

February 16, 2016

The Trail Creek Town Council met in regular session on Tuesday, February 16, 2016 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance, via conference call.

Minutes A motion was made by Mr. Bayler to approve the meeting minutes from the January 19, 2016 written; motion was seconded by Mr. Silcox, and was then unanimously carried.

Approval Of Fund Ms. Denham explained to council that since the year 2015 has not been officially rolled over, a clean December 2015 report is what we have for review. The December report includes the revisions made from the resolution. Mr. Studtman asked why the rollover is not done. Ms. Denham explained that there were some large bills that needed to be paid from December. A motion was made by Mr. Silcox to approve the fund report for December 15, 2015 motion was seconded by Mr. Studtman with the changes from the resolution for 2015.

Approval of Claims Ms. Denham explained the bills that needed to be paid for 2015 prior to the roll over of the year. One being the Walsh and Kelly bill for approximately \$ 86,000.00 and the other was Coolspring Fire Department in the amount of \$ 32,000.00. A motion was made by Mr. Bayler to approve the bills in the amount of \$304,538.67 (THREE HUNDRED FOUR THOUSAND FIVE HUNDRED THIRTY EIGHT DOLLARS AND SIXTY SEVEN CENTS) the motion was seconded by Mr. Silcox and was then unanimously carried.

Correspondence: The town hall received a message from Lila Ivy (Facebook Post) at 113 Killdeer Court. She indicated that she would like to see the town get involved with energy saving lights. Mr. Warren Schacht indicated that Nipsco would be responsible for switching out the lights. However, he would try to get in touch with a Nipsco representative to discuss this possibility.

Department Reports:

MS4: Ms. Kate Doyle, MS4 Coordinator in to report that Reggie the state coordinator has moved onto another position. A new coordinator will replace her by mid March 2016. However, Reggie is still available for questions.

Also, the program has \$ 61,000.00 (SIXTY ONE THOUSAND DOLLAR AND ZERO CENTS) in the non reverting fund. The programs board has decided and approved \$ 15,000.00 (FIFTEEN THOUSAND DOLLARS AND ZERO CENTS) for the impervious brick. Each entity will have a permanent brick there. There will also be two plug in's for the cars.

Approved funding for more doggie bags (Bags on Board) will be purchasing 1200 rolls.

The 4H Club also contacted the MS4 Program for doggie bags their dog program. Kate indicated that this is another form of public outreach.

Attorney: Attorney Bill Herrbach in attendance. He reported that he was contacted by the county attorney regarding several tax parcels of land. The county has indicated that have authorized 2-3 parcels to be given to the town. He indicates that there is some criteria involved to receive these parcels. Due to short notice and that we are unsure exactly where the parcels are located. Mr. Herrbach will keep the board informed as to what he finds out.

He reports that we received a tort claim regarding an accident that occurred on 35 and Hwy 20. However, it is the attorneys understanding that the Trail Creek Police Department's only involvement happened after the pursuit was complete. Ms. Denham has turned the claim over to the insurance company.

102 Harding; A notice was received regarding a tax sale. Currently they owe about \$321.00 in liens on the property. This should be cleared up once the taxes have been paid.

235 Harding; (Title transfer on the property) After some investigation by the town attorney, he found that the deed was executed by someone from Gary, IN. The deed was executed prior to opening an estate. Because of this, it appeared there were no debts on the property. Mr. Herrbach believes that this could be illegal, because there were debts on the property. An attorney opened up an estate on the property, and found that the property has a lien of \$ 80,000.00 from a nursing home or assisted living facility. Mr. Herrbach will follow up and have more information at next months meeting.

1929 Coolspring; regarding the trash accumulation. Mr. Herrbach did send a letter to the residents advising them that it must be cleaned up in 30 days or the town will clean it up at a cost. The street department did an estimate on the cleanup of \$3000.00 or more. Additionally, he got a hold of the trustee; Michael Howard is the beneficiary of a special needs trust in Indianapolis. Mr. Herrbach advised the attorney of the cost of clean up. They have authorized to pay for the cost . Mr. Herrbach will follow up.

Mr. Herrbach and Ms. Denham have been looking into MCSI (Municipal Collection Services, Inc) for the aged receivables . Mr. Herrbach indicated that there is no upfront cost, and if collected MCSI will take 33% as there fee. However, Bill stated that with our penalty in place the town really wouldn't be paying anything. Bill recommended that the town utilize these services. Mr. Studtman made a motion to utilize the services of MCSI (Municipal Collections Services, Inc), motion was seconded by Mr. Bayler and was then unanimously carried.

The signs that we have been talking about on Chapala Parkway and Michigan Blvd. have all been taken down with the exception of Dana's Auto Repair. Mr. Herrbach

indicated that he did speak with Mr. Crawford who owns the sign. The sign is illuminated; the sign will be moved in the next couple of weeks. All other signs in question have been moved. The street department took down the DNR sign. The only other sign is the Brinkman sign, Mr. Herrbach will speak with the owner regarding this.

