

March 20, 2018

The Trail Creek Town Council met in regular session on Tuesday, March 20, 2018 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance via phone conferencing.

Minutes A motion was made by Mr. Silcox to approve the meeting minutes from February 2018 as written; motion was seconded by Mr. Studtman and was then unanimously carried.

Approval of Fund A motion was made by Mrs. Heath, to accept February 2018 Fund report; the motion was seconded by Mr. Bayler and was then unanimously carried.

Approval of Claims A motion was made by Mr. Bayler to pay bills in the amount of \$ 44,150.81 (FOURTY FOUR THOUSAND DOLLARS AND ONE HUNDRED FIFTY DOLLARS AND EIGHTY ONE CENTS) the motion was seconded by Mrs. Heath and was then unanimously carried.

Correspondence: None

MS4: Kate Doyle not in attendance. Mr. John Doyle reporting for Kate.

- At the MS4 meeting Mr. Rick Brown spoke again about assisting Trail Creek with the cost of the dog park. He may have upwards of \$15,000.00 to contribute to this project. However, he needs to have a commitment from the council to move forward. Liaison to Park Board; Mr. Scott Silcox commented that he will get together with the Park Board to discuss this matter.

Attorney:

- Building Permit issuance guide for clerk regarding which building permits will in fact require the Building Inspector; Steve Thomas to review and sign off on. The new building codes require certain types of permit applications require designs. The next step, according to attorney Bill Herrbach is to issue the guidance for the inspectors. However, he is awaiting to get some feed back from the town inspectors. Once this is complete then the attorney will draw up contracts for inspectors.
- Electronic Communications Ordinance: # 2-2018; A motion was made by Mrs. Heath to approve the electronics communications ordinance # 2-2018, motion was seconded by Mr. Studtman and was unanimously carried.
- Letters to residence regarding the reconstruction of Welnetz/Roeske project. The clerk's office will send out letters to those affected by this project, as soon as a start date is established and a contractor has been awarded.
- 1911 Welnetz; Mr. Doyle and Mr. Herrbach expressed concern for this "extra driveway". Attorney Herrbach to send a letter to homeowner.

Engineer Report: Mr. John Doyle in attendance.

- Roeske/Welnetz Bid Award or Rejection:
 1. D&M Excavating: \$479,131.45
 2. Walsh & Kelly: \$480,309.55
 3. Woodruff & Sons: \$485,888.88

Town Engineer, John Doyle recommended D&M Excavating. Mrs. Heath made a motion to accept the contract award for the 2018 Roeske/Welnetz project; motion was seconded by Mr. Studtman and was then unanimously carried. Note: This is the project that the town received a Cross Matching Grant from INDOIT in the amount of \$ 333,664.50. The town's local match on this project will be 25% of the original project cost of \$ 446,386.00. The twenty five percent would be \$111,596.50 and any amount over the original cost which would be \$ 32,745.45. The town's total responsibility will be \$ 144,341.95.

- Melody Lane: Mr. Doyle indicates that he emailed the contractor yesterday and he will be in to make repairs. Asphalt plans are weather dependent and will probably done by the end of April. The concrete will be recycled for use at the future dog park at Pritz Park per John Doyle and Jeff Bruder, with credit to Kyle, Park Board President for the cost saving idea.

Street Department: Mr. Jeff Bruder in attendance;

- Spring Clean Up will begin on April 13 and run through April 30, 2018. Mr. Bruder also indicated that sticks, limbs and branch pick will also begin during this time.
- New Street Department pick up will be getting the graphics done in the next two weeks.
- 402 Firefly: This concern has been mitigated. The drains have been cleared of the debris left by a contractor and grass seeds have been put down.
- Salt Storage: Mr. Bruder stated that he has ordered 100 tons of salt to be delivered sometime in August. The storage building will run approximately \$25,000.00 in total. This building will be approximately 26x30. It will be placed back by where the dumpster is located currently. However, the fence will have to be moved 25 ft for the space. The cost of the project will be taken out of MVH Capitol Outlay. A motion was made by Mr. Studtman to move forward with the salt storage building, motion was seconded by Mrs. Heath and was then unanimously carried.

NIRPC: No Report

Park Department: Park Board President, Kyle Kazmierczak and other members of the board here as well ; Jim Ganschow, Tiffany Hoen and potential new park board member Amanda Wojasinski.

