

Keyser Township Trustee Board Meeting Minutes

A regular meeting was held on April 11, 2019 at 7:00p.m. at Garrett City Hall in the Trustee's Office. Present were Don Chaffin, John Cutshall, Kathryn Sattison, and Mike Lilly.

Meeting was called to order at 7:00p.m by Don Chaffin. Chaffin made a motion to approve minutes as presented. Motion carried.

Fiscal Officer's Report

Ending balance	\$12,426.11
Deposits in transit	\$ 0.00
Outstanding checks	\$(3,700.78)
Balance	\$ 8,725.33
Ledger balance	\$ 9,421.16
Diff from prior Trustee	<\$ 695.83>

Sattison made a motion to accept the Fiscal Officer's report. Motion carried.

Trustee Report

- Lilly reported the first quarter taxes have been paid and that he is very pleased with the services provided by the Seigel Group.
- Lilly accepted two applications since the last meeting (both for utility assistance).
- The additional appropriations were approved by the DLGF.
- Nepotism policies have been signed by all board members and staff.

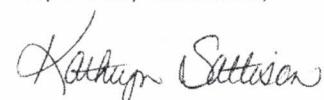
Old Business

More lawn mowing quotes are forthcoming and will be discussed at the May meeting.

The next regular meeting is scheduled for 5/09/19 at 7:00p.m.

At 7:35p.m. Chaffin made a motion to adjourn.

Respectfully submitted,



Kathryn Sattison

Board Secretary

