

# Keyser Township Trustee Board Meeting Minutes

A regular meeting was held on January 5, 2021 at 6:00 p.m. at Garrett City Hall in the 2<sup>nd</sup> Floor Trustee Office. Present were Don Chaffin, Cherrie Wells, Kathryn Sattison, and Mike Lilly.

Meeting was called to order at 6:04 p.m. by Don Chaffin. Wells made a motion to approve the minutes as presented. Motion carried.

## Financial Report

- Financial report was not available because the statement has not arrived for reconciliation.

## Trustee Report

- Lilly notified the board that the Annual Financial Report must be completed by 2/19/21.

## Old Business

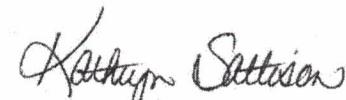
- None

## New Business

- Wells made a motion to appoint Chaffin as President and Sattison as Secretary. Motion carried.
- Chaffin made a motion to appoint Wells a Finance committee chair. Motion carried.
- Wells made a motion to appoint Chaffin as Fire Territory representative. Motion carried.
- The floor was opened for any community comments. There were none.

The next regular meeting is 2/11/21 at 6pm. Chaffin made a motion to adjourn at 6:25 p.m.

Respectfully submitted,



Kathryn Sattison

Board Secretary

