

NOVEMBER 18, 2025

The Trail Creek Town Council met in regular session on Tuesday, November 18, 2025, at 7:00 p.m., at the Trail Creek Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mrs. Heath, Council President led the pledge of allegiance. Council member Brian Vedo not in attendance.

Minutes: A motion was made by Mrs. Saenz to approve the meeting minutes; the motion was seconded by Mr. Pizarek Motion unanimously carried.

Approval of Fund Report: Clerk Treasurer, Crystal Frever provided copies of the Fund Report for October 2025. A motion was made by Mr. Pizarek to approve the fund report; the motion was seconded by Mrs. Saenz Motion was unanimously carried.

Bank Reconciliation: Clerk Treasurer, Crystal Frever provided copies of the October Bank Reconciliation.

Approval of Claims: Clerk Treasurer, Crystal Frever provided copies of the bills to the council for October 15, 2025 – November 14, 2025, in the amount of \$158,604.60 (ONE HUNDRED FIFTY-EIGHT THOUSAND, SIX HUNDRED FOUR DOLLARS AND SIXTY CENTS). A motion was made by Mr. Schacht to approve the bills as presented; the motion was seconded by Mr. Pizarek Motion unanimously carried.

Correspondence: None

MS4: No Report

Attorney: Attorney Christopher Willoughby in attendance. The easement ditch in Evergreen Plaza can be maintained by the town. A ten-day letter was sent to the home on Coolspring Ave. If we do not hear back from their attorney. Marshal Dick and Steve Thomas will give citations.

Engineer: Ryan Laughlin with Haas & Associates in attendance. 1921 Driveway permit is complete. Pavement Asset Management Plan has been submitted to LTAP.

Park Board: Park Board President Katrina Vedo not in attendance. Mrs. Saenz requests to approve Adrianna Allender as a park board member. The Park Board is having a giveback day at the South Bend Chocolate Factory located in the Lighthouse Mall on December 17, 2025. The 2026 Fall Festival has been scheduled for Saturday October 17, 2026 11:00am – 4:00pm. Spring Celebration pending. Next Park Board meeting will be held on January 8, 2026 6:00pm.

Building Inspector: Steve Thomas is not in attendance. No Report

Planning/Zoning: No Report

Police: Marshal Dick in attendance: Trick or Treat was a success, gave thanks to the council members for their candy donations and help from the volunteers and residents. The Police Department is participating in the Michigan City Snowflake parade in December. There has been

compliance that non-residents are dumping leaves at a resident's home and that is not permitted in the town.

Street Department: Street Commissioner, Dave Baker in attendance; Mr. Baker reported; Leaf pick-up is in full swing. A mailbox on Edgemoor was knocked down from the snowstorm. The mailbox has been fixed. An extra week may be added to Leaf pick-up due to weather conditions. Sticks, Limbs and Branches are on hold during the winter.

NIRPC: No Report

New Business:

- Park Board Member- Adrianna Allender 106 Starling Drive. Adrianna spoke of interest on becoming a member of the Park Board. A motion was made by Mr. Pizarek to have Mr. Willoughby prove information to the school board to have Adrianna Allender formally appointed. Motion was seconded by Mr. Schacht. Motion carried.
- CCMG Haas & Associates- Invoice & Final Bill- A motion was made by Mr. Pizarek to approve the change order. Motion was seconded by Mr. Schacht
A motion was made by Mr. Schacht to approve CCMG Invoice & Final Bill as presented. Motion was seconded by Mrs. Saenz. Motion carried.
- Street Department Invoice- A motion was made by Mr. Pizarek to approve the Street Department Invoice as presented. Motion seconded by Mr. Schacht. Motion carried.
- Police Department Car Repair Invoice- A motion was made by Mr. Schacht to approve the presented Police Car Repair invoice. Motion was seconded by Mr. Pizarek. Motion Carried
- Resolution 5-2025 Reduction in Appropriation- A motion was made by Mrs. Saenz to approve Resolution 5-2025. Motion seconded by Mr. Schacht. Motion carried.
- Resolution 6-2025 Transferring Appropriation within the 2025 Budget- A motion was made by Mr. Schacht to approve Resolution 6-2025. Motion was seconded by Mr. Pizarek. Motion carried.
- Amended Salary Ordinance 8-2025 - A motion to suspend the rules was made by Mr. Pizarek. Motion seconded by Mr. Schacht. Motion carried. A motion was made by Mrs. Saenz to approve the Amended Salary Ordinance 8-2025. Motion seconded by Mr. Schacht. Motion carried

- 2026 Salary Ordinance 9-2025 - A motion to suspend the rules was made by Mr. Pizarek. Motion seconded by Mr. Schacht. Motion carried. A motion was made by Mr. Schacht to approve the 2026 Salary Ordinance 9-2025. Motion was seconded by Mrs. Saenz. Motion carried.
- Verizon- A motion was made by Mr. Schacht to give Marshal Dick authorization to sign Verizon documents. Motion was seconded by Mrs. Saenz. Motion was abstained by Mr. Pizarek

Public Comment: No Comment

Clerk Comment: No Comment

Council Comment: Mrs. Saenz – Reminder Yoga at Town Hall November 19 5:30pm. Mr. Schacht mentioned ditch pumps.

Adjourn: With no further business, a motion was made by Mr. Pizarek to adjourn the meeting at 7:54pm, the motion was seconded by Mrs. Saenz. Motion was unanimously carried.

MINUTE APPROVED DECEMBER 16, 2025 - NOVEMBER MINUTES

X

Jennifer Heath
Council President

X

Peter Pizarek
Council Vice President

X

Warren Schacht
Council Member

X

Laura Saenz
Council Member

X

Brian Vedo
Council Member

ATTEST:

X

Crystal Frever
Clerk-Treasurer