

Keyser Township Trustee Board Meeting Minutes

A regular meeting was held on January 3, 2023, at 6:00 p.m. at the Trustee Office at Garrett United Methodist Church, 110 W Houston St. Present were Kathryn Sattison, Don Chaffin, and Mike Lilly. Cherrie Wells was absent.

Meeting was called to order at 6:01 p.m. by Chaffin.

Chaffin made a motion to accept the minutes of the 12/12/2022 meeting as presented. Motion carried.

Financial Report

Lilly presented the Investment Officer's Annual Report for 2022 on Wells' behalf. The township earned \$13.55 in interest at Garrett State Bank in 2022.

Trustee Report

Lilly notified the board that the Annual Financial Report must be completed by 2/21/23.

Lilly asked if the Board would like to proceed with increasing the Fire Territory rate to the previous level. The Board was unanimously in favor with proceeding. Lilly will research the timeline needed to complete the process in accordance with state guidelines and report back at the next meeting.

Old Business

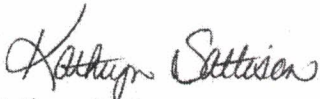
None.

New Business

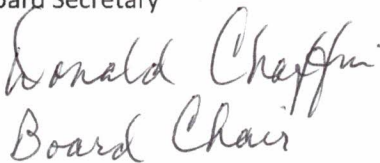
- All board members were sworn by Lilly by executing the Oath of Office for 2023.
- Sattison made a motion to appoint Chaffin as President and Sattison as Secretary. Motion carried.
- Chaffin made a motion to appoint Wells as Finance committee chair. Motion carried.
- Sattison made a motion to appoint Chaffin as Fire Territory representative. Motion carried.

The next regular meeting is 1/26/23. Sattison made a motion to adjourn at 6:18 p.m.

Respectfully submitted,



Kathryn Sattison
Board Secretary



Donald Chaffin
Board Chair

2022 Keyser Township Investment Officer's Annual Report

The Township had no investments during the calendar year 2022. All funds of the Township were held in a checking account at The Garrett State Bank. Interest earned in this account is as follow:

January 2022 - .99

February 2022 - .83

March 2022 - .93

April 2022 - .80

May 2022 - .84

June 2022 - 1.09

July 2022 – 1.09

August 2022 – 1.15

September 2022 – 1.02

October 2022 - .99

November 2022 – 1.58

December 2022 – 2.24

Total interest earned for 2022 - \$13.55

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'CWells', is written over a light blue horizontal line.

Cherrie Wells

Financial Chairman

Keyser Township



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KEYSER TOWNSHIP
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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			12/31/21	26,980.19
CHECK	236.85		01/03/22	26,743.34
CHECK	92.35		01/04/22	26,650.99
PAYROLL TAX 10727579	654.92		01/04/22	25,996.07
IRS USATAXPYMT 227240566262446	482.78		01/05/22	25,513.29
CHECK	1,453.00		01/07/22	24,060.29
PAPER STATEMENT HANDLING FEE	2.00		01/10/22	24,058.29
CHECK	250.00		01/11/22	23,808.29
CHECK	500.00		01/12/22	23,308.29
CHECK	89.12		01/12/22	23,219.17
CHECK	62.00		01/13/22	23,157.17
CHECK	247.72		01/14/22	22,909.45
CHECK	75.00		01/14/22	22,834.45
CHECK	1,200.00		01/19/22	21,634.45
DEKALB COUNTY PAYABLES 002040		847.17	01/20/22	22,481.62
CHECK	500.00		01/24/22	21,981.62
CHECK	500.00		01/26/22	21,481.62
CHECK	247.71		01/31/22	21,233.91
INTEREST		.99	01/31/22	21,234.90
BALANCE THIS STATEMENT			01/31/22	21,234.90
TOTAL CREDITS (2)	848.16			
TOTAL DEBITS (16)	6,593.45			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
01/03 * 236.85	01/11 * 250.00	01/13 * 62.00
01/04 * 92.35	01/12 * 89.12	01/14 * 75.00
01/07 * 1,453.00	01/12 * 500.00	01/14 * 247.72

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			01/31/22	21,234.90
DEKALB COUNTY PAYABLES 002040		847.17	02/08/22	22,082.07
PAPER STATEMENT HANDLING FEE	2.00		02/10/22	22,080.07
CHECK	247.72		02/15/22	21,832.35
CHECK	247.72		02/28/22	21,584.63
INTEREST		.83	02/28/22	21,585.46
BALANCE THIS STATEMENT			02/28/22	21,585.46
TOTAL CREDITS (2)		848.00		
TOTAL DEBITS (3)	497.44			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
02/15 * 247.72	02/28 247.72	

