

**February 21, 2023**

The Trail Creek Town Council met in regular session on Tuesday, February 21, 2023, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mrs. Jennifer Heath, Council President led us in the pledge of allegiance. Mrs. Heath welcomed back former council member Warren Schacht back to the board. Mr. Schacht replaces retired council member Scott Silcox.

**Minutes** Mr. Pizarek noted that the ALCO invoice should be for \$2500.00 not \$3000.00, Ms. Denham to make the correction. A motion was made by Mr. Pizarek to approve the meeting minutes from January 2023 with the change, motion was seconded by Mrs. Gralik and motion was unanimously carried.

**Approval of Fund Report:** Clerk Treasurer, Joshleen M. Denham gave council the Fund Report for January 2023. A motion was made by Mr. Kubik to approve the fund report, motion was seconded by Mr. Pizarek and the motion was unanimously carried.

**Approval of Claims:** Clerk Treasurer, Joshleen M. Denham gave copies of the bills to council for January 2023 in the amount of \$143,577.98(ONE HUNDRED FOURTY THREE THOUSAND, FIVE HUNDRED SEVENTY SEVEN DOLLARS AND NINTY EIGHT CENTS), Council Member, Warren Schacht asked about the CPR equipment for \$23.00. Marshal Dick responded by saying that is just for his training and that all other officers will also have that training and need that equipment very soon. A motion was made by Mr. Pizarek to approve the bills as presented, motion was seconded by Mr. Kubik and then was unanimously carried.

**Correspondence:** None

**MS4:** Kate Doyle in attendance to report:

- Ms. Doyle, Mrs. Heath and Ms. Denham, Clerk Treasurer met via zoom with Stacy Goodwin with IDEM to discuss the current MS4 concerns. April 01, 2023 is the deadline for the reporting. MS4 information was given to Attorney Willoughby and Engineer, Tim Haas for review and action. Ms. Doyle indicated that this is outside of her area of expertise. Council Member, Warren Schacht asked if it was the responsibility for each town to handle their own reports, Ms. Doyle responded by saying yes.

**Attorney:** Attorney Christopher Willoughby in attendance to discuss:

- Welnetz Road and Contractor Concerns: No resolution from contractor as promised by January 13, 2023. Attorney to send letter to contractor. Engineer; Tim Haas indicated that the Sanitary District is aware, but has had no response from contractor.
- Menke Road Concerns: Attorney Willoughby spoke with Skylar York, Director of Planning in Michigan City, he will investigate responsibility of the concern.
- Mr. Willouhby indicated he will put Mr. Woodruff in touch with Council President Heath regarding that project.

**Engineer:** Haas & Associates:

- CCMG (Community Cross Match Grant) 2023-1 was submitted on January 27, 2023. Awards set to be given in April 2023

**Park:** Clerk Treasurer, Ms. Denham, Council President; Mrs. Heath and Park Liaison; Mrs. Gralik have all tried to contact Park Board President, Jim Ganschow and no meeting has been set at this time.

**Building Inspector:** No Report

**Planning/Zoning:** No Report. Council Member, Warren Schacht asked if there was any new information about the property behind the Moose Lodge? Any new development? Council President: Mrs. Heath indicated "not at this time"

**Police:** Marshal Dick in attendance to report:

- Training: Officers are required to do 24 hours of in-service training per year.
- Officer Speakman is now on the "road" after completing his service field training.
- Body Worn Cameras: Contact is based on 3 officers. Need to prorate to allow for 4 officers, 2 ½ yrs left on body camera program. Will be meeting with Taser Axon this week. Will bring more information if necessary next month.
- Vehicles: 2019 Charger is now the fleet vehicle, the 2015 Ford Explorer will go to Officer Speakman, graphics will be updated.
- Vehicle Transfer from Police to Street Department: A motion was made by Mr. Pizarek to transfer the 2015 unmarked Ford Explorer after decommissioning; to the street department, motion was seconded by Mrs. Gralik and was unanimously carried.
- Crisis Intervention Training: All officers will be trained in this in the near future.

**Street Department:** Joe Zerbes, Street Commissioner in attendance to report:

- Pot Holes; rented a "hot box" this time, all are done including Welnetz Road.
- Leaves: Spring pick up will be April 5, 14, 20 and 27<sup>th</sup>. Mrs. Heath read dates aloud and indicated that IF your leaves are ready for pick up by April 27<sup>th</sup>, they will have to wait for pick up in the fall.

