan and it was unanimously approved.

Michael Ruse

Michael Ruse, Waltz Township Trustee

Megan L Henderson

Meghan Henderson, Waltz Township Board Member

Megan L Henderson

Lynn Lee Smith

Lee Smith, Waltz Township Board Member

Tim Drake

Tim Drake, Waltz Township Board Member