

Application for a Building Permit

Town of Trail Creek

211 Rainbow Trail

Trail Creek, IN 46360

Phone: (219) 872-2422 Fax: (219) 878-1235

Email: townhall@townoftrailcreek.in.gov

Building Commissioner: Steve Thomas (219) 898-0393

Electrical Inspector: Dave Switzer (219) 898-1290 Plumbing Inspector: Paul Foreman (219) 898-6565

HVAC Inspections: Janet Cole (219) 326-6808 EXT-2221

Date: ____/____/____ Address of Proposed Construction: _____

The property owner (or designate) makes application for a Building Permit for the following work to be performed:

Property Owner: _____ Phone: _____
 Address: _____ Email: _____

Name of Builder: _____ Address: _____
 Phone: _____ Email: _____

Proposed Construction Start Date: ____/____/____ Estimated Completion Date: ____/____/____

The following must be submitted with your Application for all construction and for any structure added to the property:

The Applicant will provide a Project Statement of work to be performed showing the square footage of the lot, the square footage involved in the project, and the gross square feet of lot coverage by all structures.

- ___ Two sets of drawings for new construction and two sets of plat survey, sketches/explanation for minor modifications.
- ___ Two sets of site plan with septic and dry well location indicated.
- ___ Required LaPorte County Health Department septic sign off and any additional County, State or Federal permits required.
- ___ Department of Natural Resources (DNR) approval (sign-off letter), if required.
- ___ Minimum fee is \$55.00 (fifty-five dollars) per inspection.

Permit Fees – Section: Please select project dollar amount below to determine cost of permit fee.

\$500.00 to \$2,500.00:	\$50.00
\$2,501.00 to \$5,000.00:	\$75.00
\$5,001.00 to \$15,000.00:	\$100.00
\$15,001.00 to \$25,000.00:	\$150.00
\$25,001.00 to \$50,000.00:	\$250.00
\$50,001.00 to \$100,000.00:	\$500.00
\$100,001.00 and above:	@.75 cents per sq. ft.

Information needed for new construction: The gross area of the lot in square feet; the gross area of the lot currently covered by existing structures in square feet; the gross area of the lot that will be covered by the remaining structures and additions or renovations in square feet; the percentage of the lot that will be covered by the remaining structures and the additions or renovations; the total square feet of all renovations to the existing structure; the total square feet of all additions to the existing structure; a clearance letter from the County Board of Health; a clearance letter from the Indiana DNR if the structure is in the floodway; and a clearance letter from the Army Core of Engineers if required.

****ATTENTION****

CONTRACTORS, BUILDERS, AND HOMEOWNERS

PLEASE READ THOROUGHLY BEFORE YOU SIGN A PERMIT.

IT IS YOUR RESPONSIBILITY AS PERMITTED TO KNOW WHAT CODES APPLY, TO KNOW THE CODES, AND TO KNOW WHEN TO CALL FOR INSPECTIONS. FAILURE TO DO SO MAY RESULT IN A WORK STOP ORDER AND OR A FINE.

EACH FAILED INSPECTION WILL BE LIABLE FOR AN ADDITIONAL INSPECTION AND FEE. THE PROPERTY OWNER OR THE CONTRACTOR SHALL CONTACT EACH INSPECTOR TO ARRANGE INSPECTIONS.

INSPECTIONS ARE DUE FOR: PLEASE MAKE SURE ALL ARE CHECKED

- 1. Footings (for depth and rebar)
- 2. Foundation Walls and Drains
- 3. NIPSCO Electrical Hookup
- 4. NIPSCO Gas Hookup
- 5. Rough Electrical
- 6. Rough Plumbing
- 7. Rough Mechanical (HVAC)
- 8. Framing
- 9. Final Electrical
- 10. Final Plumbing
- 11. Final Mechanical (HVAC)
- 12. Any Structural Changes (which may include windows, doors, etc.)
- 13. Roof Replacement (ICE AND WATER SHIELD)
- 14. Final Inspection, or as determined by the Building Commissioner
- 15. Driveway and/or off-street parking replacement or installation
- 16. Demo

Check with Town Building Commissioner or Town Clerk-Treasurer for any additional Town Permits required including Permit requirements.

UPON COMPLETION OF THE REQUIRED INSPECTIONS, A FINAL BUILDING INSPECTION MAY BE REQUIRED, AS DETERMINED BY THE BUILDING COMMISSIONER. UPON SATISFACTORY COMPLETION, A CERTIFICATE OF OCCUPANCY WILL BE ISSUED.

Permit Fee \$ _____ Inspection Fee(s)\$ _____ Number of Inspections: _____
\$55.00 Dollars Per Inspection

Signature: _____ Date: _____ - _____ - _____
(Building Commissioner) Steve Thomas
(Clerk-Treasurer) Crystal Frever
(Town Engineer) Haas & Associates

Signature: _____ Date: _____ - _____ - _____
Contractor or Property

****APPLICATION MUST BE COMPLETED IN FULL ALONG WITH SIGNATURE AND DATE OR IT WILL BE RETURNED/DENIED****