

Keyser Township Trustee Board Meeting Minutes

An organizational meeting was held on Tuesday, January 7, 2025, at 7:00 p.m. at the Trustee Office at Garrett United Methodist Church, 110 W. Houston St. Present were Don Chaffin, Shelly Hicks, and Mike Lilly. There was a quorum for voting purposes. (The organizational meeting, as directed by state statute and code, must be the first Tuesday after the first of Monday of each year.)

Meeting was called to order at 7:01 p.m. by Don Chaffin.

Chaffin made a motion to approve the minutes of the August 23, 2024 and December 16, 2024 as written. they were approved.

Trustee Mike Lilly administered the Oath of Office to new Board Member Shelly Hicks.

Election of Officers:

Hicks nominated Don Chaffin as Board President/ Chairman. The motion passed.

Chaffin nominated Shelly Hicks as Board Financial Officer. The motion passed.

The Board Secretary position was left open for the present time. A January 18, 2025 caucus will determine who will be a new board member to replace Cheri Wells who resigned in December from the board.

The position of Fire Territory Board member will be decided by the board after the new Keyser Township Board Member has been named.

Financial Reports:

Hicks gave the Year End Financial Report to the board.

The next meeting is scheduled for January 29, 2025 at 7:00 p.m. Chaffin made a motion to adjourn at 7:40 p.m.

Respectfully Submitted,

The image shows two handwritten signatures. The first signature on the left is "Donald Chaffin" and the second signature on the right is "Shelly Hicks". The signatures are in cursive ink.

Don Chaffin

Board Secretary Pro Tem