

# ROCK CREEK TWP COMMUNITY BLDG RENTAL AGREEMENT

2830 W 640 N, Delphi, IN 46923

RENTER NAME: \_\_\_\_\_ Date: \_\_\_\_\_

FEE: \_\_\_\_\_ DEPOSIT: \_\_\_\_\_

**Access hours for the building: 9:00 am to 9:00 pm**

**Make checks payable to Rock Creek Township Recreation Fund .... NO CASH PLEASE**

**CONDITIONS:** Decorating is permitted, but NO SCOTCH TAPE, TACKS, MASKING TAPE, DUCT TAPE, ETC. on the walls. NOTHING IS TO BE REMOVED FROM THE WALLS!! NO SMOKING AND NO ALCOHOL IN BUILDING OR PLAYGROUND OR PROPERTY. EVERYTHING PICKED UP!!

All food, beverage containers, plates, etc. must be removed by the party renting the building (trash bags will be furnished). GARBAGE GOES WITH YOU!! Brooms, mop, etc are located in the utility room. Leave exact tables and chairs set-up for meetings, any extra you use, please return to storage.

The User indemnifies Rock Creek Township against all liability and costs, including attorney's fees, in any way connected with the Renter's use of the Community Building. Rock Creek Township may require that the User provide insurance coverage of this obligation. User bears all responsibility and shall hold the Owner harmless from any responsibility, for any bodily injury or property damage to any and all persons arising out of or in any way connected with the User's use of the Community Building.

**BEFORE LEAVING THE BUILDING, PLEASE CHECK:**

**TABLES AND CHAIRS PUT AWAY AND PUT BACK AS YOU FOUND THEM.**

**THERMOSTAT IS SET TO 79 in the summer or 68 in the winter!!**

**FLOORS SWEEPED.**

**TRASH IS REMOVED AND GOES WITH YOU.**

**OVEN & LIGHTS ARE OFF!**

**ALL DOORS LOCKED!!**

**KEY LEFT ON COUNTER.**

Contacts for rental info: Trustee Kathy Zink 765-202-3754  
Building Superintendent, Irene Pyle 574-727-4158

Signed: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Township Representative