

**TOWN OF SWAYZEE INDIANA
213 S WASHINGTON STREET
SWAYZEE INDIANA 46986**

**DESIREE ARENAS
CLERK TREASURER
765-922-7953**

**AARON TRAVIS
COUNCIL PRESIDENT**

REGULAR COUNCIL MEETING

May 19, 2025
Swayzee Town Hall

The Swayzee Town Council Meeting was called to order at 7:00 p.m. by Aaron Travis, President.

Present were Aaron Travis, President; Rhonda Fagan, Heather Zirkle and Mike Horsley, Town Board Members.

Also in attendance were Desiree Arenas, Clerk Treasurer; Philip Howell, Utility Employee; Kyle Persinger, Town Attorney.

Visitors: Jeff Duncan, Shawn Kleinpeter with Kleinpeter Financial Group, Kenny Cates, Brad Waddell with Swayzee Towing, Tyler Bundrick, Edward Arenas, Brady Edgington, Rodney Lawson, and Brittney Riner.

Aaron Travis led the Pledge of Allegiance.

Mike Horsley made a motion to accept the April 21, 2025 Regular Meeting Minutes. Rhonda Fagan seconded the motion. The motion was approved with a vote of 3-1-1.

Mike Horsley made a motion to accept the April 21, 2025 Executive Meeting Minutes. Rhonda Fagan seconded the motion. The motion was approved with a vote of 3-1-1.

VISITORS

Jeff Duncan mentioned the WellHead Protection Plan and concerns regarding the junk cars belonging to Brad Waddell with Swayzee Towing, behind Trusty Auction and in front of the

West Park, being in violation of the 1000 feet Wellhead Protection Plan that Swayzee has set in place.

Shawn Kleinpeter, at the request of the town of Swayzee, conducted a Water Rate Study on the town's Water Utility. Analysis that came back stated, the water utility has an outstanding USDA Rural Development loan issued in 2010. This loan was issued with a "Letter of Conditions" dated April 6, 2009, that define several requirements that the water utility financials need to satisfy. There were three specific deficiencies noted:

1. Rate Adoption & Debt Coverage:

- Requirement: Operate Debt Service Coverage Ratio of 125% minimum.
- Implementing a 46.51% "*across the board*" rate increase ensures revenue sufficiency to meet 125% Debt Service Coverage Ratio.

2. Debt Service Reserve Fund:

- Requirement: Establish and fully fund the Debt Service Reserve Fund to \$51,035.
- Option 1: Start monthly transfers of \$850.58 until a total of \$51, 035 is achieved.
- The Debt Service Reserve Funds are restricted. They should only be used to fund the last annual payment of the loan.
- Option 2: transfer \$51, 035 from Water Operating and reduce annual Revenue Requirements \$10, 206.95. This will reduce rates to \$47.93.

3. Depreciation Fund (Short-Lived Assets):

- Requirements: Establish and fully fund the Water Utility Depreciation Fund \$21,500 annually.
- Start monthly transfers of \$1,791.67.
- The Depreciation Fund is not restricted. These funds can and should be used to make periodic capital improvements to the utility.

4. Investment Opportunity:

- The TrustIndiana LGIP is an ideal place to invest funds that are sitting idle. It is recommended that funds in the Debt Service Reserve, Depreciations, Deposits, and any excess Water Operating be invested.

It was noted that the Ordinance in effect is ORDINANCE NO. 2-2010. It is recommended to conduct a rate study every 3 to 5 years to ensure the utility revenue requirements are met and aligned with the requirements set forth by the funding agency.

Dave Taylor, of 202 N Smith St, mentioned wanting paving instead of gravel on the next CCMG.

Tyler Bundrick reported both storm sirens are working now; and on the 2nd Saturday of the month a testing of the siren will be conducted.

MEDIA

Brittany reported total Facebook followers were up to 2,471 and the top posts were on the Swayzee Town Rummages and Hydrant Flushing. Also mentioned were the scheduled posts for Memorial Day and rental information for the baseball field.

Brittany also reported on the website she is filling out questionnaires pertaining to site tree, employee contact information, and branding. She is also working on the .gov website to livestream meetings.

Brittany further reported information for parking for the town rummages and also posting of the map of the rummages will be on the week of the sale. She also inquired if there was a listing of the extra activities and the locations of those i.e Farmer's Market, food vendors, etc.

Brittany also mentioned an update to the website regarding Swayzee Days and she will start sending out posts and emails. Swayzee Days is scheduled for September 13, 2025.

CLERK TREASURER

Crossing guard Mary Helen Warner retired on the last day of school in May 2025. Council approved a retirement payout in the amount of \$1200.00. The council voted and approved.

Heather made a motion to accept the retirement payout. Rhonda Fagan seconded the motion. The motion was approved with a vote of 4-0-1.

Solar/roller shades have been installed in the Town Hall.

Large item pickup will be June 12th through the 16th. The dumpsters will be located by the West park.

