

Board Meeting - Olive Township Board
110 S. Arch St, New Carlisle, IN 46552
Wednesday, April 22, 2026 @ 10:00 AM EST

Attendance: Tina Scott, Will Miller, Josh Schweizer, Chad Hess, Bob Middlebrook, Tim Creason, Tom Keen and Keith Batzel

Others present: Amy Rolfes, Daniel Dalton, Don Bayne, and Roanna Hooton

Community Members requesting permission to address the board on a specific agenda item are requested to complete a registration form for each item prior to the conclusion of Item III. Individuals will be permitted to speak at that time or during the specific agenda item excluding Consent Items. Any questions on the Consent Items shall be addressed to the Trustee by contacting his office. Persons will be restricted to one appearance per item and limited to three (3) minutes.

Call to order 10:02 am

- I. Adopt Agenda- **motion made by Keith; 2nd by Bob; motion passed by body 3/0**
- II. Daniel Dalton- Financial Advisor- Tina printed the price points for charges for services for Baker Tilly and Cender/Dalton to compare the two firms. **Motion was made to approve to use Cender/Dalton as our financial advisor by Bob; 2nd by Keith; motion passed by body 3/0**
- III. Consent Items.
 1. Reconciliation of accounts- **Motion made by Keith; 2nd by Bob; motion passed by body 3/0**
 2. Approve Meeting Minutes- 3/11/2026; **motion made by Keith to approve them with the changes; 2nd by Bob; motion passed by body 3/0**
- IV. Amy Rolfes presentation- Amy is the county clerk in St. Joseph County. She does everything that has to do with elections and the election audits. She explained the changes that she and her office have implemented for post-election audits.
- V. Roanna Hooton- She explained that the Community Snapshot is out. She passed out a Amazon hiring event flyer. The library has an appointed board not an elected board. House 1406 bill was passed, which only applies to libraries. With this bill if she wants to increase her growth quotient, go to county to approve the budget. If she wants to stay at 1.9%, she does not need the county to approve her budget. She is not sure what she is going to do yet but needs to decide soon. If she goes to county she only has until September to go to county. If she does not submit in time, then her budget is cut in half. Will recommended she reach out to Joe Thomas.
- VI. Don Bayne- Community Reserve- Don explained that they are now called Community Furniture Reserve. He explained that they are applying for a 501C3. They used the money we donated to them for operations cost, ie. Rent, utilities and applying for the 501C3.
- VII. EMS billing write offs- Josh said we collect revenue. He presented a report that shows how much uncollectable debt they have since 2020. Chad explained the process of how we can try to avoid having this uncollectable debt and how important it is that we get a social security number and a phone

number so we can locate these people. Chad is working with EMSMC who acquired Accumed in 2025 some time to try to make is process smoother. Josh said we have a 1.7% collection rate it's not even worth it. Chad handed out some resolutions for write offs. **Bob made a motion to write off that debt; 2nd by Keith; motion passed by body 3/0**

VIII. Fire Territory Updates-

1. Josh said he is recommending we stop billing for hazmat calls.
2. Josh stated he sent everyone proposals from Whiteman, Shive-Hattery, and Crumlish and Crumlish for the building of the new fire station. Tim said that he would like to excuse himself from voting due to his relationship with Whiteman. Josh said he doesn't know what to do because it all seems slimy. He stated we aren't obligated to anyone.

IX. Web Security- Josh said he has been talking with Duneland Network Solutions, but he's not very far along on it.

X. Cemetery Updates- Keith said they are kind of stuck with figuring out how to survey the cemetery. When the original cemetery was put in it was staked out. Kelsi is working with a friend to try to figure this out. Will asked if it was a two-scope project, one for the property line and for the rows. Will is going to contact Doug.

XI. New Business/Old Business-

1. Tom said that Tim has done such a wonderful job putting that park together and using his own money for it. Tom gave a recommendation for using some of the money from the Parks and Recs fund to help contribute to it if needed.
2. Tim said he asked the town if they are okay with dedicating the park on Saturday, June 13th, Tina is going to reach out to Fly Em High to get a flag pole for the park. **Bob made motion to put a flag pole up at the Coflax Park not to exceed \$1500; 2nd by Keith; motion passed by body 3/0**

XII. Next Meeting: Wednesday, May 13, 2026, at 10:00 am at the Trustee's office 110 S. Arch St. New Carlisle, IN 46552

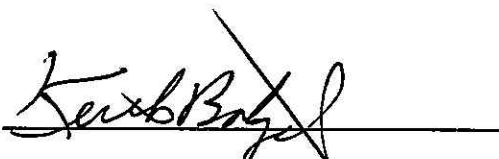
XIII. Adjournment: 12:12; **motion made by Bob; 2nd by Keith; motion passed by body 3/0**



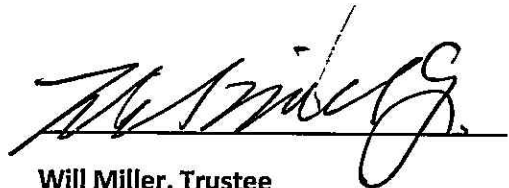
Bob Middlebrook, Board Member



Tim Creason, Board Member



Keith Batzel, Board Member



Will Miller, Trustee