

Franklin Township Trustee
January 7, 2020

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for December 3rd, the December Assistance Report, and the December bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

Resolution 20-01 – Board of Directors. The resolution was reviewed by the board. A motion to approve the resolution was made by Mr. Wood, which was seconded and passed. A motion was made to appoint Ms. Henderson President of the Board, which was seconded and passed. A motion was made to appoint Mr. Wood Secretary of the Board, which was seconded and passed.

Resolution 20-02 – Anti-Nepotism. The resolution was reviewed by the board. A motion to approve the resolution was made by Ms. Henderson, which was seconded and passed.

Resolution 20-03 – Oversight Committee. The resolution was reviewed by the board. A motion was made to appoint Ms. Henderson to the Oversight Committee was made by Mr. Wood, which was seconded and passed.

Investment Statement for 2019. The investment statement was distributed to the board for review.

Uniform Conflict of Interest Disclosure Statements. The disclosures were distributed to the board, reviewed, and signed.


A brief discussion was held regarding the transitional housing units. The Trustee reported that 2 of 8 units are currently occupied. The HOME program was discussed.

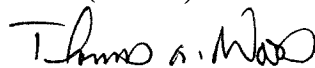
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:31 PM

NEXT MEETING – February 4, 2020 at 7:00 pm


Brandi Henderson


Ollie (Jeannie) Barnett


Thomas A. Wood

Franklin Township Trustee
February 4, 2020

Call to Order at 7:02 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for January 7th, the January Assistance Report, and the January bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

2019 Annual Report – A discussion was held about the annual report. There were no questions from the board regarding the annual report. A motion was made by Ms. Henderson to approve the annual report, which was seconded and passed.

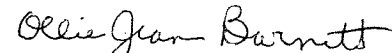
A brief discussion was held regarding the transitional housing units. The Trustee reported that there are several people in the houses and that the houses are filling up, but all is going well.

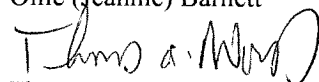
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:30 PM

NEXT MEETING – April 7, 2020 at 7:00 pm


Brandi Henderson


Ollie (Jeannie) Barnett


Thomas A. Wood

Franklin Township Trustee
March 18, 2020

Call to Order at 4:00 PM

Attendees at meeting

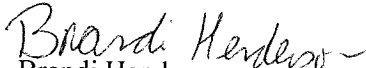
Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

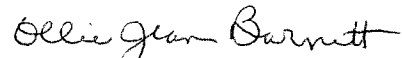
Resolution 20-04: A brief discussion was held regarding the resolution. This resolution is in response to the current pandemic. A motion to approve the resolution was made by Mr. Wood, which was seconded and passed.

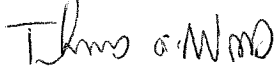
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 4:07 PM

NEXT MEETING – April 7, 2020 at 7:00 pm


Brandi Henderson


Ollie (Jeannie) Barnett


Thomas A. Wood

Franklin Township Trustee
March 24, 2020

Call to Order at 3:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

Resolution 20-05: A brief discussion was held regarding the resolution. This resolution is in response to the current pandemic/public health emergency. A motion to approve the resolution was made by Ms. Henderson, which was seconded and passed.

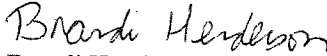
Resolution 20-06: A brief discussion was held regarding the resolution. This resolution is in response to the current pandemic/public health emergency. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed.

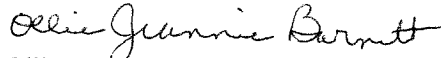
There were no board member comments at the time of the meeting.

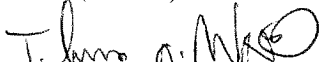
Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 3:06 PM

NEXT MEETING – To Be Determined


Brandi Henderson


Ollie (Jeannie) Barnett


Thomas A. Wood

Franklin Township Trustee
May 5, 2020

Call to Order at 7:02 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for February 4th, March 18th, and March 24th, the February and March Assistance Reports, and the February and March bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

Resolution 20-07: A brief discussion was held regarding the resolution. Ms. Barnett was appointed to be added to the bank accounts. A motion to approve the resolution was made by Mr. Wood, which was seconded and passed.

Lawncare Agreement - The Lawncare Agreement was discussed by the board and signed.

Protective Order - The Protective Order was discussed by the Trustee. The Order is in place now. Social Security is expediting the Trustees' request to be removed as payee for the former client.

Reopening Phases – The Trustee discussed the reopening phases, which align with the Governor's order on reopening.

A brief discussion was held regarding the transitional housing units. The Trustee reported that a pair of invitees recently got their own apartment after being homeless for 2 years. A repeat client, a teen, and a woman are in the transitional houses. One house is empty.

Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 7:29 PM

NEXT MEETING – June 2, 2020

Brandi Henderson

Brandi Henderson

Ollie Jean Barnett

Ollie (Jeannie) Barnett

Thomas A. Wood

Thomas A. Wood

Franklin Township Trustee
July 7, 2020

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for May 5th, the April, May, and June Assistance Reports, and the April, May, and June bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee informed the board that a former employee had filed an unemployment claim but that the matter had been taken care of.

