

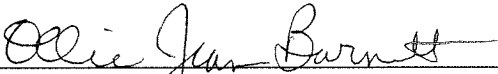
Franklin Union Needham Township
20 Circle Drive, Franklin, Indiana 46131
TOWNSHIP ADVISORY BOARD MEETING
December 6, 2022 at 5:30 pm

1. Call to Order and Roll Call – 5:30 pm
 - Members present: Lydia Wales, Tara Payne, Jeannie Barnett and Dawn Barr
2. Pledge of Allegiance
3. Announcements and Public Comments
4. Public Hearing
 - Regular meeting closed and Public Hearing opened. Board had discussion of Resolution 22-23 – Additional Appropriation for office insurance changes – Tara made motion to deny and the same was seconded by Jeannie. Resolution denied. Public hearing closed and regular meeting reopened.
5. Consent Agenda – Jeannie made a motion to approve consent agenda and Tara seconded the motion. Motion passed.
 - Approval of Meeting Minutes for Meeting held November 1, 2022
 - Detailed Assistance report through November 2022
 - Banking for October and November 2022
6. Old Business
 - Transitional Housing – Trustee has meeting with County the end of the week, no other updates
7. New Business
 - Resolution 22-24 – Transfer Within Same Fund – Tara made a motion to approve and Dawn seconded the motion – Motion passed.
8. Other Business – 1782 Notice provided to Board. Annual Certifications of Elected Officials reviewed and signed.

9. Board Member Comments

10. Adjournment – Dawn made a motion to adjourn and Jeannie seconded. Motion passed – meeting adjourned.

Next meeting – January 3, 2023 at 5:30 pm



Ollie J. Barnett



Dawn Barr



Tara Payne

Franklin Union Needham Township Trustee

20 Circle Drive Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

November 1, 2022 at 5:30 p.m.

1. Call to Order and Roll Call – 5:31pm

Members present: Lydia Wales, Tara Payne, Jeannie Barnett *and Dawn Barry Wales*

2. Pledge of Allegiance

3. Announcements and Public Comments

4. Consent Agenda – Jeannie made a motion to approve consent agenda and Dawn second the motion. Motion passed.

- Approval of Meeting Minutes for Meeting held October 4, 2022
- Detailed Assistance report through October 20, 2022
- Banking for September of 2022

5. Old Business

- Transitional housing – Lydia sent out 2 requests but hasn't heard anything back. Everyone is currently looking for something. 3 million is approved by county.

6. New Business

- Resolution 22-21 – Salaries of Township Officers and Employees – Tara made a motion to approve and Jeannie second the motion. Motion passed.
- Resolution 22-22 – Emergency Assistance Eligibility Standards - Dawn made a motion to approve and Tara second the motion. Motion passed.
- 2023 Fire Contract - Jeannie made a motion to approve and Dawn second the motion. Motion passed.
- 2023 Cleaning Agreement - Tara made a motion to approve and Dawn second the motion. Motion passed.
- 2023 Cemeteries Mowing Contract - Dawn made a motion to approve and Jeannie second the motion. Motion passed.
- 2023 Lawncare Agreement - Tara made a motion to approve and Jeannie second the motion. Motion passed.
- Designee Letter to Sheriff

7. Other Business – Nichole put her 2 weeks in and Lydia let her go immediately. Lydia plans to move forward with the 3 remaining staff members.

8. Board Member Comments

9. Adjournment - Jeannie made a motion to approve and Tara second the motion. Motion passed.

Next meeting December 6, 2022 at 5:30 pm

X Ollie Jean Barnett
Ollie J. Barnett

X Dawn Barr
Dawn Barr

X Tara Payne
Tara Payne

Franklin Union Needham Township Trustee

20 Circle Drive Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

October 4, 2022 at 5:30 p.m.

