

Upland Town Council Minutes: September 17, 2024

Opening Remarks :

The Council of the Town of Upland met in a regular session on September 17, 2024. The meeting was called to order by Council President, Shawn Sizemore. In attendance were Shawn Sizemore, Amy McCrea, Michael Harbin, Brad Yordy, and Heath Slain.

Opening Business:

Councilman Sizemore asked for a motion to approve the August 20, 2024 meeting minutes.. Motion was made by Heath Slain, seconded by Amy McCrea. Minutes were approved by a vote of 5-0.

Department Reports:

❖ Upland Police Department, Marshal Andy Cassidy

- Continuing to collect applications to fill the open position. Part time officers are filling in to cover the open shift.
- All but one of the property owners that are in violation of the Nuisance Ordinance have been given action plans and progress is being made.

❖ Upland Volunteer Fire Department - Not Present

❖ Upland Town Attorney, Adrienne Rines Hammond

- Update on Annexation- Still waiting on one more signature for the voluntary annexation. Councilman Yordy and Jonathan Perez are working on this.
- Update on Canoe Trail Transfer- The deed will be sent to Councilman Sizemore and Jonathan Perez to review before filing.
- 2nd Reading of Ordinance 12-2024- Re Establishing of Redevelopment Commission. Members of the RDC will be Heath Slain, Amy McCrea, Shawn Sizemore, Charity Bailey and Sally Briner. Motion to pass was made by Brad Yordy, seconded by Heath Slain, Passed by a vote of 5-0
- Council voted to suspend the rules and waive the 3rd reading of Ordinance 12-2024 by a vote of 5-0.
- 2nd Reading of Ordinance 13-2024- Establishing a Redevelopment Authority. Members of the RDA will be Shawn Sizemore, Brad Yordy, and Michael Harbin. Motion to pass was made by Michael Harbin, seconded by Amy McCrea, Passed by a vote of 5-0
- Council voted to suspend the rules and waive the 3rd reading of Ordinance 13-2024 by a vote of 5-0.

❖ Upland Clerk-Treasurer, Mary Fletcher

- The audit is complete and the Exit Meeting will be held September 18 at 1:00PM.
- We will be trained on how to maintain the new website on Thursday, September 19. Website should be made public by the end of the month.

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- Resolution 3-2024 , A Resolution to Establish the Park Grant, Donation and Event Fund was presented to the council for approval. A motion was made to approve by Michael Harbin, 2nd by Brad Yordy, Resolution 3-2024 was approved by a vote of 5-0.
- ❖ **Upland Town Manager, Jonathan Perez-** See Town Manager Report
 - CCMG Funds will be released to the town within the next 30 days. These funds are for the roads west of 8th Street.
 - Jeremy Hardy, Commonwealth Engineers, requested approval to decrease the contract amount with Cobalt by \$28,809.04 to \$615,408.85 and to sign the substantial completion document for the South Street Utility extension project. A motion was made by Michael Harbin to approve, seconded by Brad Yordy. Motion carried by a vote of 5-0

Public Comments: None

Council Reports:

- ❖ **Heath Slain-** Thank you to all involved in the events for Labor Day Weekend.
- ❖ **Michael Harbin -** Attended a meeting of all area volunteer organizations.
- ❖ **Amy McCrea-** Nothing to report
- ❖ **Brad Yordy-** Thank you to our utility workers for their hard work fixing the water main break at Berry Ave. and Third Street.
- ❖ **Shawn Sizemore-**
 - Thank you to our utility workers for their hard work fixing the water main break at Berry Ave. and Third Street.
 - Thank you for all involved in the Labor Day Weekend Events.

ADA/Title 6 Concerns: Nothing to report


Meeting was adjourned at 7:46pm

The next regular Council Meeting will be held October 1, 2024 at 7:00pm at Upland Town Hall.

ATTEST:


Mary Fletcher (Clerk Treasurer)

SIGNED:


COUNCIL PRESIDENT

Town Manager Report

Date: September 17, 2024

Community Crossings

We received formal approval of all submitted documents related to the Community Crossings project. As of September 16, 2024, we have been notified that the disbursement of funds is expected within the next 30 days.

Mainstreet Project

According to the project manager overseeing the INDOT initiative, the work on Mainstreet is progressing smoothly and is currently ahead of schedule.

Commonwealth Projects

Speaking: Jeremy Hardy

Utilities

The Utility Superintendent submitted the first set of water samples for testing today, following the boil order issued yesterday. Based on initial assessments, we anticipate the test results will meet safety standards. A second required test is scheduled for tomorrow. If both results are clear, we expect to lift the boil order by Thursday, pending final confirmation.

Administrative

- A new residential construction permit has been issued for a property on South Street.

- The town has received a request to consider allowing geocaching on municipal properties. I have been tasked with preparing a list of potential advantages and disadvantages for further discussion (See Attached Report)
- In coordination with Eastbrook Community Schools, the town will be removing the old buildings located across the street from the elementary school. Additionally, we will dismantle fencing and other infrastructure owned by the school on that property as part of the site improvement.

