

Franklin Township Trustee  
January 5, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

The Trustee announced that she had been interviewed for the southside magazine and had participated in a pod cast regarding the Safe Haven Baby Box and the success of the IHCDA program.

A motion was made to approve the consent agenda (meeting minutes for December 1, 2020, December 2020 Assistance Report, and the November 202/December 2020 bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

Resolution 21-01: Board of Directors – The resolution was discussed by the board. Ms. Barnett was selected President of the board, Mr. Wood Secretary, and Ms. Henderson At Large. A motion to approve the resolution was made by Ms. Henderson, which was seconded and passed.

Resolution 21-02: Anti-Nepotism – The resolution was reviewed and discussed by the board. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed.

Resolution 21-03: Oversight Committee – Ms. Henderson was chosen to fulfill the duties of the Oversight Committee. A motion to approve was made by Mr. Wood, which was seconded and passed.

Resolution 21-04: Transfer Within the Same Fund – The resolution transfers funds to Housing/Utilities from Transitional Housing. A motion to approve was made by Ms. Henderson, which was seconded and passed.

Resolution 21-05: Transfer to Rainy Day Fund – The resolution transfers funds from the General Fund to the Rainy Day Fund. A motion to approve was made by Mr. Wood, which was seconded and passed.

Investment Statement for 2020 – The Investment Statement was reviewed and discussed by the board. A motion to approve was made by Ms. Barnett, which was seconded and passed.

Destruction of Property report for 2020 – The report was reviewed and discussed by the board. A motion to approve was made by Mr. Wood, which was seconded and passed.

Uniform Conflict of Interest Disclosure Statements – The statements were signed by the board members and the Trustee.

The Trustee announced the 1) the staff will begin cross-training, 2) some shuffling of staff will occur soon, 3) annual staff reviews are to begin within the next week or so, and 4) things have picked up at the office in recent days.

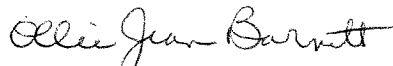
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:22 PM

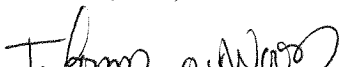
NEXT MEETING – February 2, 2021



Brandi Henderson



Jeannie (Ollie) Barnett



Thomas A. Wood

Franklin Township Trustee  
February 2, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for January 5, 2021, January 2021 Assistance Report, and the January 2021 bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

2020 Annual Report – A motion to approve the 2020 Annual report was made by Ms. Henderson, which was seconded and passed.

Resolution 21-06: This resolution creates an additional bank account at Mutual Savings Bank. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed.

The Trustee provided information regarding the upcoming merger. According to a letter received from our attorney working on the project, the merger must be effective the January following the merger. So, a 2021 merger would be effective January 2022. With this information, Needham Township has pulled out of the merger. The discussion was tabled until the next meeting.

IHCDA – A new \$440 million rental assistance program has been announced. It will run 18 months and the office will begin processing applications in February.

Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 8:01 PM

NEXT MEETING – March 2, 2021

*Brandi Henderson*

Brandi Henderson

*Ollie Jean Barnett*

Jeannie (Ollie) Barnett

*(absent)*

Thomas A. Wood

Franklin Township Trustee  
March 2, 2021

Call to Order at 7:00 pm

Attendees at meeting:

Lydia Wales, Brandi Henderson and Ollie (Jeannie Barnett)

A motion was made to approve the consent agenda (meeting minutes for February 2, 2021, February 2021 Assistance Report and the February 2021 bank statements) by Brandi Henderson. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

Resolution 21-07: This resolution creates a policy for fund raising for the JAKI Program. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed. The Resolution was approved and signed by the board.

Resolution 21-08: This resolution creates the fund raising for the JAKI Program. A motion to approve the resolution was made by Brandi Henderson, which was seconded and passed. The Resolution was approved and signed by the board.

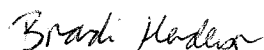
The Trustee presented the proposed Resolution for the merger of Franklin, Union and Needham Townships. Discussion was had as to when Union and Needham were having their meetings to present the Resolution to their Boards. The Public Meeting to be held April 21, 2021 at City Hall.

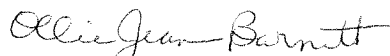
IHCDA update: Training began on Monday, March 1, 2021, with additional training next week.

Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:34 pm

NEXT MEETING – April 6, 2021

  
Brandi Henderson

  
Ollie J. Barnett

Franklin Township Trustee  
April 6, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for March 2, 2021, March 2021 Assistance Report, and the Mutual February 2021 and March 2021 bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

Resolution 21-09: This resolution transfers money within the same fund. The transfer is needed to pay for professional services (attorney's fees, etc.). A motion to approve the resolution was made by Ms. Henderson, which was seconded and passed.

The Trustee provided information related to the new IHEDA program and the Emergency Rental Assistant Provider Agreement. The board reviewed and approved the agreement.

The Trustee provided information regarding the upcoming merger. Needham and Union townships have held meetings at which the proposed merger of the three townships was approved and their board member representative was selected. The Franklin Township board is still in the process of selecting a "combined township board" representative. Ms. Henderson has indicated that she will step down after the merger, but Ms. Barnett and Mr. Wood are still undecided. Only one current board member can serve on the new "combined township board", which will start January 1, 2022.

JAKI Program – The Trustee reported that a recent fund raiser garnered \$1950 in donations for the program.

Motion to adjourn made by Ms. Barnett, which was seconded and passed.

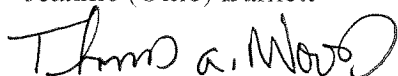
Meeting adjourned at 7:22 PM

PUBLIC MEETING – April 21, 2021 @ 7:00 PM – Franklin City Hall

NEXT MEETING – May 4, 2021 @ 7:00 PM

  
Brandi Henderson

  
Jeannie (Ollie) Barnett

  
Thomas A. Wood

**Franklin Township**

A motion was made to approve the meeting minutes for April 6, 2021 by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

A motion was made to approve Resolution 21-10 – Resolution for Merger of Townships by Mr. Wood, which was seconded and passed.

**Union Township**

A motion was made to approve the meeting minutes for March 17, 2021 by Ms. Barr, which was seconded and passed. The meeting minutes were approved by the board and signed.

A motion was made to approve Resolution 21-01 – Resolution for Merger of Townships by Ms. Barr, which was seconded and passed.

**Needham Township**

A motion was made to approve the meeting minutes for March 17, 2021 by Ms. Payne, which was seconded and passed. The meeting minutes were approved by the board and signed.

A motion was made to approve the Resolution for Merger of Townships by Ms. Payne, which was seconded and passed.

Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:29 PM


NEXT MEETING for Franklin Township – May 4, 2021 @ 7:00 PM


**Union Township**


  
Susan McNabb

  
Dawn Barr

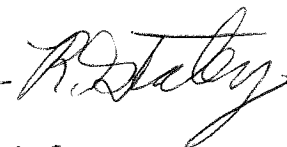
**Franklin Township**


  
Brandi Henderson

  
Jeannie (Ollie) Barnett

  
Thomas A. Wood

**Needham Township**

Rawdon Staley + 

  
Tara Payne  
(absent)  
Matt Payne

(Attachment – PowerPoint presentation, 25 slides)

Franklin Township Trustee  
Union Township Trustee  
Needham Township Trustee

Joint Township Advisory Board Meeting  
Franklin City Hall

April 21, 2021

Call to Order at 7:00 PM

Attendees at meeting:

*Union Township* Annette Barr, Susan McNabb, Dawn Barr  
*Franklin Township* Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood  
*Needham Township* Rita LaGrange, Rawdon Staley, Tara Payne, Matt Payne

*Others present:* Nichole Boston, Alyschia Stubbs, Alisha Lewis, Mark Dillender, Jeffrey Bellamy, Brianna Deelworth, Gail Snyder, Bethany Skaggs, Steve Barnett, John wales, Leann Doerflein

Lydia Wales, the Franklin Township Trustee, announced that Franklin Township, Union Township, and Needham Township have a quorum based on meeting attendance.

Ms. Wales closed the regular board meeting and opened the public hearing.

Franklin Township – Resolution for Merger of Townships 21-10  
Union Township – Resolution for Merger of Townships 21-01  
Needham Township – Resolution for Merger of Townships

A presentation of the merger details was made by Lydia Wales, Gail Snyder, and Jeffrey Bellamy. (The PowerPoint slides are attached to this document.)

