

March 19, 2013

The Trail Creek Town Council met in regular session on Tuesday, March 19, 2013 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Council Members Scott Silcox and John Bayler were unable to attend.

Council President, Warren Schacht, led the Pledge of Allegiance.

Minutes A motion was made by Mrs. Heath to approve the meeting minutes from February 19, 2013, as written, motion was seconded by Mr. Studtman.

Approval of Fund Mr. Studtman moved to approve the Fund Report, and Mrs. Heath seconded the motion and then it was unanimously carried.

Approval of Payment of Bills Mr. Studtman asked the Marshal if the Verizon bill included cell phones and internet cards for all of the officers. The Marshal replied by saying "yes". Mr. Studtman then asked the Marshal about the 05' Crown Vic and the repairs that were done following the accident in October. The Marshal stated that most of the repairs have been completed; there are a few adjustments as to the windows that need to be redone at no charge to the town. Mr. Schacht, Council President indicated that there were three other invoices that needed approval. Engineer, John Doyle : 1) Invoice for \$ 521.75 for work completed for the potential Hwy 20 project and the concerns with discharge at the property located at 233 Leo Ave. 2) Invoice in the amount of \$ 3279.25 for work complete on the Contract Division B- Black Oak / Redwood Drive Storm Water Pumping Station. Brian Kubath, Street Commission submitted an invoice for W.A. Jones in the amount of \$ 1,722.12 for the repair of the 2002 International. There was some discussion as to the excessively large amount of payments on the register for this month. Ms. Denham, Clerk -Treasurer indicated that because of the issues with the January data and not having the financial documents for January at the February meeting, the register reflects year to date.

At this time, Mr. Studtman made a motion to approve the fund report in the amount of \$ 344,633.03 (THREE HUNDRED FORTY FOUR THOUSAND SIX HUNDRED THIRTY THREE DOLLARS AND THREE CENTS) motion was seconded by Mrs. Heath and then unanimously carried.

Correspondence None

Department Reports:

MS4: Kate Doyle in attendance. She indicated that Rick Brown did four site inspections and two plan reviews this month. Katie mentioned that during the MS4 meeting there were no comments as to the annual reports or of the potential percentage increase.

Attorney: Mr. Herrbach in attendance. He reported that the injunction was filed and the first court date was heard against 309 Johnson Road, Mr. & Mrs. McGee. The court ordered that the business cease and desist immediately. This means that they cannot do any business on the property because of OSHA requirements.

Engineer: Mr. Doyle in attendance to report on the Storm Water Pumping Station at Blackoak / Redwood . An operational test has been performed, and it is functioning properly. Mr. Doyle indicated that he has made two training manuals for the pumping station, one for the town hall and the other to be given to Brian Kubath, Street Commissioner. John also stated that the pumps do have cycle readers and alarms with lights if a station goes down.

Lastly, John asked if council has given any thought to the amount of money, if any will be spent in Street Improvement projects for 2013? Mr. Doyle stated he will get together with the Street Commissioner to discuss any issues and get back with council.

Mr. Studtman asked Mr. Kubath, Street Commissioner if potholes are being filled? Mr. Kubath responded by saying yes, street department is gearing up for it. Filling of potholes is currently scheduled to be done the week of April 01, 2013. Mr. Studtman informed Brian about a manhole on Menke Road that needs to be fixed. Brian stated, he spoke with the Water Department and they are talking about changing the whole configuration underground. Brian will follow up with the Water Department to perhaps move up the date.

Street Department: Mr. Kubath in attendance and indicated that Jons Tree Service has cut three trees down so far and there will be one more to be done on Johnson Road. Mr. Schacht, wanted to comment as to the fantastic job the Trail Creek Street Department did during the snow removal this year.

NIRPC: No Report

Park Department: Appointment of two new members done in the Old Business section.

Building Inspector No Report. Council Woman, Jennifer Heath expressed concern for the siding falling off at 235 Harding. Steve Thomas, Building Inspector will look into this.

Planning and Zoning: No Report

Police Department: Marshal Klosinski mentioned that he would like the council's consideration for sponsoring a team for the Trail Creek Youth Sports League in the amount of \$275.00. It was recommended that the Clerk Treasurer look into this type of donation to find out if it is something that the town can do. The Marshal also mentioned that his department is good for vehicles as of right now, but will be in need of at least one for next year.

Old Business:

Park Board Appointments:

- Mary Ganchow; 207 Cardinal Drive
- Kyle Kazmeirczak; 102 Park Lane

Mr. Schacht, Council President welcomed both members to the Park Board. Ms. Denham will send out letters and information regarding this position.

Drive Up Window:

- John Doyle, Town Engineer did some research regarding this Little Caesar pick up window. He recommended that the property manager be involved with this decision, as the final decision should not be made by the Town of Trail Creek.

Baseball Contract:

- A motion was made by Ms. Heath to approve the baseball contract for 2013 and 2014 as provided; motion was seconded by Mr. Studtman and unanimously carried. Bill Herrbach, Town Attorney briefly mentioned that the insurance by Trail Creek Youth Sports must be provided to the Clerk-Treasurer prior to practices starting.

Mr. Doyle 2013 Contract:

- Mr. Doyle indicated that the last rate increase was in 2008. The rate to attend the town hall meetings will remain the same for 2013; however there is some small adjustments to other rates to be approved.
A motion was made by Mr. Studtman to approve the town engineer's 2013 contract as provided as well as Kate Doyle's contract for the MS4 Program, motion was seconded by Mrs. Heath.

New Business: None

Public Comment: None

Clerk-Treasurer's Comment: Ms. Denham, Clerk-Treasurer indicated that the State Board of Accounts was in at the beginning of February for an examination on the years 2010 and 2011. The report should be available for review on in.gov

Mr. Schacht, Council President mentioned that he had the opportunity to meet with the State Board of Accounts representative during the "exit interview" with Ms. Denham. He asked Mr. Dewitter, State Board of Accounts Examiner where the Town of Trail Creek was on a scale on 1 to 10. Mr. Dewitter responded by saying the town was at an 8 and moving upward as opposed to a 5 which is where the town was at during the last examination for 2009.

Council Comment None

There being no further business, Mr. Studtman moved to adjourn; motion seconded by Mrs. Heath and was then unanimously carried. Meeting adjourned at 7:45 p.m.

APPROVED: _____

Warren Schacht, Council President

ATTEST: _____

Joshleen M. Denham, Clerk-Treasurer

Approved : April 16, 2013