- Recycle crushed concrete from the Melody Lane Project.

- **Purchasing Power of the Park Department:** Mr. Bill Herrbach town attorney as well as board members indicated that if it is in your budget you can spend it. However, it is important to be cognizant that the park department budget also covers mowing costs, repairs, the security camera monthly installment as well as other items that pertain to the park.
- Mr. Kazmierczak also indicated that with the election being next year he will be filing for his candidacy for the Town Council of Trail Creek.
- **Dog Park and MS4 Donation:** Attorney Herrbach reminded the park board that any donation given to the town for this nature would have to be voted on by the board.
- **Potential Park Board Member;** Amanda Wojasinski approached the board with concerns on the following:
 1. **Town's Website** has some outdated information. Ms. Denham, Clerk-Treasurer responded by saying that while there is a link in the ticker on the website that takes you to some outdated information the rest of the website should be current. Joshleen offered to Amanda that as a park board member if there is something that she would like added to the website just let her know and she can add it. Currently the website is upkept via the Council President, Warren Schacht and Joshleen's assistant, Rhea Bruder.
 2. **Park Board Facebook Page:** Mrs. Heath stated that the town has a facebook page and in the interest of keeping it all under the same "roof", we will not at this time have a separate page dedicated to the park department. However, Ms. Denham again indicated that if there is anything that she would like to add as a park board member just to let her know.
- **Park Board Budgets;** Kyle as well as Jim Ganschow expressed concern for the park board budget. Jim states that the park board isn't aware of what exactly comes out of their budgets. Ms. Denham, Clerk-Treasurer indicated that there are in fact several items that come out of their budgets, items such as upkeep of the park as well as the security cameras monthly installments. Ms. Denham stated that she can print off a more detailed report that would show the park board exactly what costs do come out of their budget.
- **Deed for Nelson Park:** Kyle has the deed verbiage for the potential grants that could be received. He will forward this information to the town attorney. Also, as part of this Kyle would like to eventually have a non-reverting fund set up for the park department.

Planning and Zoning: No Report

Building Department: No Report

Police Department: Marshal Dick in attendance.

- **Newest Deputy:** Christopher Southwell. Marshal Dick indicates that Chris is doing great. He is currently working midnights/weekends on a two man shift.
- **Town of Trail Creek Police Department** has received an equipment grant from the Department of Criminal Justice for about \$1600.00 worth of equipment.

Old Business:

- Cable Franchise ordinance #3-2018. A motion was made by Mrs. Heath to approve ordinance # 3-2018 regarding franchise fees, motion was seconded by Mr. Bayler and was then unanimously carried.
- Sale of Asset: 2003 GMC Sierra pick up with plow should be sold. Mr. Silcox spoke with Mr. Bruder regarding the condition of the vehicle as he stated he would at last months meeting. Mr. Silcox states that he thinks it would be a good idea to accept sealed bids on this asset and have them opened rewarded or rejected at next months meeting. A motion was made by Mr. Silcox to accept sealed bids on the truck, motion was seconded by Mr. Studtman and was then unanimously carried.
- Electronic Communications: Marshal Dick and Joshleen met with Brent Bassett, an IT professional regarding the ability to have Council President, Warren Schacht visible during the meeting and all parties visible to him. The Marshal stated that the "OWL" was recommended. The OWL is a 360 degree Video Conference Camera with automatic speaker focus. The OWL plus the TV's, cords and TV mounts, this project would cost approximately \$1500.00 to \$2500.00. However, Steve indicated that there are other cost effective ways to get this done. Warren, Council President will speak with Steve after the meeting to discuss other options.

New Business:

- New Park Board Member: Amanda Wojasinski; 406 Spruce contacted Kyle and initiated interest in becoming the newest park board member. Mrs. Heath made a motion to appoint Amanda as a park board member, motion was seconded by Mr. Studtman and was then unanimously carried.

Public Comment: None

Clerk-Treasurer's Comment : None

Council Comment: None

There being no further business a motion was made by Mr. Silcox to adjourn the meeting at 8:06 pm; motion was seconded by Mr. Bayler and was then unanimously carried.

APPROVED:


 Warren Schacht, Council President
 Jennifer Heath, Council Vice President

ATTEST: 
 Joshleen M. Denham, Clerk-Treasurer
 April 17, 2018