Discussion held regarding the three reasons to merge, which are savings, increasing services, and eliminating confusion for township residents. This discussion led by Ms. Wales. Board consolidation and position elimination, trustee position elimination, and duplicate expenses elimination were discussed. Central office, extended office hours, and 24-hour emergency contact for police were discussed. Franklin Schools being in all three townships and the confusion this can create for families were also discussed.

Discussion held regarding merger financials, tax rate calculations, and levy. This discussion led by Ms. Snyder. Current township budgets and a proposed combined township budget were discussed. Tax impact and potential new tax levy were also discussed.

Discussion held regarding the township merger process. This discussion led by Mr. Bellamy. Mr. Bellamy informed the boards that we are the only governmental units to make it this far in the merger process and the he is fielding calls from others regarding potential mergers elsewhere.

Ms. Wales asked for questions or comments from those in attendance. Mr. Barnett, Mayor of the City of Franklin, made a brief comment regarding the boards success in getting to this point in the merger process. No additional comments or questions were made.

Ms. Wales closed the public hearing and re-opened the regular meeting.

Franklin Township Trustee  
May 4, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (combined board meeting minutes for April 21, 2021, the April 2021 Assistance Report, and the March 2021 bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee provided information regarding the merger. Needham township held their board meeting today at 6:00 PM. Some township residents were present to complain about the merger. Two board members signed the minutes for the April 21 combined board meeting. Union township still needs to hold a board meeting to sign the combined board meeting minutes.

The Trustee reported that May had been a slow month in terms of township assistance, but that the office was still working with the IHCDA.

The Trustee provided information on the dedication of the Safe Haven Baby Box. The ceremony is to be held on May 19<sup>th</sup> at 5:00 PM. The Trustee expects to get an email confirmation soon.

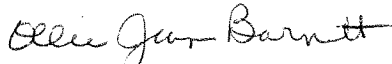
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:18 PM

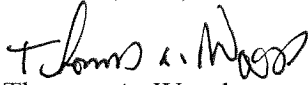
NEXT MEETING – July 6, 2021 @ 7:00 PM



Brandi Henderson



Jeannie (Ollie) Barnett



Thomas A. Wood

Franklin Township Trustee  
July 6, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

Ms. Henderson's daughter will be making a library box for the office. The library box will fulfil a requirement for graduating seniors to help the community.

A motion was made to approve the consent agenda (meeting minutes for May 4, 2021, the May 2021 and June 2021 Assistance Reports, and the May 2021 and June 2021 bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed. The Trustee noted that a lean has been placed for a burial paid for by the office. The burial is itemized on the May 2021 Assistance Report.

Resolution 21-11 – This resolution transfers funds to cover the expense of a burial. A motion to approve the resolution was made by Ms. Henderson, which was seconded and passed.

The Trustee reported that the office had processes paperwork for the IHEDA program totaling \$23,000.00.

The Trustee reported that the DLGF approved all of the paperwork submitted for the proposed combined townships budget. As such, the merger is moving forward.

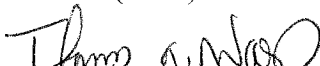
Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 7:10 PM

NEXT MEETING – August 3, 2021 @ 7:00 PM

  
Brandi Henderson

  
Jeannie (Ollie) Barnett

  
Thomas A. Wood



Franklin Union Needham Township Trustee  
September 7, 2021

Call to Order at 7:01 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood  
Annette Barr, Susan McNabb, Steve Miller, Dawn Barr  
Rita LaGrange, Rawdon Staley, Tara Payne (via telephone), Matt Payne (via telephone)

The Trustee opened the public hearing.

The Ordinance or Resolution for Appropriations and Tax Rates for the new combined township was presented for review.

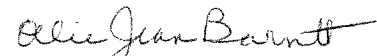
The Trustee closed the public hearing.

