

Franklin Township Trustee
January 8, 2019

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Jeannie Barnett, Brandi Henderson, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for December 4, the December Assistance Report, and the November bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee reported that the audit found no items to be modified or changed. Also, the DLGF approved the 2019 Budget as submitted.

Resolution 19-01 – Board of Directors: A motion was made to elect Ms. Barnett president by Ms. Henderson, which was seconded and passed. A motion was made to elect Mr. Wood secretary, which was seconded and passed.

Resolution 19-02 – Anti-Nepotism: The resolution was discussed by the board. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed.

Resolution 19-03 – Oversight Committee: A motion was made by Mr. Wood to appoint Ms Henderson to the Oversight Committee, which was seconded and passed.

Investment Statement for 2019: The Trustee informed the board that the office has one bank account, which is the only investment.

Uniform Conflict of Interest Disclosure Statements: A brief discussion was held regarding the disclosure statements for the Trustee, Ms. Barnett, and Ms. Henderson.

A brief discussion was held regarding the transitional housing units.

- Some repairs were recently made to the units.
- The fire department was called to 692 over an issue with the stove. The issue has been resolved.
- An invitee was recently removed for failing to follow the program.

The Trustee informed the board that Betty (office staff) has filed for unemployment. The Trustee may need to find someone to work the front desk at the new location.

Motion to adjourn made by Mr. Wood, which was seconded and passed.

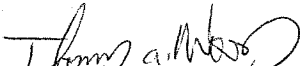
Meeting adjourned at 7:28 PM



Brandi Henderson



Jeannie Barnett



Thomas A. Wood

Franklin Township Trustee
February 5, 2019

Call to Order at 7:01 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Thomas Wood

The Trustee opened the public hearing for Resolution 19-04 – Additional Appropriation. There were no board comments or questions. Ms. Henderson made a motion to approve Resolution 19-04, which was seconded and passed. The Trustee closed the public hearing and the meeting continued.

A motion was made to approve the consent agenda (meeting minutes for January 8, the January Assistance Report, and the bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

2018 Annual Report – A brief discussion was held regarding the annual report. There were no board questions about the annual report. A motion to approve the annual report was made by Ms. Henderson, which was seconded and passed.

Resolution 19-05 – Transfer Funds between Appropriations in 2018 Budget: A brief discussion was held regarding a payroll account issue. This resolution fixes that error. A motion to approve was made by Ms. Henderson, which was seconded and passed.

Resolution 19-06 – Addition to General Fund: A brief discussion was held regarding a discrepancy between the ledger balance and the bank balance. This resolution corrects that discrepancy. A motion to approve was made by Mr. Wood, which was seconded and passed.

Resolution 19-07 – Transfer within the Same Fund: A brief discussion was held regarding the transfer of funds from Rent to other categories within the same fund. A motion to approve was made by Mr. Wood, which was seconded and passed.

Resolution 19-08 – Policy Regarding Paid Holidays: The office follows the same schedule for paid holidays as the county commissioners. A motion to approve was made by Ms. Henderson, which was seconded and passed.

A brief discussion was held regarding the transitional housing units.

- Some invitees had to be removed due to failure to follow the program.
- A family in the program has received Section 8 voucher and will be out by the end of February.

Motion to adjourn made by Ms. Henderson, which was seconded and passed.

Meeting adjourned at 7:23 PM

Brandi Henderson

Brandi Henderson

Thomas A. Wood

Thomas A. Wood

Franklin Township Trustee
March 5, 2019

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for February 5, the February Assistance Report, and the bank statements) by Ms. Henderson. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee reported that we do not have approval yet for Resolution 19-04 (Additional Appropriation).


The Trustee reported that a new individual has been hired for the office. A brief discussion was held.

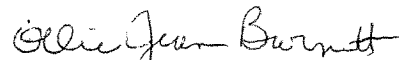
A brief discussion was held regarding the transitional housing units.

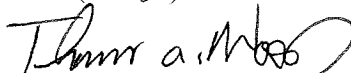
- 2 people only in transitional housing at this time.
- A family was recently removed from the transitional housing due to violation of the program rules. It took 2 days to clean the unit after the removal of the family.

Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 7:21 PM


Brandi Henderson


Ollie (Jeannie) Barnett


Thomas A. Wood

Franklin Township Trustee
April 2, 2019

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for March 5, the March Assistance Report, and the bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee reported that we still do not have approval for Resolution 19-04 (Additional Appropriation).

Cleaning Agreement – The Trustee will be using a new cleaning company for the transitional houses. A brief discussion was held.

Lawncare Agreement – a brief discussion was held regarding the lawncare company hired by the Trustee to maintain the lawn at the office.

Resolution 19-02 – A brief discussion was held regarding the new attendance policy for the office and recent attendance issues in the office.

The Trustee reported that a clothing drive would be held on April 17 and 18.

A discussion was held regarding Work One, an intern program for job experience.

The Trustee presented a quote for landscaping of the office grounds. The board made a few suggestions concerning the landscaping.

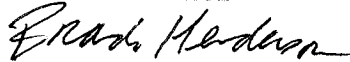
The Trustee is interested in starting a community service program for invitees. She will meet with representatives of the City of Franklin to discuss needs of the city.

A brief discussion was held regarding the transitional housing units. The Trustee reported that all is going well at this time.

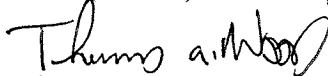
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:40 PM

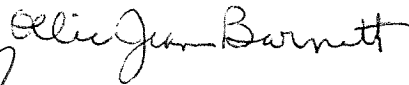
Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood



Franklin Township Trustee
June 4, 2019

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood, John Auld

Mr. John Auld with Franklin Insurance presented detailed information regarding the current insurance held by the Trustee. The presentation included written documentation provided to the Trustee and the Board for review.

A motion was made to approve the consent agenda (meeting minutes for April 2, the April Assistance Report, the May Assistance Report, and the bank statements for March and April) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

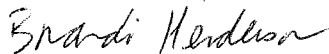
The Trustee reported that we have approval for Resolution 19-04 (Additional Appropriation).

A brief discussion was held regarding the transitional housing units. The Trustee reported that the interior of the units was recently painted. She further reported that all the units are full at this time. Some exterior maintenance issues were briefly discussed.

Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:51 PM

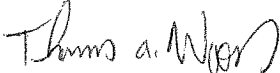
NEXT MEETING AUG. 6th



Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood

Franklin Township Trustee
August 6, 2019

Call to Order at 7:01 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for June 4, the June Assistance Report, the July Assistance Report, and the bank statements for May and June) by Ms. Henderson. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

JAKI Program discussed. JAKI is an after-hours program to take the burden off of local law enforcement who use their own money to assist people in distress or are having an emergency. The program will be funded by several agencies in the area.

Resolution 19-10 – JAKI (Joint Assistant Kare Initiative). The resolution was discussed. A motion to approve the resolution was made by Ms. Barnett. The motion was seconded and passed.

Resolution 19-11 – Distracted Driving Policy. A brief discussion was held concerning the new policy. A motion to approve the resolution was made by Ms. Henderson. The motion was seconded and passed.

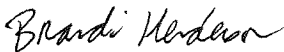
Sub-Lease for Transitional Houses. The sub-leases for 664 Johnson Ave., 672 Johnson Ave., and 692 Johnson Ave. were reviewed by the board and signed.

A brief discussion was held regarding the transitional housing units. The Trustee reported that an invitee had filed a grievance against a township employee. More information to follow, if needed.

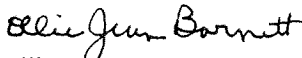
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:33 PM

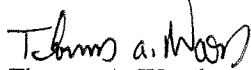
NEXT MEETING Sept. 3rd



Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood

Franklin Township Trustee
September 3, 2019

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for August 6, the August Assistance Report, and the bank statement for July) by Ms. Barnette. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee opened the public hearing. Documents for the Ordinance or Resolution for Appropriations and Tax Rates were reviewed and discussed. The discussion was tabled until the next meeting. The Trustee closed the public hearing.