Mr. Warren Schacht asked if the town has an ordinance that states a homeowner must pick up their leaves. Mrs. Heath stated it is not covered under our current ordinances. Attorney Willoughby suggested that, it would be difficult to put just a leaf ordinance in place however if there are other violations such as grass or condition of property then that would fall under our current ordinances. Marshal Dick stated that his department does do an assessment of grass starting in the late spring though late summer.

- Trees taken down at 219 Johnson Road and 2706 Greenwood, both trees were in bad shape. Estimate is \$5,700.00 for both. A motion was made by Mr. Kubik to have both trees removed, motion was seconded by Mr. Pizarek and was then unanimously carried.
- Street Department Housekeeping; bathroom repairs etc

Council President, Mrs. Heath gave praise and thanks to the street department for their prompt response with the snow clean up.

**NIRPC:** Ms. Denham, Clerk-Treasurer indicated that she attended a meeting on January 19, 2023. NIRPC's 2023 budgets were passed unanimously. Other items on the agenda can be found on NIRPC's website at <https://nirpc.org/>.

**Old Business:** None

**New Business:**

- Coolspring Fire Department Contract 2023&2024: Council Member, Warren Schacht would like to have a representative from Coolspring come in for a meeting prior to approving the contract. A motion was made by Mr. Kubik to table the fire contract for the March 2023 meeting, motion was seconded by Mr. Pizarek and then was unanimously carried.
- ADA Transition Plan Review: Engineer Haas noted that he emailed a plan for review and comments. We need to implement a plan to comply with ADA, including sidewalks, parks and buildings. He will meet with Street Commissioner Joe Zerbis. As far as the town hall renovation, all ADA concerns would be handled at the design phase by the architect. Attorney Willoughby briefly explained Resolution # 7-2023 ( ADA Plan), indicating that it will appoint your clerk-treasurer as the ADA Coordinator. A motion was made by Mr. Schacht to approve the ADA plan as written, motion was seconded by Mr. Kubik and then unanimously carried.
- Title VI: Implementation Plan: A motion was made by Mr. Schacht to adopt the plan as written, motion was seconded by Mrs. Gralik and then unanimously carried.
- Baseball MOU: A motion was made by Mr. Pizarek to approve the Baseball MOU as written, motion seconded by Mr. Kubik and then was unanimously carried.

**Public Comment:**

- Kit Owens; 221 Old Mill Road: Wanted to know about the 30 acres at Chapala / Menke. Attorney Willoughby indicated that the project is moving right along.
- 2811 Michigan Blvd: Mary Hoppe here to find out about the refuse bill which was approved to write off and then rescinded. She would like to get it reapproved for write off in the amount of \$2,758.53.

**Clerks Comment:**

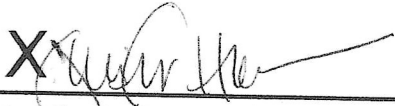
- Software for Building Permits; will start implementation end of March 2023


**Council Comment:**

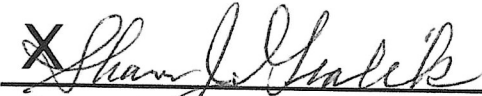
- Traffic Concerns; Council Member, Kyle Kubik mentioned some traffic concerns, of which there was a lengthy discussion.
- Meeting for Employee Policy scheduled for March 09, 2023, at 6:15 pm


**Adjourn:** With no further business, a motion was made by Mr. Pizarek to adjourn the meeting at 8:10 pm, motion was seconded by Mr. Kubik and then was unanimously carried.


**APPROVED:** March 21, 2023

X   
Jennifer Heath  
Council President

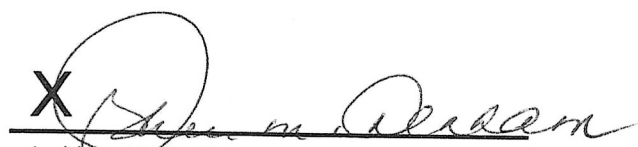
X   
Peter Pizarek  
Council Vice President

X   
Sharon Gralik  
Council Member

X   
Kyle Kubik  
Council Member

X   
Warren Schacht  
Council Member

ATTEST:

X   
Joshleen M. Denham  
Clerk-Treasurer