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	21,736.28	INTEREST EARNED:	.83
AVERAGE AVAILABLE BALANCE:	21,736.28	DAYS IN PERIOD:	28
INTEREST PAID THIS PERIOD:	.83	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2022:	1.82		
INTEREST PAID 2021:	8.67		
INTEREST RATE:	.05%		

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			02/28/22	21,585.46
CHECK	130.18		03/01/22	21,455.28
PAPER STATEMENT HANDLING FEE	2.00		03/10/22	21,453.28
DEKALB COUNTY PAYABLES 002040		847.17	03/11/22	22,300.45
CHECK	247.72		03/15/22	22,052.73
CHECK	247.71		03/31/22	21,805.02
INTEREST		.93	03/31/22	21,805.95
BALANCE THIS STATEMENT			03/31/22	21,805.95
TOTAL CREDITS (2)	848.10			
TOTAL DEBITS (4)	627.61			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
03/01 * 130.18	03/15 * 247.72	03/31 247.71

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

INTEREST

AVERAGE LEDGER BALANCE:	21,883.97	INTEREST EARNED:	.93
AVERAGE AVAILABLE BALANCE:	21,883.97	DAYS IN PERIOD:	31
INTEREST PAID THIS PERIOD:	.93	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2022:	2.75		
INTEREST RATE:	.05%		

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			03/31/22	21,805.95
CHECK	92.35		04/05/22	21,713.60
CHECK	92.35		04/05/22	21,621.25
IRS USATAXPYMT 227249566081950	494.26		04/05/22	21,126.99
PAPER STATEMENT HANDLING FEE	2.00		04/08/22	21,124.99
DEKALB COUNTY PAYABLES 002040		847.17	04/15/22	21,972.16
CHECK # 5120	2,550.00		04/15/22	19,422.16
CHECK	247.72		04/15/22	19,174.44
CHECK	15.00		04/21/22	19,159.44
CHECK	247.72		04/29/22	18,911.72
INTEREST		.80	04/29/22	18,912.52
BALANCE THIS STATEMENT			04/29/22	18,912.52

TOTAL CREDITS (2) 847.97
TOTAL DEBITS (8) 3,741.40

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
04/05 * 92.35	04/15 * 247.72	04/29 * 247.72
04/05 * 92.35	04/21 * 15.00	04/15 5120 2,550.00

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

INTEREST

AVERAGE LEDGER BALANCE:	20,197.22	INTEREST EARNED:	.80
AVERAGE AVAILABLE BALANCE:	20,197.22	DAYS IN PERIOD:	29
INTEREST PAID THIS PERIOD:	.80	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2022:	3.55		
INTEREST RATE:	.05%		

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			04/29/22	18,912.52
CHECK	89.12		05/03/22	18,823.40
PAPER STATEMENT HANDLING FEE	2.00		05/10/22	18,821.40
CHECK	247.72		05/13/22	18,573.68
DEKALB COUNTY PAYABLES 002040		847.17	05/16/22	19,420.85
CHECK	80.00		05/23/22	19,340.85
DEKALB COUNTY PAYABLES 002040		640.00	05/25/22	19,980.85
CHECK	247.71		05/31/22	19,733.14
INTEREST		.84	05/31/22	19,733.98
BALANCE THIS STATEMENT			05/31/22	19,733.98
TOTAL CREDITS (3)		1,488.01		
TOTAL DEBITS (5)		666.55		

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
05/03 * 89.12	05/23 * 80.00	
05/13 * 247.72	05/31 247.71	

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	19,216.70	INTEREST EARNED:	.84
AVERAGE AVAILABLE BALANCE:	19,216.70	DAYS IN PERIOD:	32
INTEREST PAID THIS PERIOD:	.84	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2022:	4.39		
INTEREST RATE:	.05%		

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/22	19,733.98
DEKALB COUNTY PAYABLES 002040		8,658.73	06/06/22	28,392.71
CHECK 600.00	600.00		06/08/22	27,792.71
DEKALB COUNTY PAYABLES 002040		847.17	06/10/22	28,639.88
PAPER STATEMENT HANDLING FEE 2.00	2.00		06/10/22	28,637.88
CHECK 750.00	750.00		06/13/22	27,887.88
CHECK 10.00	10.00		06/13/22	27,877.88
CHECK 247.72	247.72		06/20/22	27,630.16
CHECK 247.72	247.72		06/30/22	27,382.44
INTEREST 1.09		1.09	06/30/22	27,383.53
BALANCE THIS STATEMENT			06/30/22	27,383.53
TOTAL CREDITS (3)		9,506.99		
TOTAL DEBITS (6)	1,857.44			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
06/08 * 600.00	06/13 * 750.00	06/30 247.72
06/13 * 10.00	06/20 * 247.72	

