

December 20, 2022

The Trail Creek Town Council met in regular session on Tuesday, December 20, 2022, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mr. Jennifer Heath, Council President led us in the pledge of allegiance. Council Member, Scott Silcox not in attendance.

**Minutes** Council President, Jennifer Heath indicated that there should be an "ie" at the end of Pottawatomie on the first page of the minutes under the MS4 Report. A motion was made by Mr. Kubik to approve the meeting minutes from November 2022 with the change, motion was seconded by Mrs. Gralik and motion was unanimously carried.

**Approval of Fund Report:** Clerk Treasurer, Joshleen M. Denham gave council the Fund Report for November 2022 and noted new funds for the Opioid Settlement. Fund number 255 (Restricted) and 256 (Unrestricted) A motion was made by Mrs. Gralik to approve the fund report, motion was seconded by Mr. Pizarek and the motion was unanimously carried.

**Approval of Claims:** Clerk Treasurer, Joshleen M. Denham gave copies of the bills to council for November 2022 in the amount of \$ 312,597.54 (THREE HUNDRED TWELVE THOUSAND, FIVE HUNDRED NINETY SEVEN DOLLARS AND FIFTY-FOUR CENTS) A motion was made by Mr. Pizarek to approve the bills as presented, motion was seconded by Mrs. Gralik and then was unanimously carried.

**Correspondence:** None

**MS4:** Kate Doyle, not in attendance. Mrs. Jennifer Heath, Council President reported:

- MS4 Letter of Intent from Ms. Kate Doyle, to Represent Trail Creek 2023: Moved to New Business
- Mrs. Heath, Council President indicated they did meet with Reggie Korthals, Long Beach and Pottawatomie Park to discuss logistics of the future of the MS4 Program. There will be another meeting to discuss cost to the entities involved.
- Honorary Street: Mrs. Heath and the rest of council agree that Rainbow Trail should be renamed in honor of John A. Doyle who served as town engineer for over sixty years. Attorney Chris Willoughby will draft a resolution for this and have available for the January 2023 meeting.

**Attorney:** Attorney Christopher Willoughby in attendance to discuss:

- Opioid Settlement: Ms. Denham, Clerk Treasurer already noted that two new funds were created per the State Board of Accounts. Fund # 255: Opioid Settlement Restricted and Fund # 256: Opioid Settlement Unrestricted. Attorney Willoughby indicated that there are strict uses for these funds. Ms. Denham stated we have received \$ 3,762.00 of that \$2,633.40 was restricted and \$1,128.60 was unrestricted.

**Engineer:** Engineer; Tim Haas with Haas & Associates in to report:

- Tim Haas and Street Commissioner, Joe Zerbes listed below streets of concern to present to council with “estimates”. The CCMG (Community Cross Match Grant) opens call #1 on January 02, 2023.

1. Johnson Road
2. Welnetz Road
3. Greenwood Avenue
4. Oriole Trail
5. Robin Trail
6. Coolspring Avenue
7. Pinetree Drive
8. Bluebird Place
9. Greentree Drive
10. Canary Place

Ms. Denham, Clerk-Treasurer indicated that the town would have a 25% match of a total with engineer oversight of \$150,000.00 to spend on road improvement projects for 2023. After a lengthy discussion, it was decided that both the engineer and street commissioner will look at cost of doing Johnson Road (in sections), Oriole Trail, Brookdale, Bluebird and Coolspring.

Attorney Willoughby advised council that we could move up our regular scheduled January 2023 meeting to January 10, 2023 to discuss a plan. Grant is due no later than January 27, 2023. Ms. Denham will make notice of meeting change, and this will be put on the agenda.

- Engineer, Tim Haas did contact the Sanitary District to make them aware of 2002 Welnetz Road and the incomplete work started by JT Sewer Service.

