

June 21, 2016

The Trail Creek Town Council met in regular session on Tuesday, June 21, 2016 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance, via conference call.

Minutes A motion was made by Mr. Bayler to approve the meeting minutes from the May 17, 2016 written; motion was seconded by Mr. Studtman, and was then unanimously carried.

Approval Of Fund Ms. Denham, Clerk-Treasurer explained that fund # 257 was created for the Special LOIT Distribution (Local Option Income Tax) from the state this year in the amount of \$ 27,000.00 (TWENTY SEVEN THOUSAND DOLLARS) and should be used for road repair and maintenance. Mrs. Heath made a motion to accept the May 2016 Fund report; the motion was seconded by Mr. Studtman and was then unanimously carried.

Approval of Claims A motion was made by Mrs. Heath to pay bills in the amount of \$115,769.50 (ONE HUNDRED FIFTEEN THOUSAND SEVEN HUNDRED SIXTY NINE DOLLARS AND FIFTY CENTS) the motion was seconded by Mr. Silcox and was then unanimously carried.

Correspondence: None

Department Reports:

MS4: Ms. Kate Doyle, MS4 Coordinator in attendance. Ms. Doyle indicated that Reggie Korthals, MS4 Program Coordinator (for the time being) attended a meeting regarding the changing of the rules post election.

Attorney: Attorney Bill Herrbach in attendance. He reported that the Fish & Game Club of Michigan City has supplied all of the necessary permitting and liability required by the statute for their July 2nd fireworks show. Mr. Warren Schacht, Council President asked if the Coolspring Fire Department would be on standby. Mr. Herrbach stated it is not required to do so; however they are aware because a letter signed by the Fire Chief had to be obtained as part of the requirement by the statute.

He reported on some of the property concerns: 110 Harding, 235 Harding and 1910 Coolspring have all been sent letters to bring property up to compliance. 308 Edgemoor was also sent a letter to clean up in 30 days and bring to compliance. Mr. Herrbach indicated that sadly both 235 Harding and 1910 Coolspring may in the very near future be condemned by the town if no contact is made and or the property continues to be non compliant. Mr. Jeff Studtman, Council Member asked Attorney Herrbach if having siding on your house is a requirement. The attorney stated that at this time we have no ordinance in place that requires siding. However, the attorney

indicated that since we are reviewing ordinances this year that perhaps that should be one of the many things we discuss at that time, we need more "teeth" in our ordinances.

Mr. Studtman asked how quickly we can move the 110 Harding property into condemnation. Attorney Herrbach explained that there is a legal process involved which requires a letter to be sent out to the resident, indicating that a meeting needs to be scheduled with the property owner, the attorney and the building inspector. This meeting is to discuss the concerns or violations on the property. At this time a deadline will be discussed to bring the property into compliance.

Engineer: Mr. John Doyle in attendance. John wanted to discuss the way the council and the clerk go about approving an amount for the Street Improvement Projects. In the past, Mr. Doyle was to get estimates on several projects, bring those estimates back to council and then a budget would be discussed for the projects. However, Mr. Doyle explained that it costs money to get the estimates and that it would be more cost efficient if council and the clerk would give him an amount first then get the estimates on projects that are priority. Council President, Warren Schacht then asked Ms. Denham, Clerk Treasurer how much of a budget we had for street improvements for 2016. Ms. Denham indicated that with the Special LOIT Distribution of \$ 27,000 the line item for LRS (Local Road and Streets), MVH Street Repair and the Riverboat fund the town could comfortably budget \$175,000.00 (ONE HUNDRED SEVENTY FIVE THOUSAND DOLLARS AND ZERO CENTS)

At this point the council with the help of the Street Commissioner and the Engineer discussed what street projects are priorities this year. After a lengthy discussion it was decided that the following would be estimated by contractors and awarded by the next meeting.