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

I N T E R E S T

AVERAGE LEDGER BALANCE:	26,526.31	INTEREST EARNED:	1.09
AVERAGE AVAILABLE BALANCE:	26,526.31	DAYS IN PERIOD:	30
INTEREST PAID THIS PERIOD:	1.09	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2022:	5.48		
INTEREST RATE:	.05%		

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			06/30/22	27,383.53
CHECK	92.35		07/01/22	27,291.18
CHECK	92.35		07/05/22	27,198.83
DEKALB COUNTY PAYABLES 002040		847.17	07/07/22	28,046.00
IRS USATAXPYMT 227258966059382	494.24		07/08/22	27,551.76
PAPER STATEMENT HANDLING FEE	2.00		07/08/22	27,549.76
CHECK	247.72		07/15/22	27,302.04
CHECK	89.12		07/21/22	27,212.92
CHECK	247.71		07/29/22	26,965.21
INTEREST		1.09	07/29/22	26,966.30
BALANCE THIS STATEMENT			07/29/22	26,966.30
TOTAL CREDITS (2)	848.26			
TOTAL DEBITS (7)	1,265.49			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
07/01 * 92.35	07/15 * 247.72	07/29 247.71
07/05 * 92.35	07/21 * 89.12	

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

INTEREST

AVERAGE LEDGER BALANCE:	27,342.87	INTEREST EARNED:	1.09
AVERAGE AVAILABLE BALANCE:	27,342.87	DAYS IN PERIOD:	29
INTEREST PAID THIS PERIOD:	1.09	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2022:	6.57		
INTEREST RATE:	.05%		

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			07/29/22	26,966.30
CHECK	1,200.00		08/05/22	25,766.30
CHECK	800.00		08/05/22	24,966.30
CHECK	96.20		08/05/22	24,870.10
PAPER STATEMENT HANDLING FEE	2.00		08/10/22	24,868.10
DEKALB COUNTY PAYABLES 002040		847.17	08/12/22	25,715.27
CHECK	247.72		08/15/22	25,467.55
940324 POS PURCHASE 08/22 02:05 INDIANA TOWNSHIP FISHE				
RS IN 01521426 940324	250.00		08/24/22	25,217.55
CHECK	218.13		08/29/22	24,999.42
CHECK	247.72		08/31/22	24,751.70
INTEREST		1.15	08/31/22	24,752.85
BALANCE THIS STATEMENT			08/31/22	24,752.85
TOTAL CREDITS (2)		848.32		
TOTAL DEBITS (8)	3,061.77			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
08/05 * 96.20	08/05 * 1,200.00	08/29 * 218.13
08/05 * 800.00	08/15 * 247.72	08/31 247.72

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			08/31/22	24,752.85
PAPER STATEMENT HANDLING FEE	2.00		09/09/22	24,750.85
CHECK	247.72		09/15/22	24,503.13
CHECK # 5143	91.27		09/15/22	24,411.86
DEKALB COUNTY PAYABLES 002040		847.17	09/16/22	25,259.03
139691 POS PURCHASE 09/18 20:31 PIZZA HUT 034880 MARIO N IN 49000113 139691	29.83		09/20/22	25,229.20
25211 POS PURCHASE 09/20 11:22 NOODLES & CO 519 INDIAN APOLIS IN 00A99572 02	10.38		09/20/22	25,218.82
871434 POS PURCHASE 09/20 22:02 TGI FRIDAYS 2700 INDIA NAPOLIS IN 88000294 8	22.00		09/21/22	25,196.82
232650 POS PURCHASE 09/20 02:21 SQ *SHAKE SHACK Indian apolis IN 65395238 23	12.83		09/21/22	25,183.99
CHECK	109.06		09/28/22	25,074.93
CHECK	390.00		09/30/22	24,684.93
CHECK # 5150	247.71		09/30/22	24,437.22
CHECK	92.35		09/30/22	24,344.87
INTEREST		1.02	09/30/22	24,345.89
BALANCE THIS STATEMENT			09/30/22	24,345.89
TOTAL CREDITS (2)		848.19		
TOTAL DEBITS (11)	1,255.15			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
09/15 * 247.72	09/30 * 92.35	09/15 5143* 91.27
09/28 * 109.06	09/30 * 390.00	09/30 5150 247.71