1. Call to Order and Roll Call – Meeting started 5:35pm

Members present: Lydia Wales, Tara Payne, Jeannie Barnett

2. Pledge of Allegiance

3. Announcements and Public Comments

4. Public Hearing

- Resolution for appropriations and tax rates: 22-18
- Page 2: Jeannie questioned Trustee Deputy salary – it is all 3 staff. Investigator is Chris Tennell. Dawn asked about the rent and utility assistance and Lydia explained. Transitional housing will be above and beyond budget and may change. During COVID we did a lot of burial and cremations. Contractual payments is fire contract for Franklin.
- Tara made a motion to approve and Jeannie 2nd and motion passed by all.

5. Consent Agenda

- Approval of meeting minutes for meeting held Sept. 6, 2022
- Detailed assistance report for September 2022
- Jeannie made a motion to approve consent agenda and Dawn 2nd and motion passed by all.

6. Old Business

- Transitional housing- The commissioners gave Lydia a budget of 3 million dollars to buy a hotel/motel to turn into a transitional housing facility in Franklin. Lydia is sending a message to Tearman Motel and the Relax Inn. They are using ARPA funds to fund the purchase. Jeannie mentioned buying the Red Roof Inn in Greenwood.

7. New Business

- Resolution 22-20 – Tara made a motion to approve and Jeannie 2nd and Dawn 2nd and motion passed.

8. Other Business

9. Board Member Comments

10. Adjournment

Next meeting November 1, 2022 at 5:30 pm

X Ollie Jean Barnett

Ollie J. Barnett

X Dawn Barr

Dawn Barr

X Tara Payne

Tara Payne

Franklin Union Needham Township Trustee

20 Circle Drive Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

September 6, 2022 at 5:30 p.m.

1. Call to Order and Roll Call

Members present: Lydia Wales, Tara Payne, Jeannie Barnett, Dawn Barr

2. Pledge of Allegiance

3. Announcements and Public Comments

4. Public Hearing

- Resolution for Appropriations and Tax Rates; 22-18

5. Consent Agenda

- Approval of meeting minutes for meeting held August 2, 2022
- Detailed Assistance report for July and August 2022
- Banking July and August 2022
 - Motion made to approve by Jeannie and second by Dawn. All in favor.

6. Old Business

- Transitional Housing – Lydia is working with the Commissioners to build on the hospital site. She will keep us updated as things move forward. They would build and we will pay utilities. We would bill other users for the use of the facility. Lydia proposed an 18-unit facility with a common space.

7. New Business

- Resolution 22-19 - Capital Assets Policy of the Township
 - Motion to approve by Tara and second by Jeannie. All in favor.

8. Other Business

9. Board Member Comments

10. Adjournment

- Motion made by Dawn and second by Jeannie. All in favor.

Next meeting and public hearing on October 4, 2022 at 5:30 pm.

X Ollie Jean Barnett

Ollie J. Barnett

X Dawn Barr

Dawn Barr

X Tara Payne

Tara Payne

Franklin Union Needham Township Trustee
20 Circle Drive, Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

August 2, 2022 at 5:30 pm.

1. Call to Order and Roll Call
Members present: Lydia Wales, Jeannie Barnett, Dawn Barr
2. Pledge of Allegiance
3. Announcements and Public Comments
4. Consent Agenda
 - Approval of meeting minutes for meeting held June 2, 2022
 - Detailed Assistance report for June 2022
 - Banking for June 2022
 - **Jeannie made a motion to approve and a second by Dawn. All in favor and motion passes.**
5. Old Business
6. New Business
 - 2022 Cemeteries Mowing Contract
 - **Dawn made a motion to approve and a second by Jeannie. All in favor and motion passes.**
 - Resolution 22-17
 - **Jeannie made a motion to approve and a second by Dawn. All in favor and motion passes.**
7. Other Business
8. Board Member Comments
9. Adjournment
Dawn made a motion to adjourn and Jeannie seconded the motion.

Next Meeting: September 6, 2022

Tara Payne

Jeannie Barnett

Dawn Barr

Franklin Union Needham Township Trustee

20 Circle Drive Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

June 7, 2022 at 5:30 p.m.