Cleaning Agreement – The Cleaning Agreement was reviewed by the board and discussed.

Rental Assistance Fund Provider Agreement – The agreement was reviewed and discussed by the board. Motion to approve made by Mr. Wood, which was seconded and passed.

Resolution 20-08 (Drug/Alcohol Policy): A brief discussion was held regarding the resolution. A motion to approve was made by Ms. Henderson, which was seconded and passed.

A brief discussion was held regarding the transitional housing units. The Trustee reported that carpeting is being replaced in one of the units.

The Trustee reported that the ITA conference will be virtual only this year. She and the team will not be driving to the conference.

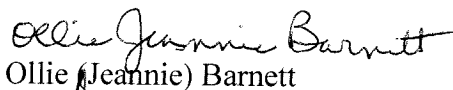
Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 7:29 PM

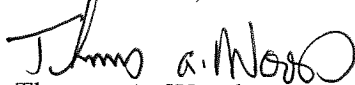
NEXT MEETING – August 4, 2020



Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood

Franklin Township Trustee
August 4, 2020

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood
Rita (Lory) LaGrange, Rod Stanley
Annette Barr, Steve Miller, Dawn Barr

With representation from the three townships present (Franklin, Union, and Needham), a discussion was held regarding merging the townships into one governmental unit.

- The new governmental unit would be comprised of the three townships and would be led by one trustee with a board of three individuals, one board member from each township.
- The merger date would likely be 2023.
- Township mergers have been discussed at the state level for a number of years and is likely to be mandated by the state in the near future.
- Duplicated expenses will go away with the merger.
- Next step is to meet with city, county, town, and other local leaders.
- Additional information to follow.

A motion was made to approve the consent agenda (meeting minutes for July 7th, the July Assistance Reports) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

Rental Assistance Fund Provider Agreement – Some changes were made to the previous agreement. A brief discussion was held. The Trustee reported that all is going well with the program.

Resolution 20-09 - Additional Policy: A brief discussion was held regarding the resolution which defines a capital asset at \$5000.00. A motion to approve was made by Ms. Henderson, which was seconded and passed.

Resolution 20-10 – Transfer Within the Same Funds: A brief discussion was held and a motion to approve was made by Ms. Barnette, which was seconded and passed.

2021 Agreements/Leases/Contracts: The following items were reviewed by the board and signed:

- 664 Johnson Avenue Sub-Lease
- 672 Johnson Avenue Sub-Lease
- 692 Johnson Avenue Sub-Lease
- Extermination Agreement
- Fire Protection Contract
- Investigation Agreement
- Lawncare Agreement
- Cleaning Agreement

A brief discussion was held regarding the transitional housing units. 6 units are currently occupied. 2 individuals are doing very well in the program and are looking to get an apartment together. One client is struggling with the program, but is beginning to come around.

Motion to adjourn made by Ms. Barnette, which was seconded and passed.

Meeting adjourned at 8:00 PM

NEXT MEETING – September 1, 2020

Brandi Henderson

Brandi Henderson

Ollie Jean Barnett

Ollie (Jeannie) Barnett

Thomas A. Wood

Thomas A. Wood

Franklin Township Trustee
September 1, 2020

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for August 4th, the August Assistance Reports, and the July bank statements) by Ms. Barnette. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee closed the regular meeting and opened the public meeting.

Ordinance or Resolution for Appropriation of Tax Rates – The budget was introduced to the board and reviewed. The budget will be finalized at the next meeting.

The Trustee closed the public meeting and opened the regular meeting.

Merger Update: The Trustee reported that the merger had been introduced at several meetings with local government officials. Support for the merger is looking positive. A preliminary date of March 8, 2021 is being discussed for a public meeting regarding the merger.

2021 Transitional Housing Sub-Lease: The Trustee reported that she received a letter informing her that the lease amount for the transitional houses would be going up a significant amount for all three (3) houses. The board propose a much smaller increase to the lease amount, which the Trustee will take back to the owner. An additional requirement for plumbing at the houses was also discussed by the board. The Trustee will report back to the board with an update on the plumbing requirement when available.

Resolution 20-11 – IHCD COVID-19 Rental Assistance: This resolution states that funds from the program will be placed in the RAINY DAY FUND. A motion to approve the resolution was made by Mr. Wood, which was seconded and passed.

A brief discussion was held regarding the transitional housing units. 2 female invitees and 1 male invitee are and the transitional houses. 2 young male invitees are getting housing and moving out.

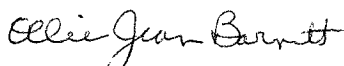
Motion to adjourn made by Ms. Barnette, which was seconded and passed.