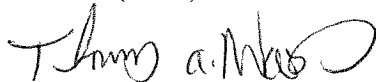
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:10 PM

NEXT MEETING – October 5, 2021 @ 7:00 PM

  
Brandi Henderson

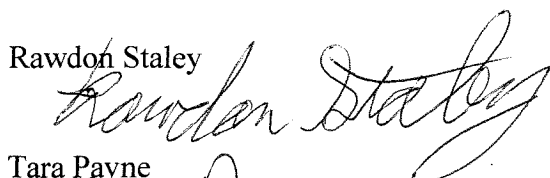
  
Jeannie (Ollie) Barnett

  
Thomas A. Wood

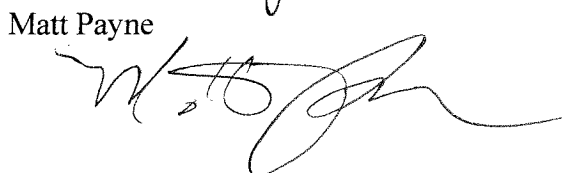
  
Susan McNabb

  
Steve Miller

  
Dawn Barr

Rawdon Staley  


Tara Payne  


Matt Payne  


Franklin Township Trustee  
September 7, 2021

Call to Order at 7:09 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for July 6, 2021, the July 2021 and August 2021 Assistance Reports, and the July 2021 and August 2021 bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

Merger Update – Preliminary budget meeting held.

ITA Conference – The Trustee has been asked to present at the upcoming ITA conference. The topic will be the township merger process. The Franklin Township attorney and Gail Snyder will present at the conference with the Trustee.

The Trustee reported that a payee has been removed from the program. 20 individuals are in the Payee Program now.

Motion to adjourn made by Ms. Henderson, which was seconded and passed.

Meeting adjourned at 7:17 PM

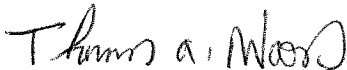
NEXT MEETING – October 5, 2021 @ 7:00 PM



Brandi Henderson



Jeannie (Ollie) Barnett



Thomas A. Wood

Franklin Township Trustee  
October 5, 2021

Call to Order at 7:18 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for September 7, 2021, the September 2021 Assistance Reports, and the September 2021 bank statements) by Mr. Wood. The motion was seconded by Ms. Henderson and passed. The meeting minutes were approved by the board and signed.

The Trustee reported that the Township has process paperwork totaling \$101,000 for two IHEDA programs.


**Resolution 21-12: IHEDA Covid-19 Rental Assistance** – The resolution transfers IHEDA funds from Rainy Day Fund to General Fund and places any additional IHEDA funds into the General Fund. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed.

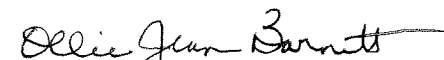
**2022 Fire Contract** – The 2022 Fire Contract language was modified to reflect the new combined township that will be in effect January 1, 2022. The 2022 Fire Contract was distributed for signatures.

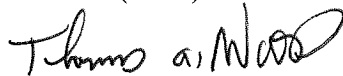
Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 7:33 PM

NEXT MEETING – November 2, 2021 @ 7:00 PM

  
Brandi Henderson

  
Jeannie (Ollie) Barnett

  
Thomas A. Wood

Franklin Union Needham Township Trustee  
October 5, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood  
Annette Barr, Susan McNabb, Steve Miller, Dawn Barr  
Rita LaGrange, Rawdon Staley, Tara Payne, Matt Payne

The Trustee opened the public hearing.

Needham Township: A motion to approve the Ordinance or Resolution for Appropriations and Tax Rates for the new combined township was made by Mr. Staley, which was seconded by Ms. Payne. The motion was passed by the board.

Union Township: A motion to approve the Ordinance or Resolution for Appropriations and Tax Rates for the new combined township was made by Mr. Miller, which was seconded by Ms. D. Barr. The motion was passed by the board.

Franklin Township: A motion to approve the Ordinance or Resolution for Appropriations and Tax Rates for the new combined township was made by Ms. Barnett, which was seconded by Ms. Henderson. The motion was passed by the board.

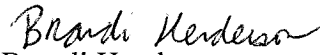
Franklin Union Needham (F•U•N) Township: A motion to approve the Ordinance or Resolution for Appropriations and Tax Rates for the new combined township was made by Ms. Payne, which was seconded by Ms. Barnett. The motion was passed by the board.

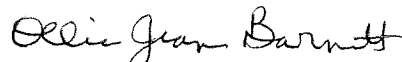
The Trustee closed the public hearing.

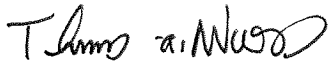
A motion was made to approve the consent agenda (meeting minutes for September 7, 2021) by Mr. Staley, which was seconded by Mr. Wood and passed. The meeting minutes were approved and signed by the board(s).


