

**Regular Board Meeting and Budget Hearing- Olive Township Board**

110 S. Arch St, New Carlisle, IN 46552

**Wednesday, November 20, 2024 @ 10:00 AM EST**

Attendance: Josh Schweizer, Tina Scott, Will Miller, Bob Middlebrook, Tom Keen, Tim Creason, Keith Batzel, and Chad Hess

Others present: Roanna Hooton and Rich Taylor

Community Members requesting permission to address the board on a specific agenda item are requested to complete a registration form for each item prior to the conclusion of Item III. Individuals will be permitted to speak at that time or during the specific agenda item excluding Consent Items. Any questions on the Consent Items shall be addressed to the Trustee by contacting his office. Persons will be restricted to one appearance per item and limited to three (3) minutes.

Call to order 10:03

- I. Adopt Agenda- motion made by Tim; 2<sup>nd</sup> by Keith; motion passed by body 3/0
- II. Consent Items- Reconciliation of accounts- motion made by Tim; 2<sup>nd</sup> by Keith; motion passed by body 3/0
- III. Consent Items- Approving meeting minutes 10/23/2024-will sign meeting minutes at next meeting motion made by Tim; 2<sup>nd</sup> by Keith; motion passed by body
- IV. Tyler Weller- Promotion to Captain. He was sworn in by Josh.
- V. Joe Thomas-
  1. Tom was wondering about the soil samples; Joe stated there were no run offs. Mark will take some soil samples.
  2. The Feasibility study for the Community Center will be approved at the RDC meeting in December.
  3. Joe asked if the police presence was better on St Rd 2. Josh said that they have noticed more of a presence out there
  4. Will asked Joe about the Solar Farm. They stated there would be native plantings that would help bee population out there and now he is hearing it will just be dirt and weeds. Joe said he's not heard of anything. Will said it was part of the presentation when they came to town. Joe will investigate that.
  5. Joe asked about the fire trucks. Josh said they are ordered and Pete said there is an exit clause if we need it. Next agenda would be the location of the Fire station. Josh said they are working on that.

VI. New Prairie Public Library Board Appointment- Roanna stated who she was recommending for the library board. Pamela Arenas was her nomination. Motion was made to appoint Pamela as the new board member **by Tim 2<sup>nd</sup> by Bob; motion passed by body 3/0**

VII. Salary Ordinance and Vacation Time- Tina and Susie are hourly, Susie's is based on 32 hours a week and Tina is based on 30 hours a week. Josh will break it down to hourly instead of listed as salary. Susie's vacation is increased from 5 days to 10.

VIII. Fire Territory Updates

1. Josh said that we received our insurance renewal rates and there is a 80% increase.
2. Josh said the tanker sold for \$95,000. The town, however, is entitled to half as well.

IX. Ambulance Dept Memorial – Table to December meeting. Will take it out of parks and rec fund. The lettering is only a ¼ inch writing. No luck with Hudson putting in any money.

X. Cemetery Discussion Updates-

1. Kevin Feltz is inputting all the deeds and burial information into the system.
2. Keith said we haven't met yet about the trash cans. Tina said she talked to Mark and he recommended a trash can to use. They are \$100 apiece. He will be willing to empty them for us. We will hold off on the trash cans for now. Tina will get a hold of Walt's paving to get an invoice from them. We will address at next meeting.
3. Wreaths Across America is December 14<sup>th</sup>.

XI. Assistance Report- Tina stated that we only had one case of paying clients rent and then his doctors' bills as well.

XII. Internal Policy- Will stated we got back our Audit from State Board of Accounts. Will had a meeting with Todd Caldwell from Baker Tilly about Internal Controls. Baker Tilly will assist us with coming up with a Capital Asset policy along with Internal controls. Todd is going to put an agreement together on the cost of their services.

XIII. New Business/Old Business- Rich from Envoy is going to discuss the community center and then the fire station.

XII. Next meeting date: December 18, 2024 @ 10 am at the Trustee's office, 110 S. Arch St. New Carlisle, IN 46552

XIII. Adjournment: **12:42 motion made by Tim 2<sup>nd</sup> by Bob; motion passed by by 3/0**

Bob Middlebrook

Bob Middlebrook, Board Member

Keith Batzel

Keith Batzel, Board Member

Tim Creason

Tim Creason, Board Member

Will Miller

Will Miller, Trustee