JAKI Program – A discussion was held regarding the implementation of the new program that included the review of materials and funding. The Trustee plans on meeting with local police officers to discuss the program.

2020 Fire Contract – The fire contract was reviewed by the board and signed. The contract was been approved by the board of works at their last meeting.

2020 Exterminator Agreement – The agreement was reviewed and signed by the board.

2020 Investigator Agreement – The agreement was reviewed and signed by the board.

Resolution 19-12: Transfer within the Same Fund – A motion to approve the resolution was made by Mr. Wood, which was seconded and passed.

ITA Conference – The Trustee and staff will attend the conference. The office will be closed September 23rd through September 25th.

Resolution 19-13: 2020 Standards – A brief discussion was held regarding the 2020 Standards. The Trustee reported that there were no major changes to the document. A motion to approve was made by Ms. Henderson, which was seconded and passed.

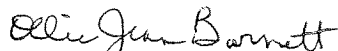
A brief discussion was held regarding the transitional housing units. The Trustee reported that an invitee received a section 8 voucher and is doing well. The Trustee also reported that there are 3 invitees at the transitional housing currently.

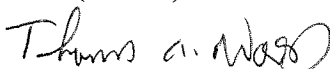
Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 7:22 PM

NEXT MEETING - Oct 1st


Brandi Henderson


Ollie (Jeannie) Barnett


Thomas A. Wood

Franklin Township Trustee
October 1, 2019

Call to Order at 7:12 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for September 3, the September Assistance Report, and the bank statements) by Ms. Barnett. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee opened the public hearing.

Adoption of the 2020 Budget - Ordinance or Resolution (19-14) for Appropriations and Tax Rates. A motion to approve was made by Ms. Henderson, which was seconded and passed.

The Trustee closed the public hearing.

A brief discussion was held regarding the transitional housing units. The Trustee reported that there are 3 invitees at the transitional housing currently.

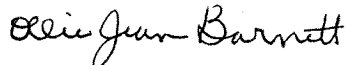
Motion to adjourn made by Ms. Barnett, which was seconded and passed.

Meeting adjourned at 7:33 PM

NEXT MEETING – Dec. 3, 2019



Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood

Franklin Township Trustee
December 3, 2019

Call to Order at 7:00 PM

Attendees at meeting

Lydia Wales, Brandi Henderson, Ollie (Jeannie) Barnett, Thomas Wood

A motion was made to approve the consent agenda (meeting minutes for October 1, the October and November Assistance Report, and the September and October bank statements) by Mr. Wood. The motion was seconded and passed. The meeting minutes were approved by the board and signed.

The Trustee reported that the 1782 Notice (for the 2020 Budget Year) was returned without any changes.

Letter to Johnson County Sheriff – The letter was reviewed by the board.

Annual Certification of Elected Officials (Anti-Nepotism) – The documents were reviewed and signed by the board.

Letter to Investigator – The letter was reviewed by the board.

Resolution 19-15 – Salaries Resolution. The resolution was reviewed by the board. A motion to approve the resolution was made by Ms. Henderson, which was seconded and passed.

Resolution 19-16 – Transfer within the Same Fund. The resolution was reviewed by the board. A motion to approve the resolution was made by Ms. Barnett, which was seconded and passed.

2020 Sub-Leases for Transitional Houses – The documents were reviewed by the board.

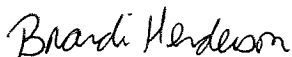
Resolution 19-17 – Policy for Online Banking. The resolution was reviewed by the board. A motion was made to approve the resolution, which was seconded and passed.

A brief discussion was held regarding the transitional housing units. The Trustee reported that 2 invitees were recently removed due to a physical altercation.

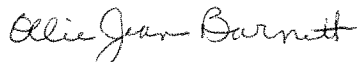
Motion to adjourn made by Mr. Wood, which was seconded and passed.

Meeting adjourned at 7:35 PM

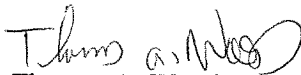
NEXT MEETING – January 7, 2020



Brandi Henderson



Ollie (Jeannie) Barnett



Thomas A. Wood