Motion to adjourn made by Ms. LaGrange, which was seconded by Ms. A. Barr and passed.

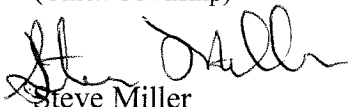
Meeting adjourned at 7:10 PM

  
Brandi Henderson  
(Franklin Township)

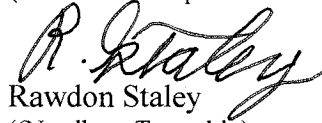
  
Jeannie (Ollie) Barnett  
(Franklin Township & F•U•N Township)

  
Thomas A. Wood  
(Franklin Township)

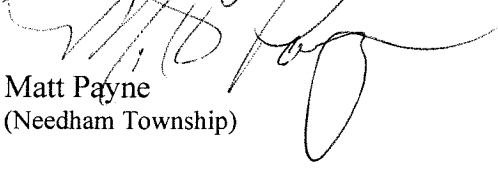
  
Susan McNabb  
(Union Township)

  
Steve Miller  
(Union Township)

  
Dawn Barr  
(Union Township & F•U•N Township)

  
Rawdon Staley  
(Needham Township)

  
Tara Payne  
(Needham Township & F•U•N Township)

  
Matt Payne  
(Needham Township)

Franklin Township Trustee  
November 2, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Tara Payne, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for October 5, 2021 and the October 2021 Assistance Report) by Ms. Barnett. The motion was seconded by Ms. Henderson and passed. The meeting minutes were approved by the board and signed.

IHCDA – The office is still processing applications for the program.

**Resolution 21-13: 2022 Standards** – The standards for the office have been updated to reflect the new name of the combined townships. A motion to approve was made by Ms. Henderson, which was seconded by Ms. Barnett and passed.

**Resolution 21-14: Salaries Resolution** – A motion to approve the salaries for the office and the board was made by Ms. Barnett, which was seconded by Mr. Wood and passed.

**2022 Cleaning Agreement** – A brief discussion was held. The agreement was signed by the board.

**2022 Mowing Agreement** – A brief discussion was held. The agreement was signed by the board.

**2022 Designation Letter** – A brief discussion was held and the letter reviewed by the board.

The Trustee reported that the new combined township will have cemeteries to maintain. The Township is in need of a mowing crew that is insured for this type of work. Additionally, the cemeteries will need inspection. The Trustee reported that she will contact an individual at the state that specializes in township cemeteries. More information to be provided at a later date.

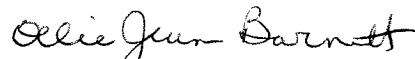
Motion to adjourn made by Ms. Barnett, which was seconded by Ms. Henderson and passed.

Meeting adjourned at 7:25 PM

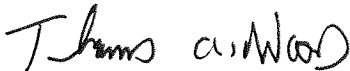
NEXT MEETING – December 7, 2021 @ 7:00 PM



Brandi Henderson



Jeannie (Ollie) Barnett



Thomas A. Wood

Franklin Township Trustee  
December 7, 2021

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Dawn Barr, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for November 2, 2021, the November 2021 Assistance Report, the October 2021 bank statements, and the November 2021 bank statements) by Ms. Barnett. The motion was seconded by Mr. Wood and passed. The meeting minutes were approved by the board and signed.

The Trustee reported that things are in the works now for the January 1<sup>st</sup> transition to the new combined township. The EIN from the state, bank accounts, signage, business cards, and name tags are being prepared in anticipation of the January 1<sup>st</sup> start of the Franklin-Union-Needham Township.

**Annual Certification of Elected Officials** - Anti-Nepotism paperwork was distributed, reviewed, and signed by the board members and the Trustee.

**Resolution 21-15: Resolution for New Bank Account and Signors**– A motion to approve the resolution was made by Ms. Henderson, which was seconded by Ms. Barnett and passed.


IHCDA – The office has mostly finished with this project. The office has made over \$115,000.00 processing paperwork for the IHCDA program.

Motion to adjourn made by Ms. Barnett, which was seconded by Ms. Henderson and passed.

Meeting adjourned at 7:11 PM

NEXT MEETING – January 4, 2022 @ 5:30 PM

  
Jeannie (Ollie) Barnett

  
Dawn Barr