

**Franklin Union Needham Township Trustee**

20 Circle Drive Franklin, Indiana 46131

**TOWNSHIP ADVISORY BOARD MINUTES**

January 3, 2023 at 5:30 p.m.

1. Call to Order and Roll Call – 5:37 pm

**Members present:** Lydia Wales, Tara Payne, Jeannie Barnett and Dawn Barr

2. Pledge of Allegiance

3. Announcements and Public Comments

4. Consent Agenda – Tara made a motion to approve consent agenda and Jeannie second the motion. Motion passed.

- Approval of Meeting Minutes for Meeting held December 6, 2022
- Detailed Assistance report for December
- Banking for September of 2022

5. Old Business

- Transitional housing – Waiting for a response from Kevin Walls. Lydia met with architect and told him she wants a simple no maintenance building.

6. New Business

- Resolution 23-01 – Board of Directors – Tara made a motion to appoint Jeannie as president and Dawn second. Dawn made a motion to make Tara secretary and Jeannie second. Dawn made a motion to approve 23-01 and Tara second. Motion approved.
- Resolution 23-02 – Oversight Committee – Jeannie made a motion to approve Dawn as the committee member and Tara second. Jeannie made a motion to approve 23-02 and Tara second. Motion approved.
- Resolution 23-03 – Anti-Nepotism – Dawn made a motion to approve 23-03 and Jeannie second. Motion approved.
- Resolution 23-04 – Additional Policy – Healthcare stipend discussion. Questions were asked about medical expenditures, reporting, and mirroring what another Trustee decided to do for her staff. Tara made a motion to approve 23-04 subject to the verbal changes made to the resolution and Dawn second the motion. Motion approved.
- Resolution 23-05 – Transfer Funds Between Appropriations – To include the stipend a line item must be made and a separate appropriation must be made to the new line

item. Dawn made a motion to approve and Jeannie second the motion. Motion approved.

7. Other Business

- Conflict of Interest – All members required to sign.
- Investment Statement for 2022 – Jeannie made a motion to approve and Tara second. Motion approved.
- Destruction of Property Report for 2022 – Tara made a motion to approve and Dawn second. Motion approved.

8. Board Member Comments

Next meeting and public hearing February 7, 2023 at 5:30 pm

X Ollie Jean Barnett  
Ollie J. Barnett

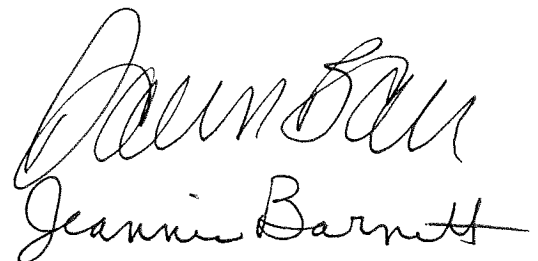
X Dawn Barr  
Dawn Barr

X Tara Payne  
Tara Payne

Franklin Union Needham Township  
20 Circle Drive, Franklin, Indiana 46131  
TOWNSHIP ADVISORY BOARD MINUTES  
February 21, 2023

1. Call to order and Roll Call – 5:35 pm  
Members present: Lydia Wales, Tara Payne, Jeannie Barnett and Dawn Barr
2. Pledge of Allegiance
3. Announcements and Public Comments
4. Consent Agenda – Jeannie made a motion to approve consent agenda and Dawn seconded the motion. Motion passed.
  - Approval of Meeting Minutes for Meeting held January 3, 2023
  - Detailed Assistance report for January 2023
  - Banking for December 2022 and January 2023
5. Old Business
  - Transitional housing – still waiting on the Johnson County Commissioners. Discussion was held regarding renting a unit in the interim. Trustee will begin looking for a unit to rent.
6. New Business
  - Annual Financial Report – discussion held, Tara made motion to approve, Jeannie seconded the motion – Motion passed
  - Resolution 23-06 – JAKI Program – discussion held, Dawn made motion to approve, Tara seconded the motion – Motion passed
  - Resolution 23-07 - Cybersecurity Reporting Policy – discussion held, Tara made motion to approve, Jeannie seconded the motion – Motion passed
  - Cemetery repairs – Discussion held estimates provided to the Board. Tara is going to check with the City to see if we can get other companies to provide estimates.
7. Other Business – none
8. Board Member Comments – none
9. Jeannie made motion to adjourn, Tara seconded, meeting adjourned