1. Call to Order and Roll Call

Members present: Lydia Wales, Tara Payne, Jeannie Barnett

2. Pledge of Allegiance

3. Announcements and Public Comments

4. Public Hearing

- Additional Appropriation Resolution 22-14 – Tara made a motion to approve and a second by Jeannie . All in favor and motion passes.

5. Consent Agenda

- Approval of meeting minutes for meeting held April 19, 2022
- Detailed Assistance report for April and May 2022
- Banking April and May 2022
- Jeannie made a motion to approve and a second by Tara. All in favor and motion passes.

6. Old Business

- Fire Protection – Lydia thinks it will be best for Franklin to take over service, but is being told it is up to the Commissioners. The Commissioners are being told it is up to the state. So, they are still trying to figure out who can make the decision.
- 800 North Main – the appraisals came out too low so we are not moving forward with the purchase of the home.

7. New Business

- Resolution 22-15 – Tara made a motion to approve and Jeannie second the motion. All in favor and motion passed.
- Resolution 22-16 – Jeannie made a motion to approve and Tara second the motion. All in favor and motion passed.

8. Other Business

9. Board Member Comments

10. Adjournment

- Jeannie made a motion to adjourn and Tara second the motion

Next meeting August 2, 2022 at 5:30 pm

x Ollie Jean Barnett

Ollie J. Barnett

x Dawn Barr

Dawn Barr

x (absent)

Tara Payne

Franklin Union Needham Township Trustee - Special Meeting

20 Circle Drive Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

April 19, 2022 at 5:30 p.m.

1. Call to Order and Roll Call

Members present: Lydia Wales, Dawn Barr, Tara Payne, Jeannie Barnett

2. Pledge of Allegiance

3. Announcements and Public Comments

5. Consent Agenda

- Approval of meeting minutes held April 5, 2022 – Jeannie made a motion to approve and Dawn second the motion. All were in favor.
- Banking March 2022

6. Old Business

7. New Business

- Resolution 22-13 – Tara made a motion to approve and Jeannie second the motion. All were in favor.

8. Other Business

9. Board Member Comments

10. Adjournment

- Jeannie made a motion to adjourn and Dawn second the motion. All were in favor.

Next meeting May 3, 2022 at 5:30 pm

X Ollie Jean Barnett

Ollie J. Barnett

X (absent)

Dawn Barr

X Tara Payne

Tara Payne

Franklin Union Needham Township Trustee

20 Circle Drive Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

April 5, 2022 at 5:30 p.m.

1. Call to Order and Roll Call

Members present: Lydia Wales, Dawn Barr, Tara Payne, Jeannie Barnett

2. Pledge of Allegiance

3. Announcements and Public Comments.

4. Public Hearing

Resolution 22-12 - Tara made a motion to approve the additional appropriation in Resolution 22-12 and Dawn second the motion and all were in favor.

5. Consent Agenda

Tara made a motion to approve minutes for March meeting and Dawn second the motion. All were in favor.

Lydia provided all documentation to the board regarding detailed assistance report for March and all banking transactions.

6. Old Business

Korn Country is doing a commercial for our JAKI program.

The merger was finalized but we may need to do an additional appropriation for Union.

7. New Business

Fire Protection – Franklin Township has a small portion of land that is currently being serviced by Hensley and not being paid. Lydia met with County Commissioner, Kevin Walls, and both Fire Chiefs to try and come up with a solution. After much discussion, Kevin Walls decided to take the lead and make sure Planning and Zoning are up to speed on which city needs to assume responsibility.

Town of Needham – Kevin Walls is working with Lydia and the County to figure out who is supposed to enforce ordinances and maintenance in the Town of Needham.

8. Other Business

Lydia is going to set up a tour of the home the Township is considering purchasing and she will also schedule an inspection.

9. Board Member Comments

None

10. Adjournment

Jeannie made a motion to adjourn and Tara second the motion. All were in favor.

Next meeting May 3, 2022 at 5:30 pm.

