

**TOWN OF SWAYZEE INDIANA
213 S WASHINGTON STREET
SWAYZEE INDIANA 46986**

**DESIREE ARENAS
CLERK TREASURER
765-922-7953**

**AARON TRAVIS
COUNCIL PRESIDENT**

REGULAR COUNCIL MEETING

January 27, 2025
Swayzee Town Hall

The Swayzee Town Council Meeting was called to order at 7:00 p.m. by Aaron Travis, President.

Present were Aaron Travis, President; Paul Hamilton, Vice President; Rhonda Fagan and Heather Zirkle, Town Board Members.

Also in attendance were Desiree Arenas, Clerk Treasurer; Josh Miller, Town Marshal; Philip Howell, Utility Employee; Kyle Persinger, Town Attorney.

Visitors: Brittany Riner, Eric Woodmansee with AME, Kenny Cates, Don Thompson, Brady Edgington, Rodney Lawson, Andrew Wood, and Lucas Vargo with Grant County Connect.

Paul Hamilton led the Pledge of Allegiance.

Paul Hamilton made a motion to accept the December 16, 2024 Regular Meeting Minutes. Heather Zirkle seconded the motion. The motion was approved with a vote of 4-0-1.

Rhonda Fagan made a motion to accept the December 16, 2024 Executive Meeting Minutes. Aaron Travis seconded the motion. The motion was approved with a vote of 4-0-1.

Paul Hamilton made a motion to re-elect Aaron Travis as The Town of Swayzee Council President. Heather Zirkle seconded the motion. The motion was approved with a vote of 3-0-1.

Rhonda Fagan made a motion to re-elect Paul Hamilton as The Town of Swayzee Council Vice-President. Aaron Travis seconded the motion. The motion was approved with a vote of 3-0-1.

VISITORS

Don Thompson (Swayzee Economic Development Corporation-SEDC) is searching for free money. Tom Maggard had a meeting with Rhonda and Don about GIS. Don also met with Gas City Mayor Bill Rock. They currently have a new zoning board in Gas City. Mr. Thompson then asked when our zoning board will be updated.

There was discussion pertaining to the town of Swayzee and the adoption of the 10 Year Comprehensive Plan that has been proposed from Ball State University.

Aaron Travis made a motion to adopt The 10 Year Comprehensive Plan. Paul Hamilton seconded the motion. The motion was approved with a vote of 4-0-1. This document will be signed at the next Town Council Meeting on February 24, 2025.

Rhonda Fagan would like to pursue a Farmers Market. The Farmers Market would use the land on the east end of Swayzee. The property will need electricity.

Randy McNally brought to the council's attention that the town website and meeting minutes have not been updated since October of 2024.

Eric Woodmansee with AME Consulting gave an update on the USDA grant. Eric has spoken to Craig McCowan from USDA and he informed him that the town of Swayzee is around 6 or 7th on the list of grant availability.

The Environmental Review was last performed in 2022. Paul Hamilton made a motion to hire Mike Kleinpeter of Kleinpeter Consulting Group to update on the Environmental Review and the SHPO Section 106 Review Process and have it complete by 1/31/2025. Heather Zirkle seconded the motion. The motion was approved with a vote of 4-0-1.

CLERK TREASURER

Desiree will contact Dave's Excavating to get an estimate on the cost to demolish the Shinholt property at 307 E Main St. in Swayzee.

Bergmans Concrete is still working on sidewalks on State Road 13. The weather has interfered with the completion. This project will be completed by spring of 2025.

Lisa and Jeff Collins stated that they are seeking reapproval for the Sidewalk Project. They have hired a new contractor. Desiree informed them that they will need to re-apply for the 2025 50/50 Sidewalk Project. Lisa will be bringing the new paperwork soon.

The 2024 W2's are complete. They have been dispersed to each employee.

Desiree has been working a lot of extra hours to complete 4th quarter reports and end of year on Utility, Fund, and Payroll.

Desiree has been working with Eric Woodmansee and Steve Brock to roll over the Sewage Works Bond Anticipation Note, Series 2025. This loan closed 1/27/2025. The town had to pay interest in the amount of \$30,125.00. The money was wired to First Internet Bank on Friday 1/24/2025.

The Town SAMS (System for Award Management) Number has expired and was reapplied for on 01/22/2025.

