

Luce Township Board Minutes

October 23, 2023

Attendance: Lisa Hemmer, Board President Rick Garrett, Board Secretary
Jeremy Kincaid, Board Member Jeremy Gorman, Trustee
Linda Garrett, Clerk Mark Hartman with Five Star Security

Meeting was called to order by President Hemmer at 5:30 pm.

Minutes of the October 9, 2023, meeting were read.

Motion to approve minutes: Jeremy Kincaid

Motion second: Rick Garrett

Vote: 3 – 0

Conflict of Interest statement was filed by Jeremy Kincaid stating that he is an agent for the insurance agency that carries the Township insurance policies.

Security System Presentation

Mark Hartman, with Five Star Security, presented their system to the Board and answered questions that the Board had concerning this system.

Computers Plus was also invited to make a presentation; however, no one representing Computers Plus was in attendance

Trustee's Report

Cemeteries

Trustee Gorman updated the Board on his efforts to get deeds for the four cemeteries that are not on private property. Linda has talked to Tara Compton who is one of the co-owners of the property that includes Sandale Cemetery. Tara said that she would talk to the other owner and get back with Linda.

Destruction of Records

Linda reported that she has researched the destruction of old Township Assistance files and found that they are included on the Indiana Archives and Records Administration Retention Schedules. Form TA-1, Application for Township Assistance is included on the Township Trustee Retention Schedule and can be destroyed after three (3) calendar years and after receipt of a State Board of Accounts audit report and satisfaction of unsettled charges. Based on these criteria, all TA-1 forms dated on or before December 31, 2015 can be destroyed. All forms in the PR (Poor Relief) form series can be destroyed based on their inclusion in the County/Local General Retention Schedule. All TA-1 records that meet the qualifications to be destroyed will be entered into a database and the required State Form 44905 – Notice of Destruction of County/Local Government Records in Accordance with an Approved Retention Schedule will be filed with the Secretary of the Spencer County Commission of Public Records. Piranha Shredding from Evansville will be used for the actual destruction of the records.

Old Business

Appointment of Township Attorney

The Board agreed to table this matter until the next meeting as they are still waiting on information from another attorney.

New Business

2024 Budget

Resolution 2023-009 – Resolution for Appropriations and Tax Rates was presented.

Motion to Accept as presented: Jeremy Kincaid

Motion Second: Rick Garrett

Vote: 3-0

Security System for the Office

The presentation by Five Star Security and the other quotes from Sonitrol and Computers Plus were discussed. The Board agreed to table this matter until a revised quote from Sonitrol could be obtained.

Next Meeting

Meetings for the rest of the year were discussed, and the following dates and times were agreed upon:

November 13th at 5:30 pm

December 11th at 5:30 pm

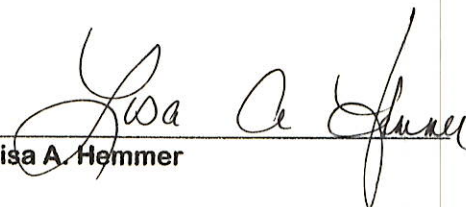
Adjournment

Time: 7:00 pm

Motion to Adjourn: Rick Garrett

Motion Second: Jeremy Kincaid


Vote: 3-0



Lisa A. Hemmer



Wm. Rick Garrett



Jeremy Kincaid