1910 Coolspring: Sent a letter to owner, advising that the town will be moving forward to foreclosure. Mr. Herrbach has ordered title work on the property to show any liens on the property. The town will have to notify any lien holders with our intent to foreclose.

Mr. Herrbach indicated that he had been asked about a church on Yanke Road. Marshall Dick stated that the property is located at 308 Edgemoor. Mr. Herrbach stated that if this is the case, there is some criteria they have to follow regarding parking and zoning. Mr. Herrbach will send 308 Edgemoor a letter regarding the criteria needed to have a church.

Lastly, Mr. Herrbach would like to schedule a meeting regarding the Trail Creek Code and Codification. Council agreed to schedule a work session before the regular scheduled meeting, on March 15, 2016 at 6:30 p.m. Ms. Denham will get this in the paper. The only person that won't be able to attend is Mr. John Bayler.

Engineer: John Doyle, Town Engineer in attendance. Mr. Doyle would like some direction from the council to move forward with finding out more regarding the Highway 20 project. Mr. Schacht, Council President stated that yes if you could continue looking into where the project is at, since he has heard nothing regarding the project.

Street Department: Mr. Jeff Bruder, Street Commissioner not in attendance. He did however leave a note regarding the need for garage doors in both the street department as well as the front three bays. He made available to council the cost of the doors as well as installed price. Mr. Bruder could save the town money by installing the doors himself. Mr. Studtman, Council Member asked if all the doors are bad. Marshal Dick stated yes, they are very old and wooden. The request includes five new garage doors. After a lengthy discussion, and since Mr. Bruder has this purchase in his budget, council gave the nod to go ahead and purchase.

NIRPC: No Report

Park Department: No Report

Building Inspector: No Report

Planning and Zoning: No report

Police Department: Marshal Dick in attendance. Reports on the 800 MHZ radio program is moving forward. County Council has now been asked if they will fund this

project. There is a workshop scheduled to discuss on Monday March 21st at 5:30 p.m. with the meeting following at 6:30 p.m. The Marshall is planning to attend the meeting to show support for this project.

The Marshal would like to thank Bill Herrbach, he picked up an E-Ticket machine from Indianapolis. The machine has been assigned to Deputy Korepanow.

Training; Officers are required to obtain twenty four hours of mandatory training each year. Michigan City Police Department has been gracious enough to invite us to their in-service training, which covers two full days. All four officers have sixteen hours in, then practical's will be scheduled which is firearms, physical tactics and the emergency vehicle operation.

Marshal Dick supplied all council and Ms. Denham with a copy of the floor layout for the renovation project happening this year at the police department. (See architectural rough drawing of plans attached), with plans of an eight camera alarm system. The architect is awaiting approval from the council to convert the plans into official building plans. There are still some unanswered questions regarding the need for ADA bathrooms and ADA doors. The Marshal will get back with council at next month's meeting as he will have more information. He will have the specifications drawn up for final review.

Old Business: None

New Business: Fireworks ordinance;

- In attendance from the Fish and Game Club are Moe, Duane and Tony from the board with the Fish and Game. Moe brought some concerns to the council regarding the fireworks ordinance. A letter was sent by Mr. Bill Herrbach to the Fish and Game regarding the statue of public firework displays. Bill indicated that there is a procedure to follow regarding a public firework display. It must be approved by the board, a bond must be submitted and the fire department must be notified. After a lengthy conversation, the board members of the fish and game thanked council for the clarification. There was a short discussion with the Fish and Game board members regarding the sign ordinance. Ms. Denham will provide them with a copy of the ordinance.
- 2005; Crown Victoria Sealed Bids: Read Out loud by Mr. John Doyle
 1. Marc Quartuch; \$751.00
 2. Mathew Schooley; \$ 601.97

A motion was made by Mr. Bayler to accept the bid from Marc Quartuch in the amount of \$751.00 (SEVEN HUNDRED FIFTY ONE DOLLARS AND ZERO CENTS) for the purchase of the 2005 Crown Victoria , motion was seconded by Mr. Studtman and was unanimously carried. Ms. Denham will let the successful bidder know he was awarded the bid.

Public Comment: None

Clerk-Treasurer's Comment: Ms. Denham, Clerk-Treasurer indicated that the annual report is due on February 29, 2016 through gateway.

Mr. Schacht, Council President asked Joshleen about the training for the website. She stated that she is hoping to get that scheduled very soon. However, in the meantime JM2 Web Designs has been updating the website as needed.

Council Comment: There being no further business a motion was made by Mr. Studtman to adjourn the meeting at 8:08 p.m.; motion was seconded by Mr. Bayler and was then unanimously carried.

APPROVED: _____
Warren Schacht, Council President

ATTEST: _____
Joshleen M. Denham, Clerk-Treasurer
March 15, 2016