

DECEMBER 16, 2025

The Trail Creek Town Council met in regular session on Tuesday, December 16, 2025, at 7:00 p.m., at the Trail Creek Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mr. Pizarek, Council Vice-President led the pledge of allegiance.

Former Council President Mrs. Heath formally resigned from the Trail Creek Town Council.

A motion was made by Mrs. Saenz to appoint Mr. Warren Schacht as Council President. Motion was seconded by Mr. Vedo. Motion unanimously carried.

Minutes: A motion was made by Mr. Pizarek to approve the meeting minutes; the motion was seconded by Mr. Vedo. Motion unanimously carried.

Approval of Fund Report: Clerk Treasurer, Crystal Frever provided copies of the Fund Report for November 2025. A motion was made by Mrs. Saenz to approve the fund report; the motion was seconded by Mr. Pizarek. Motion was unanimously carried.

Bank Reconciliation: Clerk Treasurer, Crystal Frever provided copies of the November Bank Reconciliation.

Approval of Claims: Clerk Treasurer, Crystal Frever provided copies of the bills to the council for November 15, 2025 - December 14, 2025, in the amount of \$1,013,179.65 (ONE MILLON THIRTY HUNDRED ONE THOUSAND SEVENTY-NINE DOLLARS AND SIXTY-FIVE CENTS). A motion was made by Mr. Pizarek to approve the bills as presented; the motion was seconded by Mrs. Saenz Motion unanimously carried.

Correspondence: Town Hall received several calls to express appreciation for the snow plowing efforts, noting that the roads have been well maintained and kept clear.

MS4: No Report

Attorney: Attorney Christopher Willoughby in attendance. No Report

Engineer: Ryan Laughlin with Haas & Associates in attendance. CCMG has been paid and will be closed.

Park Board: Park Board President Katrina Vedo not in attendance. Mrs. Saenz reported that the next Park Board meeting will be held on January 8, 2026 at 6:00pm. On December 17, 2025, the Park Board is hosting a give back day at South Bend Chocolate Factory at the Michigan City Lighthouse Mall to raise money for playground equipment. The Park Board has received a generous donation of \$2,500.00 from Triplex Plating Co. for playground equipment.

Building Inspector: Steve Thomas is not in attendance. No Report

Planning/Zoning: No Report

Police: Marshal Dick in attendance: Thanks, to the Street Department for plowing. Also, a reminder to residents, it is an ordinance violation to plow, snow blow, or shovel snow into the roadways and that broken down vehicles need to be moved or repaired.

Street Department: Street Commissioner, Dave Baker in attendance; Mr. Baker reported; Leaf pick-up has been suspended until Spring pick-up. Town website will be updated with info regarding leaf disposal for remaining leaves. Spring pick-up dates in April will be announced at a later date.

NIRPC: Next Meeting is on Thursday December 18, 2025, Agenda is the 2026 Budget.

Old Business:

- Park Board Member- Request sent. No response currently.

New Business:

- Street Department CDL- A motion was made by Mr. Pizarek based on funds for 2026 to approve Mr. Baker to attend CDL classes. A motion was seconded by Mrs. Saenz. Motion unanimously carried.
- 2026 Meeting Schedule - Meeting will remain the Third Tuesday of each month at 7:00pm
- Ordinance 10-2025 Additional Appropriation- A motion to suspend the rules was made by Mr. Pizarek. Motion seconded by Mr. Vedo. Motion carried. A motion was made by Mr. Pizarek to approve Ordinance 10-2025. Motion was seconded by Mrs. Saenz. Motion unanimously carried.
- Town Policy for FMLA Extension- A motion was made by Mr. Pizarek not to extend FMLA after 12 weeks. A motion was seconded by Mrs. Saenz. Motion unanimously carried.
- Request Authentication to Solicit Bids Quotes for 2026 Engineering Services- A motion was made by Mr. Pizarek to approve Clerk Treasurer Mrs. Frever to Solicit Bids for 2026 Engineering Services. Motion was seconded by Mr. Vedo. Motion unanimously carried.

Public Comment: Kit Owens 221 Old Mill Road. Requested a list of Road Conditions.

Tom Levendowski 223 Old Mill Road. Clearfield compost pick-up days.

Clerk Comment: Mrs. Frever noted that the 2026 appointments were not made at this meeting. The Town Council is waiting until January, when a new council member will be sworn in to fill the currently vacant council seat.

Council Comment: Mr. Pizarek wishes everyone a Merry Christmas & Happy New Year. Mrs. Saenz reminds everyone to stop by South Bend Chocolate Factory December 17, 2025.

Adjourn: With no further business, a motion was made by Mr. Pizarek to adjourn the meeting at 7:43pm, the motion was seconded by Mrs. Saenz. Motion was unanimously carried.

MINUTE APPROVED JANUARY 20, 2026 - DECEMBER 2025 MINUTES

X

Warren Schacht
Council President

X

Peter Pizarek
Council Vice President

X

Laura Saena
Council Member

X

Brian Vedo
Council Member

X

Andrea Janes
Council Member

ATTEST:

X

Crystal Frever
Clerk-Treasurer