Meeting adjourned at 7:40 PM

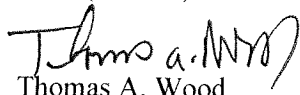
NEXT MEETING – October 6, 2020



Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood

Franklin Township Trustee
October 5, 2020

Call to Order at 6:15 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for September 1st, the September Assistance Report, and the bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

A discussion was held regarding our agreement with United Way of Johnson County – Phase 37 and Phase CARES. A motion to approve was made by Ms. Henderson, which was seconded and passed.

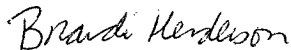
The 2021 Emergency Assistance Eligibility Standards were reviewed and discussed by the board. A motion to approve was made by Ms. Barnett, which was seconded and passed.

A discussion was held regarding the transitional housing units. The Trustee has been working on a plan to replace the transitional houses, but nothing is available currently. As such, the Trustee is working to get everyone out by mid-December, so that the houses can be cleaned, repaired, and turned over by December 31st.

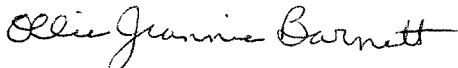
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 6:40 PM

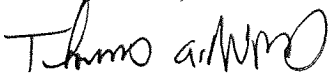
NEXT MEETING – October 6, 2020



Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood

Franklin Township Trustee

~~September 1~~, 2020

OCTOBER 6,

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Thomas Wood

The Trustee closed the regular meeting and opened the public meeting.

Ordinance or Resolution for Appropriation of Tax Rates – The budget was reviewed and discussed by the board. A motion to approve the budget was made by Ms. Henderson, which was seconded and passed.

The Trustee closed the public meeting and opened the regular meeting.

Motion to adjourn made by Ms. Henderson, which was seconded and passed.

Meeting adjourned at 7:02 PM

NEXT MEETING – November 10, 2020

Brandi Henderson

Brandi Henderson

Thomas A. Wood

Thomas A. Wood

Ollie (Jeannie) Barnett

(absent)

Franklin Township Trustee
November 10, 2020

Call to Order at 7:00 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for October 5th and October 6th, the October Assistance Report, and the September and October bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

664 and 692 Johnson Avenue – These properties were returned to the owner without owing rent for November and December. Necessary repairs were made prior to the property being turned over to the owner.

Reimbursement – A lien from 2016 for \$697.23 was paid off.

Township Merger – The Trustee has given the go ahead to proceed with the paperwork, which is to include a step by step timeline. More updates to follow.

IHCDA – The office has generated \$21,000.00 in fees so far by participating in the program.

Resolution 20-14: Establishing Salaries – The resolution was discussed and reviewed by the board. A motion to approve was made by Ms. Henderson, which was seconded and passed.


Resolution 20-15: Safe Haven Baby Box – The Trustee wishes to fund the initial cost of a baby box for the City of Franklin. The Mayor's Youth Council is currently working on a proposal. The Trustee would like to present the Youth Council with a check at the City Council meeting on December 7th. A motion to approve was made by Ms. Barnett, which was seconded and passed.

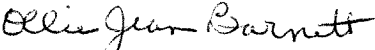
A brief discussion was held regarding the remaining transitional house (672). The individual remaining in the house is to be out next week. The house will then be turned over to the owner. Rent for December is not due for this unit.

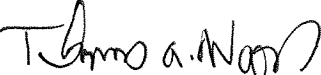
Motion to adjourn made by Ms. Henderson, which was seconded and passed.

Meeting adjourned at 7:20 PM

NEXT MEETING – December 1, 2020


Brandi Henderson


Jeannie (Ollie) Barnett


Thomas A. Wood

Franklin Township Trustee
December 1, 2020

Call to Order at 7:02 PM

Attendees at meeting:

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for November 10th and the November Assistance Report) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The letter to the Johnson County Sheriff designating a person to fulfill the duties of the Trustee (if so required) was reviewed by the board. The letter is to be mailed to the Sheriff by the Trustee.

Annual Certification of Elected Officials (Nepotism) – The documents were reviewed and signed by the board members.

Resolution 20-16: Transfer Within the Same Fund – The resolution creates a line item in the general fund for the Safe Haven Baby Box. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed.

Resolution 20-17: Approving Interlocal Agreement – The resolution details the agreement for the funding of the infant safety device (Safe Haven Baby Box). A motion to approve the resolution was made by Ms. Henderson, which was seconded and passed.

A brief discussion was held regarding the transitional houses. The Trustee has concluded her business with the landlord. A listing of available housing options has been compiled and will be provided to clients as needed.

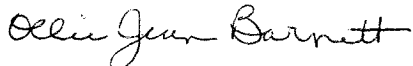
Motion to adjourn made by Ms. Henderson, which was seconded and passed.

Meeting adjourned at 7:17 PM

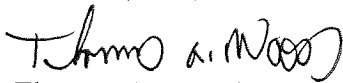
NEXT MEETING – January 5, 2021



Brandi Henderson



Jeannie (Ollie) Barnett



Thomas A. Wood