

Board Meeting - Olive Township Board
110 S. Arch St, New Carlisle, IN 46552
Wednesday, March 11, 2026@ 10:00 AM EST

Attendance: Tina Scott, Will Miller, Josh Schweizer, Chad Hess, Bob Middlebrook, Tim Creason, Tom Keen and Keith Batzel

Others present: Steve Dalton and Roanna Hooton

Community Members requesting permission to address the board on a specific agenda item are requested to complete a registration form for each item prior to the conclusion of Item III. Individuals will be permitted to speak at that time or during the specific agenda item excluding Consent Items. Any questions on the Consent Items shall be addressed to the Trustee by contacting his office. Persons will be restricted to one appearance per item and limited to three (3) minutes.

Call to order

- I. Adopt Agenda- **motion made by Keith; 2nd by Bob; motion passed by body 3/0**
- II. Steve Dalton- Steve presented what services his accounting firm has to offer. He will send us a proposal of the cost in the next couple days. We will then review the differences between cost and services they offer and what Baker Tilly offers and compare. We will discuss again at our meeting in April.
- III. Consent Items.
 1. Reconciliation of accounts- **Motion made by Keith; 2nd by Bob; motion passed by body 3/0**
 2. Approve Meeting Minutes- 2/11/2026; **motion made by Bob; 2nd by Keith; motion passed by body 3/0**
- IV. Amy Rolfes presentation- Amy was unable to make the meeting, she will be added to the next meeting agenda
- V. Fire Territory Updates- Josh discussed what the process will be for the RFQ for the new Fire Station. The county is procuring so we are not doing it so it is a "Professional Service Agreement" (PSA.). PSA is also a proper term for working with a BOT. Josh also said that per Whiteman, who quoted Carl, "Yes we (the county) are building a fire station." However, for the PSA we need to retain Whiteman to create and submit a Programming and Schematics plan. The plan was voted on item IX below.
- VI. LIT Reduction- Will explained that we will be losing LIT- the township will lose around \$34,000 and the Fire Territory will lose \$41,000.00 in 2028. Will said we need to start thinking about how we are going to make up for that loss. Will is considering cutting \$10,000 from the Cemetery budget and \$1,100 from supplies and other services in the Township general budget for next year.
- VII. Merging/Scoring Townships- We went over the document Pete sent us about how townships will be scored. We reviewed our township, and we will not be affected by this. However, there was discussion about other townships which will change, like Portage (which will get their fire protection from South Bend), and this might change, and like Hudson (which is a small township.) Also, there is talk

about township like Green, being forced to change and this could result in or present a need to expand our fire territory to the south. Josh mentioned that the "40 cent bill" is back in legislature (which is part of bill SB270.

VIII. Internal Controls Resolution 2026-03-11-b - Will read the resolution and a motion was made by Bob; and 2nd by Keith to approve the Internal Controls resolution; motion passed by body 3/0

IX Joint Resolution 2026-03-11- Will read the resolution and motion made to approve the resolution to not exceed \$30,000 for Whiteman to produce a Programming and Schematics plan for the construction of a fire station; by Bob; 2nd by Keith; motion passed by body 3/0

X. Cemetery Updates- Keith gave us an update on what was discussed at the meeting in February. They board discussed the row marker and about the tree line status, archiving documents and the cemetery rules. .

XI. New Business/Old Business-

1. Community Reserve- will be providing us updates next month on how they have allocated the funds they were given.
2. Roanna Hooton described that the change in HB 1406 will negatively affect the library budget. (This change however does not appear to have been in the final bill.
3. It was noted in the consent items that a transfer of funds needs to be done in order to move \$56,000 into 0101 Roads Funds from the General fund which is line 3M.

XII. Next Meeting: Wednesday, April 22, 2026, at 10:00 am at the Trustee's office 110 S. Arch St. New Carlisle, IN 46552

XIII. Adjournment: 11:53 motion made by Bob; 2nd by Keith; motion passed by body 3/0



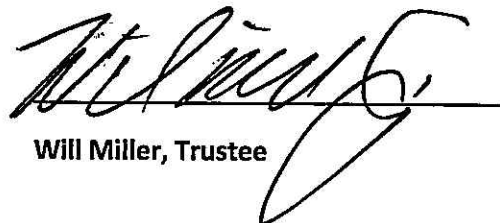
Bob Middlebrook, Board Member



Tim Creason, Board Member



Keith Batzel, Board Member



Will Miller, Trustee