Contract "A" Roeske Ave/Welnetz Road South

Contract "B" Yanke Road – Welnetz Road to Coolspring South

Contract "C" Dogwood Drive from Welnetz to Red Oak Drive

Mr. Steve Thomas, Building Commissioner mentioned that if the Roeske Project is chosen and completed, it would be nice to have sidewalks on Roeske to help with the heavy foot traffic in that area.

Also, discussed by Mr. Doyle was the property at 3406 S. Roeske, with the drainage issues. This property is dumping water into Pritz Park causing a pond of water to build up. Mr. Bruder, Street Commissioner cleared that area of debris so that the water could then absorb into the soil. Mr. Bayler thanked both John Doyle and Jeff

Bruder for their efforts in taking care of this matter, at least temporarily until a more permanent fix is made.

Lastly, Council President Warren Schacht asked Mr. Doyle if he has heard anything regarding the Highway 20 Project. Mr. Doyle stated that he has not heard about a start date; however he has noticed that the business owners at Evergreen Plaza are beginning to move the signs. Marshal Dick indicated that there is a construction field office that has opened up at Evergreen Plaza. Perhaps this could be for the Highway 20 Project.

Street Department: Mr. Jeff Bruder, Street Commissioner in attendance. He discussed some of the things that have been keeping the street department busy.

- Painted bleachers at both parks
- The fence at Congdon Park is complete
- Garage doors on three of the five bays are done.
- Storm pick up complete (Sticks, Limbs and braches)
- The ditch at Evergreen Plaza has been scheduled to be mowed.

NIRPC: No Report

Park Department: No Report

Building Inspector: No Report

Planning and Zoning: No report

Police Department: Marshal Dick in attendance. He wanted to remind residents to please lock their car doors at night, as well as remove all valuables from the vehicle. We have been experiencing some "entered vehicles", however his department is doing several foot patrols and has been involved in a few foot pursuits regarding this concern.

He indicated that the Town of Trail Creek did not receive the Homeland Security Grant; however he will try again when it is available again.

His department continues to do assessments of the town for ordinance violations such as grass and other violations.

As far as the police station remodel goes, Mr. John Doyle, Town Engineer will get with the Marshal to go over the process for the bidding procedure and approval of plans.

He stated that the St. Stan's 5k went very well there were no problems.

Lastly, he brought rough drafts of the municipal sign for the front of the town hall. He asked that council decide which they prefer (style and color) and let him know.

Old Business:

- MCSI Contract: Mr. Herrbach indicated that he had not nor has the clerk heard from Mr. Dan McDonald, representative of MCSI. Mr. Herrbach will follow up again, or contact another agency.

New Business: None

Public Comment:

- Steve with Evergreen Baptist church wanted to express his concerns regarding the Improvements to Electrical Codes changes at the church. He brought with him a copy of the codes, Mr. Herrbach to review and get back with with Steve.
- Roger Stark, 2109 Red Oak Drive, asked if he has an extra refuse cart from our previous contractor what he should do with it. Mr. Bruder indicated that he could pick them up and then call Able Disposal.

Clerk-Treasurer's Comment: Ms. Denham explained that the INDOT Cross Matching Grant is due very soon and that the town would need to provide INDOT as part of the application process for the grant an Paving Assett Management Plan approved by INDOT. The town engineer, Mr. Doyle could provide this management plan to us at an approximate cost of \$ 10,000.00 to \$12,000.00. At this time, council did not make a motion to get this done. The INDOT grant will be available next year as well, Ms. Denham will try then.

Ms. Denham also made council aware that the State Board of Account is still continuing there examination of years 2012-2015 for the town. However, Ms. Kristin Campbell, Examiner has been called out for other jobs. The examination should be completed by the end of July first part of August 2016.

Council Comment: There being no further business a motion was made by Mr. Studtman to adjourn the meeting at 8:15 p.m.; motion was seconded by Mr. Silcox and was then unanimously carried.

APPROVED:

Warren Schacht, Council President
Jennifer Heath, Council Vice President

ATTEST: _____
Joshleen M. Denham, Clerk-Treasurer
July 19, 2016