Next meeting March 7, 2023 at 5:30 pm

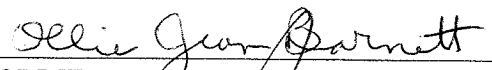


Jeannie Barnett

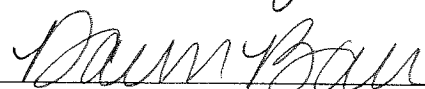
Franklin Union Needham Township  
20 Circle Drive, Franklin, Indiana 46131  
TOWNSHIP ADVISORY BOARD MINUTES  
March 7, 2023

1. Call to order and Roll Call – 5:35 pm  
Members present: Lydia Wales, Jeannie Barnett and Dawn Barr
2. Pledge of Allegiance
3. Announcements and Public Comments - none
4. Consent Agenda – Jeannie made a motion to approve consent agenda and Dawn seconded the motion.  
Motion passed.
  - Approval of Meeting Minutes for Meeting held February 21, 2023
  - Detailed Assistance report for February 2023
  - Banking for February 2023
5. Old Business
  - Transitional housing – Lydia has a meeting with Commissioner Walls on Friday, March 10, 2023 and hopefully will have more information at the next meeting. Lydia is still looking for a place to possibly rent.
  - Tara is working on getting information from the City on its cemetery repairs. Jeannie suggested to reach out to Community Foundation for direction of possible grants.
6. New Business – none.
7. Other Business – none
8. Board Member Comments – none
9. Jeannie made motion to adjourn, Dawn seconded, meeting adjourned

Next meeting April 4, 2023 at 5:30 pm

  
\_\_\_\_\_  
OLLIE J. BARNETT

  
\_\_\_\_\_  
TARA PAYNE

  
\_\_\_\_\_  
DAWN BARR

**Franklin Union Needham Township Trustee**  
20 Circle Drive Franklin, Indiana 46131  
**TOWNSHIP ADVISORY BOARD MINUTES**  
April 4, 2023 at 5:30 p.m.

1. Call to Order and Roll Call – 5:30pm

**Members present:** Lydia Wales, Tara Payne, Jeannie Barnett, Dawn Barr

2. Pledge of Allegiance

3. Announcements and Public Comments

4. Consent Agenda – Jeannie made a motion to approve consent agenda, minutes, and assistance report and Dawn second the motion. Motion passed.

- Approval of Meeting Minutes for Meeting held March 7, 2023
- Detailed Assistance report through March of 2023

5. Old Business

- Transitional housing (ARPA, renting, building) – ARPA funds are not available. Lydia will look inot Tearman and Johnson Ave. location for renovations or building a barndominium type of building.
- Cemetery Repair Update - Lydia will contact the individuals that tara provided from the City contacts.
- JAKI fundraising - Dancing with the Stars -Jaki will be dancing; Car show was discussed and Tara got it approved to have at Victory Christian Church and Lydia will follow up with Rick Davis; some type of Bingo was also discussed.

6. New Business

- AED's for City of Franklin PD - he needs roughly 15 with the cost of \$850 each
- Van for Franklin Township Trustee Office - Lydia will begin looking for a newer van to be used for Township business only.

7. Other Business

8. Board Member Comments

- 9. Adjournment - Jeannie made a motion to approve and Tara second the motion. Motion passed.

Next meeting and public hearing May 2, 2023 at 5:30 pm.

X Ollie Jean Barnett

Ollie J. Barnett

X Dawn Barr

Dawn Barr

X Tara Payne

Tara Payne

**Franklin Union Needham Township Trustee**

20 Circle Drive Franklin, Indiana 46131

**TOWNSHIP ADVISORY BOARD MINUTES**

May 2, 2023 at 5:30 p.m.

1. Call to Order and Roll Call

**Members present:** Lydia Wales, Dawn Barr, Tara Payne, Jeannie Barnett

2. Pledge of Allegiance

3. Announcements and Public Comments

4. Public Hearing

- Resolution 23-08 - Additional Appropriation – Tara made a motion to approve and Dawn second the motion. Motion passed.

5. Consent Agenda

- Approval of Meeting Minutes for Meeting held April 4, 2023 – Jeannie made a motion to approve and Dawn second the motion. Motion passed.
- Detailed Assistance report for April 2023
- Banking March 2023

6. Old Business

- Transitional Housing (ARPA, renting, building) – Lydia is going to back off for now.
- Cemetery repairs update – Waiting on estimates for the ones that are dangerous.
- JAKI fundraising – Raised \$4,000 to this point. Have a dine to donate planned and a car show.
- AEDs – We are funding 15 for the FPD.
- Van – Looking at Bradley.

