

Keyser Township Trustee Board Meeting Minutes

A special meeting was held on February 6, 2019 at 7:00p.m. at Garrett City Hall in the 2nd Floor Conference Room. Present were Don Chaffin, John Cutshall, Kathryn Sattison, Mike Lilly, Darrick Brinkerhoff, Marcie Conkle, Todd Fiandt and Dan Brinkerhoff (via conference call).

Meeting was called to order at 7:00p.m. The main topic of discuss was reestablishing the rate for the Fire Territory equipment fund. There is a tight timeline due to needing to: advertise twice, have a public hearing, and adopt a resolution all by April. Marcie plans to advertise on 2/19/19 & 2/26/19, then adopt a resolution and conduct a hearing prior to 3/05/19. The current tax rate is 0.03133 and the new rate will be 0.033. We must have a fire protection component in our budget to levy and collect from Altona, which then must be recorded in the DeKalb County Auditor's Office. Marcie and Darrick recommended meeting with Greg Guerrettaz to discuss ramifications on township and Altona's role.

Mike Lilly is on the Fire Territory Board by default being the Keyser Township Trustee. John Cutshall volunteered to be the representative for the Township Board. Don made a motion to elect John to the position. Motion carried.

Darrick provided a written contract for rental of the office space, utilities, phone and internet at City Hall. Corrections were noted. Darrick will revise and submit a corrected version for signatures. Rent payments to the City of Garrett will be paid every 6 months, due on the last business day in June and December.

Other business –

- Darrick gave us the name of Dale Brewer (female) DaBrewer@opac.in.gov. She is highly recommended for Public Access and Open Door law.
- Jerry Weller has accepted the position of "designee" in Mike's absence, if needed. Marcie will get an extra set of keys to Mike so that a board member can let Jerry in should that be needed at some point.

The next regular meeting is scheduled for 2/14/19 at 7:00p.m.

At 8:53p.m. Kathryn made a motion to adjourn.

Respectfully submitted,



Kathryn Sattison

Board Secretary