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/30/22	24,345.89
IRS USATAXPYMT 227267866271128	494.26		10/05/22	23,851.63
989363 POS PURCHASE 10/05 19:31 WAL-MART #1570 AUBURN				
IN 24157001 989363	63.83		10/06/22	23,787.80
CHECK # 5148	92.35		10/06/22	23,695.45
PAPER STATEMENT HANDLING FEE	2.00		10/10/22	23,693.45
659025 POS PURCHASE 10/11 12:47 OFFICE DE 705 NO FT. W				
AYNE IN 50007302 6590	94.06		10/11/22	23,599.39
602898 POS PURCHASE 10/11 12:31 OFFICE DE 705 NO FT. W				
AYNE IN 50007304 6028	30.00		10/11/22	23,569.39
CHECK	875.00		10/11/22	22,694.39
CHECK	89.12		10/12/22	22,605.27
DEKALB COUNTY PAYABLES 002040		847.17	10/14/22	23,452.44
CHECK	247.72		10/14/22	23,204.72
40779 POS PURCHASE 10/23 16:57 Wal-Mart Super C AUBURN				
IN 15700004 22963100	56.08		10/24/22	23,148.64
CHECK	500.00		10/24/22	22,648.64
CHECK	215.00		10/27/22	22,433.64
CHECK	247.72		10/31/22	22,185.92
INTEREST		.99	10/31/22	22,186.91
BALANCE THIS STATEMENT			10/31/22	22,186.91
TOTAL CREDITS (2)		848.16		
TOTAL DEBITS (13)		3,007.14		

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
10/11 * 875.00	10/24 * 500.00	10/06 5148 92.35
10/12 * 89.12	10/27 * 215.00	
10/14 * 247.72	10/31 * 247.72	

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			10/31/22	22,186.91
CHECK	134.70		11/01/22	22,052.21
DEKALB COUNTY PAYABLES 002040		847.17	11/04/22	22,899.38
PAPER STATEMENT HANDLING FEE	2.00		11/10/22	22,897.38
CHECK	247.72		11/16/22	22,649.66
CHECK	104.80		11/17/22	22,544.86
CHECK	122.24		11/28/22	22,422.62
CHECK	247.71		11/30/22	22,174.91
INTEREST		1.58	11/30/22	22,176.49
BALANCE THIS STATEMENT			11/30/22	22,176.49
TOTAL CREDITS (2)		848.75		
TOTAL DEBITS (6)	859.17			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
11/01 * 134.70	11/17 * 104.80	11/30 247.71
11/16 * 247.72	11/28 * 122.24	

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AVERAGE LEDGER BALANCE:	22,620.28	INTEREST EARNED:	1.58
AVERAGE AVAILABLE BALANCE:	22,620.28	DAYS IN PERIOD:	30
INTEREST PAID THIS PERIOD:	1.58	ANNUAL PERCENTAGE YIELD EARNED:	.08%
INTEREST PAID 2022:	11.31		

DATE.....RATE	DATE.....RATE	DATE.....RATE	DATE.....RATE	DATE.....RATE
11/01 .05%	11/10 .10%			

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MAINSTREET ADVANTAGE ACCOUNT 1078028

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			11/30/22	22,176.49
CHECK	425.00		12/01/22	21,751.49
CHECK	450.00		12/06/22	21,301.49
DEKALB COUNTY PAYABLES 002040		847.17	12/09/22	22,148.66
PAPER STATEMENT HANDLING FEE	2.00		12/09/22	22,146.66
DEKALB COUNTY PAYABLES 002040		10,785.87	12/12/22	32,932.53
CHECK	9.00		12/12/22	32,923.53
CHECK	247.72		12/15/22	32,675.81
CHECK # 5166	1,500.00		12/16/22	31,175.81
CHECK	400.00		12/16/22	30,775.81
CHECK # 5167	1,200.00		12/19/22	29,575.81
CHECK	247.72		12/30/22	29,328.09
CHECK	127.40		12/30/22	29,200.69
INTEREST		2.24	12/30/22	29,202.93
BALANCE THIS STATEMENT			12/30/22	29,202.93
TOTAL CREDITS (3)		11,635.28		
TOTAL DEBITS (10)		4,608.84		

YOUR CHECKS SEQUENCED

DATE...	CHECK #...	AMOUNT	DATE...	CHECK #...	AMOUNT	DATE...	CHECK #...	AMOUNT
12/01	*	425.00	12/15	*	247.72	12/30	*	247.72
12/06	*	450.00	12/16	*	400.00	12/16	5166	1,500.00
12/12	*	9.00	12/30	*	127.40	12/19	5167	1,200.00

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

* * * C O N T I N U E D * * *