X Ollie Jean Barnett

Ollie J. Barnett

X Dawn Barr

Dawn Barr

X Tara Payne

Tara Payne

Franklin Union Needham Township Trustee

20 Circle Drive Franklin, Indiana 46131

TOWNSHIP ADVISORY BOARD MINUTES

March 1, 2022 at 5:30 p.m.

1. Call to Order and Roll Call.

Members present: Lydia Wales, Dawn Barr, Tara Payne **Absent:** Jeannie Barnett

2. Pledge of Allegiance.

3. Announcements and Public Comments.

4. Consent Agenda.

Dawn made a motion to approve consent agenda and Tara second the motion. All was in favor and motion passed.

5. Old Business

Lydia brought up buying or renting a house for transitional housing. Dawn and Tara asked questions regarding policies and how the house was cleaned and maintained. The housing is minimalized. People are there for transition, not to live. Tenants have a chore list and a whole packet that has to be obeyed to live there. One of the staff members will serve as a case manager. Chris Tennell will serve as the officer to check in on the house. Lydia needs a cap on what she can spend and the \$200,000 range was discussed. Dawn made a motion to move forward with the purchase of a transitional house. Tara second the motion. All were in favor and motion passed.

6. New Business

Resolution 22-09 – Transfer of .47 to COVID fund to General fund. Tara made a motion to approve and Dawn second the motion. All were in favor and motion passed.

Resolution 22-10 – JAKI Program – Dawn made a motion to approve the program and Tara second the motion. All were in favor and motion passed.

Resolution 22-11 – Additional Policy – Tara made a motion to approve the vacation policy and Dawn second the motion. All were in favor and motion passed.

7. Other Business

Annual Report for Union Township – Lydia stated there is a discrepancy in the amount given to the Franklin Union Needham Township. The annual report states the amount given was \$7,213.84, but Franklin Union Needham Township was given \$8,228.53. Dawn made a motion to approve the report with the correct amount and Tara second the motion. All were in favor and motion passed.

State Board of Accounts wants to do an exit conference for Union's 2017-2018 audit. March 16th is the conference and Lydia will need all of the required documents from former Union Trustee, Annette Barr. Lydia has reached out to Annette several times and if she doesn't hear back, she will send a certified letter of request.

8. Board Member Comments

9. Adjournment

Dawn made a motion to adjourn and Tara second the motion. All were in favor and motion passed.

Next meeting April 5, 2022 at 5:30 pm.

x (absent)
Ollie J. Barnett

x Dawn Barr
Dawn Barr

x Tara Payne
Tara Payne

Franklin Union Needham Township Trustee
20 Circle Drive Franklin, Indiana 46131
TOWNSHIP ADVISORY BOARD MINUTES
February 1, 2022 at 5:30 p.m.

1. Call to Order and Roll Call.

Members present: Lydia Wales, Dawn Barr, Jeannie Barnett, Tara Payne

2. Pledge of Allegiance.

3. Announcements and Public Comments.

Lydia ordered plaques memorializing the office.

4. Consent Agenda.

Approval of Meeting Minutes for Meeting held January 4, 2022 - Motion by Jeannie. 2nd by Dawn.

5. Old Business

Lydia is still working with the merger documents to be filed.

6. New Business

Credit Card resolution 22-07 motion to approve by Tara and 2nd by Jeannie.

Bereavement discussion was brought up by Jeannie. She believes the employees should only get 3 days and 1 for extended family. Jeannie said most employers offer the 3 days and 1. Lydia explained that she is going off of what the County does. Jeannie made a motion to approve resolution 22-08 with the 3 bereavement days and 1 day for extended family with no limit annually. Tara second.

7. Other Business

Annual Report – Jeannie has questions regarding the annual report and a few different line items. All board members approved and signed the annual report to be filed. We still don't have Union's Annual Report and we need it by March 1st. Lydia will submit without it if she has to. Dawn made a motion to approve Franklin Township and Tara 2nd the motion. Jeannie made a motion to approve the Needham Township Annual Report and Dawn 2nd the motion.