7. New Business

8. Other Business

9. Board Member Comments

10. Adjournment

Next meeting - June 6, 2023 at 5:30 pm – Jeannie made a motion to adjourn and Tara second. Motion passed.

x Ollie J. Barnett

Ollie J. Barnett

x Dawn Barr

Dawn Barr

x (absent)

Tara Payne

Franklin Union Needham Township Trustee  
20 Circle Drive  
Franklin, Indiana 46131

## **TOWNSHIP ADVISORY BOARD MINUTES**

June 6, 2023 at 5:30 p.m.

1. Call to Order and Roll Call.  
**Members present: Lydia Wales, Dawn Barr and Jeannie Barnett**
  
2. Pledge of Allegiance.
  
3. Announcements and Public Comments - **None**
  
4. Consent Agenda. - 2023 – **Jeannie made a motion to approve and Dawn seconded the Motion. Motion passed**
  - Approval of Meeting Minutes for Meeting held May 2, 2023
  - Detailed Assistance report for May 2023
  - Banking April and May 2023
  
5. Old Business
  - Cemetery repairs update. **Waiting on estimates for the headstones that are dangerous**
  - JAKI fundraising - **Raised \$8,000 to date. Car show in June and Purse Bingo in July are scheduled.**
  
6. New Business
  - Resolution 23-09 – Township Property 2023 – **Jeannie made a motion to approve and Dawn seconded the Motion. Motion passed**
  - Resolution 23-10 – Approving Interlocal Agreement (AED) - 2023 – **Dawn made a motion to approve and Jeannie seconded the Motion. Motion passed**
  - 5/3 Bank account – **Lydia will be seeking better interest rate at 5/3 Bank and if we cannot get a better rate at 5/3 we will look at moving that account to a different bank**



7. Other Business - **None**

8. Board Member Comments - **None**

9. Adjournment – **Jeannie made a motion to adjournment, Dawn seconded, meeting adjourned.**

Next meeting - August 1, 2023 at 5:30 pm  
(no July 2023 meeting)

Date: August 1, 2023

Ollie J. Barnett  
OLLIE J. BARNETT

Dawn Barr  
DAWN BARR

Tara Payne  
TARA PAYNE

Franklin Union: Needham Township Trustee  
20 Circle Drive  
Franklin, Indiana 46131

## TOWNSHIP ADVISORY BOARD MINUTES

August 1, 2023 at 5:30 p.m.

1. Call to Order and Roll Call.  
**Members present: Lydia Wales, Tara Payne, Dawn Barr and Jeannie Barnett**
2. Pledge of Allegiance.
3. Announcements and Public Comments - **None**

General meeting closed and public hearing meeting opened.

4. Resolution 23-11 Additional Appropriation – **discussion held. Jeannie made motion to approve. Seconded by Tara. Motion passed.**

Public hearing meeting closed and general meeting opened.

5. Consent Agenda. - **Tara made a motion to approve and Dawn seconded the Motion. Motion passed**
  - Approval of Meeting Minutes for Meeting held June 6, 2023
  - Detailed Assistance report for June 2023
  - Banking June 2023
6. Old Business
  - Cemetery repairs update. **Waiting on estimates for the headstones that are dangerous**
  - JAKI fundraising - **Raised over \$9,000 at purse bingo. Bingo being the last fund raiser before the event.**
7. New Business - **None**
8. Other Business – **5/3 Bank account taken care of so that the Township will receive a higher amount in interest.**

9. Board Member Comments - None

10. Adjournment – Jeannie made a motion to adjournment, Tara seconded, meeting adjourned.

Next meeting - September 5, 2023

Date: Sept. 5, 2023

Ollie Jean Barnett  
OLLIE J. BARNETT

Dawn Barr  
DAWN BARR

(absent)  
TARA PAYNE

Franklin Union Needham Township Trustee  
20 Circle Drive  
Franklin, Indiana 46131

## **TOWNSHIP ADVISORY BOARD MINUTES**

September 5, 2023 at 5:30 p.m.

1. Call to Order and Roll Call.  
**Members present: Lydia Wales, Dawn Barr and Jeannie Barnett**
2. Pledge of Allegiance.
3. Announcements and Public Comments – **None**
4. **PUBLIC HEARING – First meeting to discuss the proposed 2024 budget. Jeannie requested two line item Sub-Category descriptions be corrected. Public meeting closed.**
5. Consent Agenda. - **Jeannie made a motion to approve and Dawn seconded the Motion. Motion passed**
  - Approval of Meeting Minutes for Meeting held August 1, 2023
  - Detailed Assistance report for July 2023
  - Banking July 2023
6. Old Business
  - Cemetery repairs update. **Still waiting on estimates for the headstones that are dangerous**
  - JAKI fundraising - **Raised little over \$9,000. Event is September 8<sup>th</sup> and 9<sup>th</sup>.**
7. New Business
  - **Transitional housing program. Lydia is looking to hire a receptionist/case manager for the transitional house program and the Township will be using hotels instead of renting or buying at this time.**
  - **Cemetery mowing. Discussion on the current contracted company and the additional work that was performed. Currently taking bids for next year.**
  - **Lydia is moving her office into the now existing conference room and the conference room into Lydia's now existing office. Lydia will be requesting an additional appropriation to have this work completed.**

