

Approved 11/19/2024

Upland Town Council Minutes: October 15, 2024

Opening Remarks :

The Council of the Town of Upland met in a regular session on October 15, 2024. The meeting was called to order by Council President, Shawn Sizemore.

In attendance were Shawn Sizemore, Brad Yordy, Amy McCrea, Michael Harbin, and Heath Slain.

2025 Budget Hearing

- ❖ A motion was made by Michael Harbin to approve the 2nd reading of the 2025 Budget. Motion was seconded by Heath Slain. Motion passed by a vote of 5-0 to approve the proposed 2025 budget.

Opening Business:

Councilman Sizemore asked for a motion to approve the October 1, 2024 meeting minutes.. Motion was made by Brad Yordy, seconded by Amy McCrea. Minutes were approved by a vote of 5-0.

Department Reports:

- ❖ **Upland Police Department, Marshal Andy Cassidy**
 - Marshal Cassidy was absent due to illness
 - Jonathan Perez, Town Manager, reported that they are still assessing the options for body cameras and will have a recommendation at the next council meeting.
- ❖ **Upland Volunteer Fire Department - Not Present**
- ❖ **Upland Town Attorney, Adrienne Rines Hammond**
 - Update on Annexation- Still waiting on one more signature for the voluntary annexation. This should be completed by 10/31/2024.
 - Update on Canoe Trail Transfer- The deed will be sent to Councilman Sizemore and Jonathan Perez to review before filing.
 - Town Manager Contract- A motion was made by Michael Harbin to extend a contract to Jonathan Perez, seconded by Heath Slain. Motion carried by a vote of 5-0. Council will be working on an updated contract to present to Jonathan.
- ❖ **Upland Clerk-Treasurer, Mary Fletcher**
 - Clerk-Treasurer Fletcher presented the September APV Register, Allowance Docket, and Fund report for approval by council. A motion was made by Heath Slain to approve these reports, seconded by Michael Harbin, Approved by a vote of 5-0.
 - CT requested the approval to pay from ARPA 3 outstanding invoices to Culy's for their emergency work and supplies for the water main break at

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3rd Street and Berry Avenue and 3rd Street and McCabe Ave. The total of all of the invoices is \$62,385.11. This will leave approximately \$75,000 in the funds. A motion was made to approve the payment by Amy McCrea, , seconded by Heath Slain, Motion passed by a vote of 5-0.

- The new website is live!

❖ Upland Town Manager, Jonathan Perez- See Town Manager Report

- Working to finalize the start date of the CCMG Project.
- Commonwealth will be at the next meeting to give an update on ongoing projects.
- Mr. Perez reported that there was a leak on the TU campus but it has been repaired. The leak at 2nd Street and Berry Avenue will be repaired next week when Eastbrook is on Fall Break.
- There will be Park Masterplan meeting on November 11 at 6pm.
- INDOT repaired 8th Street, Reade Avenue and Berry Avenue at their expense.
- Mr. Perez presented an Amendment to the Kleinpeter contract for the oversight of the Lift Station project. This amendment would pay Kleinpeter an additional \$19,000 due the extended timeline of the project. These funds would be from the WW SRF Loan. A motion was made to accept this amendment by Brad Yordy, Seconded by Michael Harbin, and approved by a vote of 5-0.

Action Items

- 2nd Reading on Ordinance 14-2024, Bond Proceed Appropriations. A motion was made by Michael Harbin to approve the 2nd reading of Ordinance 14-2024, seconded by Heath Slain, motion was passed by a vote of 5-0. Brad Yordy made a motion to suspend the rules and waive the third reading of Ordinance 14-2024, seconded by Michael Harbin, approved by a 5-0 vote.
- 2nd reading and public hearing of Ordinance 15-2024, Approval for the issuance of a revenue bond. No public comment was given. A motion was made by Heath Slain, seconded by Brad Yordy, motion passed by a vote of 5-0. Michael Harbin made a motion to suspend the rules and waive the third reading of Ordinance 15-2024, seconded by Amy McCrea, approved by a vote of 5-0.

Public Comments:

- ❖ Andrew Preston, 230 S. Main Street. He is with the Historical Society and expressed that the group would like to formalize the group. He gave the newly adopted mission statement of the Historical Society.
- ❖ Alex Reno, 281 W. Taylor. He is with NearSpace Launch. He reported that NearSpace Education just completed a matching campaign in which the raised \$50,000 to renovate the building on the corner of Railroad and Main Street. Mr. Reno also asked Attorney Hammond where she was at in finalizing the property transfer from the town to NearSpace. She replied that she is working on getting this done by the end of the year.

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- ❖ Grag Maurer, Historical Society, expressed his concern with the locks being changed on the Depot. How can they access the building? They can access it by contacting the CT who has possession of the keys.

Council Reports:

- ❖ **Heath Slain**- Nothing to report
- ❖ **Michael Harbin** - He reported that he attended a meeting with the Historical Society and Park Board. He also reported that Lightrider is seeking a grant for a pocket park by their property. He attended the Fall Fest and it was great! The Garden Club will be cleaning up pots soon.
- ❖ **Amy McCrea**- Nothing to report
- ❖ **Brad Yordy**- Nothing to report
- ❖ **Shawn Sizemore**- He commented that he is looking forward to working with the Historical Society in the future.

ADA/Title 6 Concerns: Nothing to report

Meeting was adjourned at 7:55 pm

The next regular Council Meeting will be held November 19, 2024 at 7:00pm at Upland Town Hall.

ATTEST:


Mary Fletcher (Clerk Treasurer)

SIGNED:


COUNCIL PRESIDENT

Town Manager Report

Date: October 15, 2024

Community Crossings

This week, I have a meeting scheduled with the contracted engineer from **RMA Engineering** to review several key items related to the ongoing Community Crossings projects. Among the topics to be discussed are plans to begin the South Street portion of the project this year and addressing the issues identified on 5th Street. These discussions are critical for ensuring that we remain on schedule and efficiently resolve any outstanding concerns.

Mainstreet Project

The **Indiana Department of Transportation (INDOT)** and the project manager have confirmed that the plan to temporarily reopen the highway by the end of the month remains on schedule. We will continue to monitor progress closely to ensure that this goal is met.

Commonwealth Projects

There are no major updates at this time. However, representatives from **Commonwealth** will attend the next council meeting to provide their monthly project update and address any questions or concerns.

Utilities

We are planning to address utility work at the elementary school field this week. Additionally, a leaking valve at the intersection of 3rd and McCabe Streets has been identified and is scheduled for repair by Monday. This will resolve ongoing issues in the area and improve water flow consistency.

Administrative

The Town is collaborating with **Rundell Ernstberger Associates** to coordinate a community meeting with key stakeholders. This meeting will initiate the development of a comprehensive **Park Master Plan** for Upland. The plan will guide future improvements and ensure that our parks continue to meet the needs of the community. This meeting will be held November 11th at 6pm at the Upland Community Building.

In coordination with the INDOT Mainstreet Project, project manager **E&B** has completed several road improvements on detour routes that have been heavily impacted by the ongoing highway work. Specific improvements were made at 3rd and Berry Streets, along Reade Avenue, and on 8th Street between Washington Street and Reade Avenue. We are currently working to identify additional areas that require attention, with a particular focus on other sections of 8th Street.

Ensuring the quality and safety of these roads is a priority, as they continue to experience increased traffic flow due to the detours.