The office toilet has not been working for the past two weeks. Philip and Jacob have snaked the drain. They stated that once it was unclogged, they could see white chunks that look to be like grease go through the pipe. Desiree will be calling a plumber that has a camera to confirm what is causing the issues.

Customer, Dustin Lewis, at 207 E Lyons, is asking council for an adjustment on his bill. The meter on his property started leaking after Swayzee employees had worked on the meter. Therefore the meter's high consumption was due to town error and not customer responsibility. Desiree is seeking approval from the council to adjust Dustin Lewis' bill by \$190.37. Council approved an adjustment of \$190.37 with a vote of 4-0-1.

Desiree asked the council if the OOMA charge could be billed through the town's credit card. OOMA is an emergency cordless telephone set up at the Wastewater Plant. It will alert town employees of emergency situations like power outages. Paul Hamilton suggested that we should pay a full year in advance on the credit card.

Aaron Travis made a motion to pay a year at a time for the OOMA bill using the town's credit card. Paul Hamilton seconded the motion. The motion was approved with a vote of 4-0-1.

TOWN UTILITIES

Philip brought quotes from Peerless Midwest Inc. to replace Well Pump #1, Pull and repair High Service Pump #3, Install New Affluent Meter for the Water Plant & Filter Inspections.

Rhonda Fagan made a motion to spend no more than \$50,000 to perform work on both pumps. Aaron Travis seconded the motion. The motion was approved with a vote of 4-0-1.

Philip also requested permission to purchase paint from Sherwin Williams for the water plant filters and pipes. He estimated the cost to be around \$1200.00-\$1500.00. Permission was granted.

Philip will take over responsibilities as Waste Water Treatment Plant Operator on March 2025.

Philip thanked Jeff Duncan and Chris Key for all of their assistance that they have given to the town. He also thanked Fiberhawk for letting us use the bucket truck for the hanging of the Christmas lights in 2024.

Philip requested that a \$300.00 clothing allowance for full-time utility employees be continued.

POLICE DEPARTMENT

Town Marshal Miller sought permission from the town council to purchase tires for the 2013 Dodge Charger in the amount of \$1,048.81.

Council agrees to pay Marshal Miller back the \$150.00 that was spent on the two used Decatur Genesis Radars that will be used in the Chargers.

Town Marshal and family attended and participated in Gas City's Christmas Light Parade. Marshall Miller attended the monthly county wide school safety committee on January 16, 2025.

Marshall Miller will be attending the state mandated training for 2025 required by Indiana Law Enforcement Academy.

Marshal Miller purchased training ammunition from the Grant County Sheriff's Office. The cost of the ammo was \$610.00 for the 9mm and 5.56mm.

Chief Deputy Collins and Marshall Miller have been working on the evidence room and conducting a thorough audit. There they found several discrepancies and obtained assistance from Detective Sgt. Keppler with the Grant County Sheriff's Office. The Swayzee evidence has now been logged in properly and is accounted for. In the future they will be working on moving the evidence room to a more secure location in the Marshal's Office from its current location in the Swayzee Town Hall.

Tony with Radarman will be in Swayzee on February 14, 2025 to re-certify the current working unit and the two used units.

MEDIA

Brittany Riner will be making changes to the town website. She will put a button on the main page for the customers to get easy access to Town Council Meeting Minutes.

Brittany also will be updating the Town Website with the new holiday schedule for 2025. This schedule will also include the trash schedule. Town offices will be closed for President's Day. There will also be scheduled posts about the accident & police reports, and street plowing information. There will also be another post giving information to anyone wanting a second trash can.

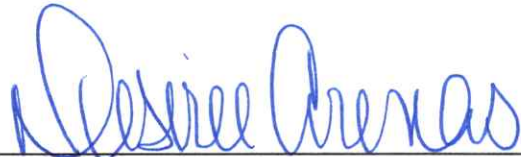
Paul Hamilton made a motion to adjourn the meeting. Heather Zirkle seconded the motion. The motion was approved with a vote of 4-0-1.

The meeting was adjourned at 8:41 p.m.

The next Town Council Meeting will be moved to February 24th, 2025 at 7pm due to holiday. This change will be posted in all locations.



Aaron Travis, President



Desiree Arenas, Clerk Treasurer