8 Other Business - **None**

9 Board Member Comments - **None**

10 Adjournment – **Jeannie made a motion to adjournment, Dawn seconded, meeting adjourned.**

Next meeting - October 3, 2023 at 5:30 pm - public hearing on budget.

Date: Oct. 3, 2023

Ollie Jean Barnett  
OLLIE J. BARNETT

Dawn Barr  
DAWN BARR

(absent)  
TARA PAYNE

Franklin Union Needham Township Trustee  
20 Circle Drive  
Franklin, Indiana 46131

**TOWNSHIP ADVISORY BOARD MINUTES**

October 3, 2023 at 5:30 p.m.

1. Call to Order and Roll Call.

**Members present: Lydia Wales, Dawn Barr and Jeannie Barnett**

2. Pledge of Allegiance.

3. Announcements and Public Comments – **None**

4. PUBLIC HEARING

**Resolution 23-12 – Resolution for Appropriations and Tax Rate, discussion on the changes requested by Jeannie. Dawn made motion to approve, seconded by Jeannie, motion passed**

**Resolution 23-13 – Additional Appropriation, discussion on the need for the additional appropriation. Jeannie made motion to approve, seconded by Dawn, motion passed.**

5. Consent Agenda. - **Jeannie made a motion to approve and Dawn seconded the Motion. Motion passed**

- Approval of Meeting Minutes for Meeting held September 5, 2023
- Detailed Assistance report for August 2023
- Banking August 2023

- 6 Old Business

- Cemetery repairs update. **Still waiting on estimates for the headstones that are dangerous**

- 7 New Business – **None.**

- 8 Other Business - **None**

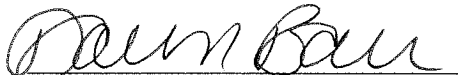
9 Board Member Comments - None


10 Adjournment – **Jeannie made a motion to adjournment, Dawn seconded, meeting adjourned.**

Next meeting - November 6, 2023 at 5:30 pm

Date: 11-5, 2023

  
OLLIE J BARNETT

  
DAWN BARR

  
TARA PAYNE

# Franklin Union Needham Township Trustee Meeting

20 Circle Drive Franklin, Indiana 46131

## TOWNSHIP ADVISORY BOARD MINUTES

December 5, 2023 at 5:30 p.m.

### 1. Call to Order and Roll Call

Members present: Lydia Wales, Dawn Barr, Tara Payne, Jeannie Barnett

### 2. Pledge of Allegiance

### 3. Announcements and Public Comments

### 4. Consent Agenda

- Approval of meeting minutes from October 3, 2023 – Jeannie motioned and Dawn 2<sup>nd</sup> - approved
- Detailed assistance report for September 2023 and October 2023
- Banking September 2023 and October 2023

### 5. Old Business

- Cemetery repairs update

### 6. New Business

- 2024, 2025, and 2026 Fire Contract – Tara motioned to approve and Jeannie 2<sup>nd</sup> - approved
- 2024 Cleaning Agreement – Dawn motioned to approve and Tara 2<sup>nd</sup> - approved
- 2024 Cemeteries Mowing Contract – Tara motioned to approve and Dawn 2<sup>nd</sup> - approved
- 2024 Lawncare Agreement – Jeannie motioned to approve and Dawn 2<sup>nd</sup> - approved
- 2024 Letter to Sheriff – Jodi will be in charge if something happened and Lydia is unable to perform her duties.
- 2023 Annual Certification of Elected Officials -
- Resolution 23-14 – Salaries of Township Officers and Employees – Jeannie motioned to approve and Tara 2<sup>nd</sup> – approved
- Resolution 23-15 – Transfer within same fund – Dawn motioned to approve and Jeannie 2<sup>nd</sup> - approved
- Resolution 23-16 – Emergency Assistance Eligibility Standards – Tara made a motion approve and Dawn 2<sup>nd</sup> - approve

### 7. Other Business

### 8. Board Member Comments

### 9. Adjournment



Next meeting – January 2, 2024 at 5:30 pm

X Ollie Jean Barnett  
Ollie J. Barnett

X Dawn Barr  
Dawn Barr

X Tara Payne  
Tara Payne