8. Board Member Comments

Tara brought up Lydia's salary since she is now running all three townships. She believes Lydia's salary should reflect the extra work load. We will revisit the discussion later in the year.

9. Adjournment

Tara made a motion to adjourn and Jeannie 2nd the motion.

Next meeting March 1, 2022 at 5:30 pm

(absent)

OLLIE J. BARNETT

DAWN BARR

TARA PAYNE

Franklin Union Needham, Johnson County
20 Circle Drive
Franklin, Indiana 46131

January 11, 2022
Call to Order at 5:31 pm

Attendees at the meeting:

Lydia Wales, Ollie (Jeannie) Barnett, Dawn Barr and Tara Payne

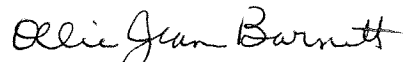
A motion was made to approve the minutes of the January 4, 2022 meeting by Ollie Barnett, seconded by Dawn Barr and motion passed.

Discussion by the Board regarding being sworn in to the office of the merged Township and it was concluded that all Board Members and the Trustee are required to be sworn in to office of the new Township and that at the time of this meeting, everyone had completed the same. Further discussion regarding the January 4, 2022 meeting, which was required by statute to take place on January 4, 2022. A reading of Resolutions 22-01; 22-02; 22-03; 22-04 and 22-05 and Subcontract Agreements; Investment Report; Destruction of Property and Uniform Conflict of Interest Disclosures were all read into the record and again approved by the Board as set out in the January 4, 2022 minutes.


Resolution 22-06 – Name of Merged Township was discussed by the Board, Dawn Barr made a motion to approve this resolution, seconded by Ollie Barnett and motion was passed.

Motion to adjourn made by Ollie Barnette and seconded by Tara Payne and the meeting was adjourned.

NEXT MEETING: February 1, 2022 at 5:30 pm


Ollie J. Barnett


Tara Payne


Dawn Barr

Franklin Union Needham Township

January 4, 2022

Call to Order at 7:00 pm

Attendees at meeting:

Lydia Wales, Ollie (Jeannie) Barnett, Dawn Barr and Tara Payne

A motion was made to approve the consent agenda (meeting minutes for December 7, 2021, the December 2021 Assistance Report, the December 2021 bank statements by Ollie Barnett. The motion was seconded by Dawn Barr and passed. The meeting minutes were approved by the board and signed.

Resolution 22-01 – Motion to approve by Ollie Barnett, seconded by Dawn Barr, motion passed.

Resolution 22-02 – Motion to approve by Tara Payne, seconded by Ollie Barnett, motion passed.

Resolution 22-03 – Motion to approve by Ollie Barnett, seconded by Tara Payne, motion passed.

Resolution 22-04 – Motion to approve by Dawn Barr, seconded by Tara Payne, Motion passed.

Resolution 22-05 – Motion to approve by Tara Payne, seconded by Ollie Barnett, Motion passed.

Subcontractor Agreements: Motion to approve by Ollie Barnett, seconded by Dawn Barr, Motion passed.

Investment Statement for 2021 – Motion to approve by Tara Payne, seconded by Ollie Barnett, Motion passed.

Destruction of Property report for 2021 – Motion to approve by Dawn Barr, seconded by Ollie Barnett, Motion passed.

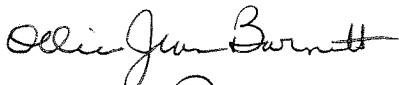
Uniform Conflict of Interest Disclosure Statements – Statements executed by Lydia Wales, Tara Payne and Ollie Barnett and all approved by the Board

Motion to adjourn made by Ollie Barnett, seconded by Tara Payne and passed

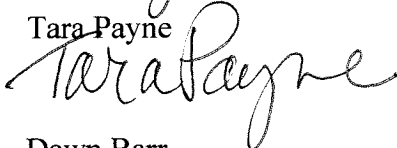
Meeting adjourned at 7:32 pm

NEXT MEETING: February 1, 2022 at 5:30 pm

Ollie J. Barnett



Tara Payne



Dawn Barr

