

January 10, 2023

The Trail Creek Town Council met in regular session on Tuesday, January 10, 2023, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. This meeting was moved up due to a discussion on the 2023 Road Improvement Projects. Mr. Jennifer Heath, Council President led us in the pledge of allegiance.

**Minutes** Council President, Jennifer Heath indicated a small correction to the December minutes, only a "portion" of Rainbow Trail will become honorary. Ms. Denham will make the correction. A motion was made by Mr. Kubik to approve the meeting minutes from December 2022 with the change, motion was seconded by Mrs. Gralik and motion was unanimously carried.

**Approval of Fund Report:** Clerk Treasurer, Joshleen M. Denham gave council the Fund Report for December 2022. A motion was made by Mr. Kubik to approve the fund report, motion was seconded by Mrs. Gralik and the motion was unanimously carried.

**Approval of Claims:** Clerk Treasurer, Joshleen M. Denham gave copies of the bills to council for December 2022 in the amount of \$ 118,725.71 (ONE HUNDRED EIGHTEEN THOUSAND, SEVEN HUNDRED TWENTY-FIVE DOLLARS AND SEVENTY ONE CENTS) A motion was made by Mr. Pizarek to approve the bills as presented, motion was seconded by Mrs. Gralik and then was unanimously carried.

**Correspondence:** None

**MS4:** Kate Doyle, not in attendance. Mrs. Jennifer Heath, Council President reported:

- To schedule a meeting with IDEM, hoping to get more information on regulations for running the program with other smaller entities.

**Attorney:** Attorney Christopher Willoughby in attendance to discuss:

- Resolution # 1-2023
- JT Sewer - Communicated with owner and he promised the Welnetz Road concern would be taken care of by Friday, January 13, 2023
- Menke Road Concerns, Mr. Willoughby spoke with Mr. Woodruff and thought perhaps it might be Michigan City's responsibility.

**Engineer:** Haas & Associates:

- Tim Haas reached out to the Sanitary District again regarding the condition of Welnetz Road and concerns by contractor JT Sewer.
- CCMG (discuss in Old Business)

**Park:** Ms. Denham contacted Park Board President, Jim Ganschow again with no meeting set at this time.

**Building Inspector:** No Report

**Planning/Zoning:** No Report

**Police:** Marshal Dick not in attendance. Council President Jennifer Heath gave report

- Police Applicant Interview, next week
- Computers: Total Cost \$4,589.00, Dell Computers for (4) police vehicles.

**Street Department:** Joe Zerbes, Street Commissioner in attendance to report:

- Trees taken down at 219 Johnson Road and 2706 Greenwood, both trees were in bad shape. Estimate is \$5,700.00 for both. A motion was made by Mr. Kubik to have both trees removed, motion was seconded by Mr. Pizarek and was then unanimously carried.
- Street Department Housekeeping; bathroom repairs etc

Council President, Mrs. Heath gave praise and thanks to the street department for their prompt response with the snow clean up.

**NIRPC:** Ms. Denham, Clerk-Treasurer indicated that she will be attending a meeting on January 19, 2023.

**Old Business:**

- CCMG(Community Cross Match Grant) for Streets will be in by the January 27<sup>th</sup> deadline per Haas & Associates, thanks to the help of Joshleen Denham. Below are the streets council has decided to submit for 1<sup>st</sup> call 2023.

• Sections of Johnson Road HMA	\$ 39,000.00
• Oriole	\$ 35,000.00
• Brookdale	\$ 75,000.00
• Coolspring	\$ 67,000.00
• Bluebird	\$ 34,736.03
• RedOak	\$ 29,000.00
<b>TOTAL:</b>	<b>\$ 279,736.03</b>
<b>25% Local:</b>	<b>\$ 69,934.00</b>

Ms. Denham made a comment to remind council that the oversight by the engineer would be separate and is not covered by the CCMG (Community Cross Match Grant)

A motion was made by Mr. Pizarek to approve the submittal of the grant for the above streets, motion was seconded by Mrs. Gralik and was unanimously carried.

**Old Business:**

**New Business:**

- **APPOINTMENTS:**
  1. Council President: Jennifer Heath: Nominated by Peter Pizarek
  2. Vice President: Peter Pizarek; Nominated by Kyle Kubik
  3. Police Liaison: Jennifer Heath Nominated by Peter Pizarek
  4. Zoning Liaison: Peter Pizarek Nominated by Kyle Kubik
  5. Park Liaison: Sharon Gralik Nominated by Peter Pizarek
  6. Marshal: Steve Dick

7. Street Commissioner: Joseph Zerbes
8. Building Inspector: Steve Thomas
9. HVAC Inspector: Janet Cole, LaPorte County
10. Electrical Inspector: Dave Switzer
11. Plumbing Inspector: Paul Foreman
12. MS4 Representative: Kate Doyle

A motion was made by Mrs. Gralik to approve the above appointments, motion was seconded by Mr. Kubik, and was then unanimously carried.

There was some discussion about our boards such as the park board, zoning board, and planning commission. All previous members will remain the same. However, both the planning commission and the zoning board have one vacant seat available to a resident.

Attorney Willoughby indicated council will amend the agenda to execute the following documents.

- INDOT Documents: Motion made by Mr. Pizarek to accept resolution 2023-5, Resolution of the town council to authorize the execution of INDOT transportation agreements. motion was seconded by Mrs. Gralik and then unanimously carried.
- Dedication of Honorary Street; A motion was made by Mr. Kubik to make a portion of Sarah Jo Avenue "John Doyle Trail", motion was seconded by Mr. Pizarek and was then unanimously carried.
- Alco Contract: Mrs. Heath introduced a new price memo from Alco. Mr. Peter Pizarek recused himself from the vote due to him being on the ALCO board. The price goes from \$2,000.00 per year to \$3000.00 per year. A motion was made by Mr. Kubik to accept the new pricing terms, motion was seconded by Mrs. Gralik and was unanimously carried.

**Public Comment:** None

**Clerks Comment:** None

**Council Comment:** None

**Adjourn:** With no further business, a motion was made by Mr. Pizarek to adjourn the meeting at 8:03 pm, motion was seconded by Mrs. Gralik and then was unanimously carried.

**APPROVED:** February 21, 2023

X

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Jennifer Heath  
Council President

X

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Peter Pizarek  
Council Vice President

X

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Sharon Gralik  
Council Member

X

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Kyle Kubik  
Council Member

X

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Warren Schacht  
Council Member

ATTEST:

X

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Joshleen M. Denham  
Clerk-Treasurer