Mr. Rios, at 308 E Main St in Swayzee, came by the office on 4/25/25 asking if there would be a problem related to the concrete that was poured for the driveway at his residence by the concrete company that came out in the road approximately 2". I told him the Town of Swayzee would not be responsible for any damages on the concrete that comes out in the road. A letter will be sent to him.

Jake Simpkins, Street and Parks employee, asked at the April 21st council meeting to purchase 20 stop sign posts every quarter to replace the stop signs to make them compliant.

Rhonda Fagan made a motion to accept buying 20 posts quarterly. Heather Zirkle seconded the motion. The motion was approved with a vote of 4-0-1.

Phillip Howell asked at the last meeting about giving Kevin Sosa our part-timer a \$1.00 raise. Council agreed. Aaron Travis made the motion to approve the \$1.00 raise. Mike Horsely 2nd the motion. The motion was approved with a vote of 4-0-1.

There have been 3 applications turned in for the 50/50 sidewalk. We will look at them in the June 2025 meeting.

Indiana Michigan Power contacted the office about a tree that needs to be taken down in the West Park. The tree is an In Memorial of Mariel Shrock. I will contact the resident to see if he would like to replant a tree in her memory somewhere else in the park.

Trey Boswell's contract as the Wastewater Operator will be ending on June 16th.

TOWN UTILITIES

Phil reported the storm siren is now in operation at the water treatment plant. Work has begun on the automatic transfer switch for the plant generator and this will be connected to the siren.

Also mentioned was the filter inspection by Peerless, indicating the necessity of replacing the filter media. A quote was requested. Phil is also awaiting a response back from Peerless regarding further work on the change to the well-pump at the water treatment plant and to have a plan to have the new pump ready for immediate installation.

Phil conveyed the property located at 314 W Curless, is being worked on for debris removal and mold remediation in the crawl space and quotes were requested to replace a section of flooring.

Also reported was the flushing of Hydrants being performed possibly through the first week of June. Care is being taken to alleviate any effect on the water tower pressure. Also mentioned was the estimate for moving the fire hydrant at the water tower would be \$12,000. A recommendation was suggested to put in a circle drive in the empty lot for the fire trucks to have easy access to the current hydrant.

Phil also recommended installing metal siding around the white square tank at the water treatment plant due to staining and deterioration. The estimated cost for materials would be around \$1,000.

The council voted. Rhonda Fagan made the motion to approve metal siding for the white square tank at the Water Plant. Aaron Travis second the motion. The motion was approved with a vote of 4-0-1

Phil reported he is now certified as a Wastewater Operator Class II.

Phil also reported the east clarifier at the wastewater treatment plant was severely damaged and repairs conducted by Maddox Industrial Group will cost \$3,000.

Also mentioned was the quote from 540 Technologies for \$28,500 regarding purchasing flow devices that will help detect storm water that is infiltrating the sanitary sewer.

Phil is still awaiting quotes for the Carter Lane storm drain project.

Phil reported the repairs to the damaged storm drain and sink hole on E Lyons are still due to the gas company needing to retire gas service.

Also reported was the demolition of the house located at 307 E Main is underway.

Jake reported all potholes and road work on E. Lyons street has been repaired.

Jake mentioned the street sweeper is fixed and operational. A test sweep was conducted on Washington street.

Jake installed some fake cameras at the east park in hopes to deter the vandalism being done to the park. Additional work was also performed to include repairing and painting the park signs and bolting down the picnic tables. Additional work will take place with the help of volunteers from Oak Hill High School to lay mulch at the East and West Park along with town clean up and pulling weeds.

Jake mentioned the baseball diamond has been rented out every Friday for the summer. Also mentioned was Converse Church of Christ will be holding a Father's Day Cookout and softball game on Saturday, June 15th.

Jake also reported that AEP needs to either remove or trim down the tree located at the West Park that was planted in memory of Mariel Shrock due to the overgrowth that is intruding into the power lines.

Jake mentioned the town will pick up small brush piles but need to be piled at the edge of the road for pick up. Brittany Riner will post this on the website to remind town residents along with additional information for larger items due to storm damage.

Jake reported the backhoe was repaired.

TOWN ATTORNEY

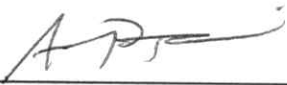
Kyle Persinger mentioned a speeding violation that was done back in 2017 to be dismissed. Town council members agreed to dismiss the violation..

POLICE DEPARTMENT

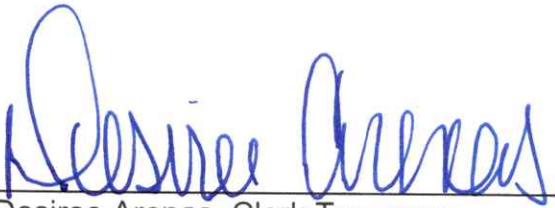
Marshal Miller was not in attendance and had nothing to report.

Aaron Travis made a motion to adjourn the meeting. Mike Horsley second the motion. The motion was approved with a vote of 4-0-1.

The meeting was adjourned at 8:50 p.m.



Aaron Travis, President



Desiree Arenas, Clerk Treasurer