

## Luce Township Board Minutes

February 6, 2025

**Attendance:** Lisa Hemmer, Board President      Rick Garrett, Board Secretary  
                   Daryl Woolard, Board Member      Jeremy Gorman, Trustee  
                   Linda Garrett, Clerk

**Others in Attendance:** Jeremy Kincaid, representing Kincaid Insurance  
                                   Jacob Wilhelmus, representing Jakes Lawn Care

Meeting was called to order by President Hemmer at 5:29 pm.

### Review of 2025 Insurance Policies

Jeremy Kincaid, representing Kincaid Insurance Group, Inc., reviewed the insurance policies for the current year with the Board. The values on the buildings were questioned, and it was agreed to have Kincaid's proceed with getting new quotes on the property insurance with updated values on the buildings.

### Board Minutes

Motion to approve minutes of the January 14, 2025, meeting: Daryl Woolard

Motion second: Rick Garrett

Vote: 3 – 0

### 2025 Mowing Quotes

Two quotes for mowing the Township owned properties for the 2025 mowing season were received. A summary of these quotes was presented by the Clerk. Quotes were received from Carpenter Mowing Service and Jakes Lawn Care LLC. The two quotes were discussed, and Jacob answered questions from the Board concerning his quote. Motion was made to accept the two quotes from Carpenter Mowing Service and Jakes Lawn Care LLC with the same split as last year. This would be Carpenter Mowing Service providing mowing and snow removal for the two fire stations and Jakes Lawn Care LLC providing mowing service for the four Township owned cemeteries as well as Sandale Cemetery if that becomes the responsibility of the Township during the mowing season. A summary of all quotes has been made a part of the minutes starting on page 131.

Motion to Accept Quotes as stated: Rick Garrett

Motion Second: Daryl Woolard

Vote: 3-0

### 2025 Township Assistance Guidelines

The Board reviewed the updated Township Assistance Guidelines for 2025. Income guidelines were updated to reflect 100% of the 2025 Federal Poverty Level. The amount to be allowed for burial assistance was increased from \$1,000 to \$1,300. Motion was made to approve the 2025 Township Assistance Guidelines as presented, and Resolution 2025-001 stating this was signed and made a part of the Guidelines. A copy of the guidelines are available at the Trustee's office and on the Township website at <https://www.in.gov/townships/luce74/township-assistance/>.

Motion to Approve the 2025 Township Assistance Guidelines as presented: Daryl Woolard

Motion Second: Rick Garrett

Vote: 3-0

**2024 Annual Financial Report**

The Board reviewed the completed 2024 Annual Financial Report from Gateway. Motion was made to approve the 2024 Annual Financial Report as presented, and the Certification page was signed.

Motion to Approve the 2024 Annual Financial Report as presented: Daryl Woolard

Motion Second: Rick Garrett

Vote: 3-0

**Next Meeting**

The next meeting was not scheduled at this time.

**Adjournment - Time: 6:50 pm**

Motion to Adjourn: Rick Garrett

Motion Second: Daryl Woolard

Vote: 3-0

  
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Lisa A. Hemmer  
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Wm. Rick Garrett  
\_\_\_\_\_  
Daryl Woolard

**2025 Mowing Bids****Paid in 2024**

Contractor	Carpenter Mowing Service	Jakes Lawn Care, LLC
Contact Person	Jarrad Carpenter	Jacob Wilhelmus
Mailing Address	3589 W CR 425 N, Richland	8312 W CR 500 N, Richland
Phone Number	812-686-0794	812-660-0786

**Richland Fire Station / Government Center**

Price per Mowing	\$ 65.00	\$ 40.00	\$ 65.00
Time per Mowing	1 hr		
Spraying	Spraying Parking Lot One time fee of \$125		

**Hatfield Fire Station**

Price per Mowing	\$ 75.00	\$ 55.00	\$ 75.00
Time per Mowing	1 hr 15 min		
Additional	Bush hogging back lot \$200 per mowing Spraying Parking Lot One time fee of \$125		\$200 per bush hogging

**Snow Removal at Government Center/Richland Station &  
Hatfield Station**

Price pre Removal	\$ 150.00	\$ 75.00	\$ 85.00
Additional	Price is per station and includes salt	Price is per hour plus salt	

**Cemeteries****Graff**

Price per Mowing	\$ 35.00	\$ 40.00	\$ 40.00
Time per Mowing	40 min		
Additional			

**Glendale**

Price per Mowing	\$ 35.00	\$ 40.00	\$ 40.00
Time per Mowing	40 min		
Additional			



Baker's Creek

Price per Mowing	\$ 55.00	\$ 60.00	\$ 60.00
Time per Mowing	1 hr		
Additional			

Richardson

Price per Mowing	\$ 75.00	\$ 85.00	\$ 80.00
Time per Mowing	1.5 hr		
Additional			

Total for all Cemeteries quoted

Price per Mowing	\$ 200.00	\$ 225.00	\$ 220.00
Time per Mowing	3 hrs 50 min		
Additional			

Additional Information

Tree Removal \$50 per man hour	
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Supplemental Quote to be used if the Township  
becomes responsible for Maintaining this Property

Sandale Cemetery

Price per Mowing	\$ 35.00	\$ 40.00	\$ 40.00
Time per Mowing	40 min		
Additional			

Required Information Included

Description of Mowing Equipment	included	included
References	included	included
Certificate of Insurance	included	Is changing insurance companies & will provide as soon as available.
Quotation Sheet Used	yes	yes
Date Received	2/4/2025	2/3/2025
Time Received	8:29 AM	11:20 AM