**Park:** Ms. Denham contacted Park Board President, Jim Ganschow again with no meeting set at this time.

**Building Inspector:** No Report

**Planning/Zoning:** No Report

**Police:** Marshal Dick in attendance to report:

- Police Squads are up and running. We did have a deer incident, but we will get that repaired.
- Laptops for Squads: 3 Estimates
  1. Panasonic CF33 (4) \$21,336.00
  2. HP Standard (4) \$ 4,452.00
  3. Dell (4) \$13,000.00

After a short discussion Pizarek made a motion for the Marshal to find (4) laptop computers for the squads not to exceed \$5,000.00 this year to be paid for out of Police Capitol Outlay, motion seconded by Mrs. Gralik and then was unanimously carried.

**Street Department:** Joe Zerbes, Street Commissioner in attendance to report:

- Leaf Pick Up is complete. 102 Loads were picked up, with 3 down days. Mr. Zerbes wanted to thank the entire street department for their help (Thank you to Dave Baker, Rob Steinborn, Mike Vinson, Jenna Tepavcevich and Alexis Tepavcevich)

- 2002 Welentz Road: 4x4 road cut, due to the unfinished work of a contractor. Street Commissioner wanted to know how the town is going to handle this repair. Attorney Willoughby to follow up with contractor on this matter.
- Menke Road Drainage: Attorney Willoughby to follow up with Mr. Woodruff on the future project to find out if this can be temporarily repaired prior to the project being started.
- Trucks are ready for snow. Will pretreat mains and intersections Thursday evening.
- 2015 Ford Explorer (Police Squad - Out of commission soon): Mr. Zerbes asked that council consider moving that vehicle to the street department for the potential gas savings and the ability to be able to leave both pick up trucks at the department at night.

**NIRPC:** Ms. Denham, Clerk-Treasurer reported she attended a meeting on December 9, 2022 with the commission to make important decisions on the 2023 budgets. However, the commission was one person short of having a quorum and therefore was unable to vote on budgets. A meeting will be held in January 2023.

**Old Business:**

- 2023 Salary Ordinance Adoption: A motion was made by Mr. Pizarek to approve the salary ordinance as written, motion was seconded by Mr. Kubik and was then unanimously carried.
- City View Contract: Contract approved by council and attorney. Need council signatures.
- CCMG (Community Cross Match Grant): Discussed in the Engineer Report.

**New Business:**

- MS4 Letter of Intent to Represent Trail Creek 2023: A motion was made by Mr. Pizarek to accept Ms. Kate Doyle's Letter of Intent in the amount of \$2,835.00 for 2023, paid in quarterly payments of \$708.75, motion seconded by Mr. Kubik and was then unanimously carried.
- Police Computers: Discussed in the Marshals Report.
- Haas & Associates 2023 Rates: A motion was made by Mr. Kubik to approve the 2023 rates as written, motion was seconded by Mrs. Galik and was then unanimously carried.

**Public Comment:**

- Chad Denham; 2509 Greenwood Ave., asked the council how Council Member, Scott Silcox was doing after his recent health scare. Mrs. Heath indicated that he is stable, however he has officially resigned effective December 31, 2022. She went on to say, the seat will be vacant and would need to be filled by a democrat resident. The candidate would have to have voted democrat in the last election.

**Clerks Comment:** Ms. Denham indicated that she would like for council to review the proposed drawing of the town hall remodel.

Marshal Dick came upfront to show council the drawings, after a short discussion it was decided that the Building Committee would meet again to discuss small changes to the drawing and meeting again with the architect after the holidays.

**Council Comment:** Mrs. Heath and all of council wished all a Happy Holiday Season!

Adjourn: With no further business , a motion was made by Mr. Pizarek to adjourn the meeting at 8:15pm, motion was seconded by Mr. Kubik and then was unanimously carried.

ATTEST: January 10, 2023

APPROVED: January 10, 2023

X

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ATTEST: JOSHLEEN M. DENHAM  
CLERK-TREASURER

X

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JENNIFER HEATH  
COUNCIL PRESIDENT

X

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VICE PRESIDENT