Board Meeting - Olive Township Board
110 S. Arch St, New Carlisle, IN 46552
Wednesday, May 13, 2026@ 10:00 AM EST

Attendance: Tina Scott, Will Miller, Josh Schweizer, Chad Hess, Bob Middlebrook, Tim Creason, Tom Keen and Keith Batzel

Others present:

Community Members requesting permission to address the board on a specific agenda item are requested to complete a registration form for each item prior to the conclusion of Item III. Individuals will be permitted to speak at that time or during the specific agenda item excluding Consent Items. Any questions on the Consent Items shall be addressed to the Trustee by contacting his office. Persons will be restricted to one appearance per item and limited to three (3) minutes.

Call to order

I. Adopt Agenda- **motion made by Bob; 2nd by Keith; motion passed by body**

II. Consent Items.

1. Reconciliation of accounts-
   - Will asked about a difference of the balances. Tina explained it was due to the lingering $34.96 deposit that needs to be removed. She is going to ask Daniel how to get rid of that and the outstanding checks, makes that difference.
   - Josh explained the cause of personal Overtime is incurred when staff covers others personal or sick time.
     Motion made by Keith; 2nd by Bob to approve the reconciliation of accounts; motion passed by body
2. Approve Meeting Minutes- 4/22/2026; **motion made by Bob; 2nd by Keith; motion passed by body**

III. CIP- Will said everyone needs to review the Capital Improvement Plan and he would like to bring a proposal to the town board to purchase the other half of the building. He will bring it up to the town at their next meeting. Keith suggested about an appraisal with it capturing the recent HVAC and cosmetic investments we have done. Will said we can request an appraisal after we feel out the town. We can reallocate the funds for the Capital Improvement plan elsewhere if the town does not approve the purchase.

IV. Truck Approvals- Resolution- Jos

V. Fire Territory Updates-

1. Josh stated that the redevelopment commission meeting had significant public opposition to the proposed trails and redevelopment plans.

2. Chad said collections performance declined to 1.2% last year. He said that they had discussions with the billing company and they are taking a new approach and concerns were raised

about the new vendors practices. He presented the board with a new policy for their review. It will go before the Fire Territory board and get their input. Chad said that they had discussions with the billing company and they are taking a new approach and concerns were raised about the new vendors practices. A new collections vendor was recommended that uses a broader skip tracing and call recording practices. He presented the board with a new policy for their review. It will go before the Fire Territory board and will get their input.

3. Josh said he is going to recommend Whitman for the RFQ process and will forward that recommendation to the Fire Territory for their consideration and later return to this board for their approval.

4. Josh said that we have received the collective bargaining agreement and he and Dalton will prepare wage/salary numbers once provided. It was noted that many changes in the CBA reflect prior alterations. Josh is reaching out to Dalton to see if we qualify for a growth appeal and he will be invited to our June meeting.

5. Josh explained that they issued a stop work order to one of the Amazon sites. He stated that Zach presented the stop work order after they denied a hydrostatic sprinkler test, and they changed the locks and blocked Knox key access and ongoing operations in parts of the buildings. The order restricts entry to affect areas only and functions like a safety perimeter until corrected.

6. Josh stated that they have been having radio coverage problems. He explained there are reception failures in concrete buildings and explained that multiple BDA's pointing to the county towers increase noise and risk system failures, which promotes a state requirement to use fiber linking and a single BDA. Amazon proposed replacing building BDA's by procuring modern radios and vehicle repeaters instead of fiber linking buildings (which is a cheaper route.) Motorola will supply the equipment pending order confirmation from Amazon.

6. Josh said we need to follow up about the brush truck and emphasized that we need to have a signed MOU and payment from the RDC by mid-June to proceed.

VI. Web Security- Josh has met with one Duneland Network Security, he is pursuing additional local firms.

VII. Flag for Park – Keith has volunteered to take over ordering the flagpole for the park. **motion made** to approve the higher quote from Flag's Internation for purchasing an electric LED flagpole and lighting fixture with buried conduit and a junction box at the gazebo **by Keith and 2nd by Bob; motion passed by body** We will pay invoice out of parks and recreation fund.

VII. Cemetery Updates-

1. Keith said the dedication for the flag raising is scheduled for noon on Saturday, June 13th with speakers from the Historical Museum and a church representative.
2. The cemetery board has changed the meeting dates to the second Monday. They are discussing the goals for tree line clean up and mapping and locating property markers and potential use of local surveyors to mark rows and plots. Diane and Kelsi have committed to archiving the cemetery records this summer.

3. Keith said that he is going to try to consolidate the Appendix E burial policy into a clear, updatable resolution covering procedures and state covered burials.

IX. New Business/old business-

1. Josh said there is an Amazon facility visit this afternoon for anyone who would like to attend at 1 pm.

X. Next Meeting: Wednesday, June 17, 2026, at 10:00 am at the Trustee's office 110 S. Arch St. New Carlisle, IN 46552

XI. Adjournment: 11:00 **motion made by Keith; 2nd by Bob; motion passed by body**

Tim Creason, Board Member

Bob Middlebrook, Board Member

Keith Batzel, Board Member

Will Miller, Trustee