

# Keyser Township Trustee Board Meeting Minutes

A regular meeting was held on April 11, 2019 at 7:00p.m. at Garrett City Hall in the Trustee's Office. Present were Don Chaffin, John Cutshall, Kathryn Sattison, and Mike Lilly.

Meeting was called to order at 7:00p.m by Don Chaffin. Chaffin made a motion to approve minutes as presented. Motion carried.

## Fiscal Officer's Report

Ending balance	\$12,426.11
Deposits in transit	\$ 0.00
Outstanding checks	\$(3,700.78)
Balance	\$ 8,725.33
Ledger balance	\$ 9,421.16
Diff from prior Trustee	<\$ 695.83>

Sattison made a motion to accept the Fiscal Officer's report. Motion carried.

## Trustee Report

- Lilly reported the first quarter taxes have been paid and that he is very pleased with the services provided by the Seigel Group.
- Lilly accepted two applications since the last meeting (both for utility assistance).
- The additional appropriations were approved by the DLGF.
- Nepotism policies have been signed by all board members and staff.

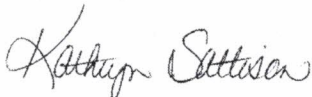
## Old Business

More lawn mowing quotes are forthcoming and will be discussed at the May meeting.

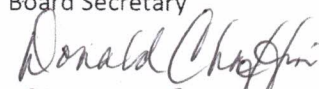
The next regular meeting is scheduled for 5/09/19 at 7:00p.m.

At 7:35p.m. Chaffin made a motion to adjourn.

Respectfully submitted,



Kathryn Sattison  
Board Secretary

  
Board Chair