



**Town of Porter
Stormwater Management Board
303 Franklin Street
Porter, Indiana 46304**

MINUTES FROM THE MEETING JANUARY 28, 2025

The meeting opened at 5:03 pm with William Lopez leading the Pledge of Allegiance.

Officers Present-William Lopez, Mitch Reynolds, and Erik Hellmuth.
Also, at the meeting was Tammie Sufana and Michael Barry.

Appointment of Officers and Recording Secretary-
Mr. Lopez made a motion to appoint Mr. Hellmuth as President, Mr. Hellmuth made second. Motion passed 3-0.

Mr. Hellmuth made a motion to appoint Mr. Lopez as Vice President, Mr. Reynolds made second. Motion passed 3-0.

Mr. Lopez made a motion to appoint Mr. Reynolds as Treasurer, Mr. Hellmuth made second. Motion passed 3-0.

Mr. Hellmuth made a motion to appoint Mrs. Sufana as Recording Secretary, Mr. Reynolds seconded. Motion passed 3-0.

Motion to approve the minutes of December 23, 2024, as written was made by Mr. Reynolds, second by Mr. Lopez.
Motion passed 3-0.

Motion to approve the accounts payable voucher in the amount of \$2,311.46 as submitted was made by Mr. Lopez, second by Mr. Reynolds.
Motion passed 3-0.

Treasurers Report –Mr. Reynolds states the current balance is \$1,050,178.78.

MS4 Permit Update-Megan Bolyard mentions they have been working on quarterly inspections at public works and park department. They have been working with Mr. Barry on maintenance schedule and training for new permit, storm quality management plan and construction and post construction sops, and an education plan. Plus how we are going to meet our goals. She also mention that Mr. Barry has completed the new

Stormwater Ordinance per the IDEM template along with several new documents that were required. She states the Annual Report is due by April 1.

Public Comments-NONE

Reports by Michael Barry-Mr. Barry mentions he emailed all the forms he redid and the only thing that remains is the penalty ordinance. BFS is working on GIS project and will have a draft soon once done then we will plan an audit on all stormwater billing.

North Bailey-He has 4 of the easements recorded, he had to hand deliver 2 of them yesterday as they did not realize they needed to be signed. He spoke with Dyer about the structures and they are not priced out yet should have back by next meeting.

Hunter's Glen-He forwarded the changes to board that were made and it was only a tweak in the map.

Lake Michigan Coastal Grant-He mentions it did not get funded in 2024 but will be funded this year. He updated all his paperwork for 2025 the \$30,000 grant with no match and they are to award in approximately April. He mentions that sometime in September to put out for proposals to get Master Plan updated.

Global Contract for Surveying did not have an end date so they have just sent him a whole list of stuff last week. They are starting to finish up the stuff from last year.

BFS contract runs through May he has the updated contract but we the attorney change he will not have at meeting until next month.

Nipsco-He mentions he is still waiting to hear from someone to see when they can start and is trying to figure out who to go through to get more answers.

Mr. Hellmuth asked about expecting a change order from Dyer, Mr. Barry states yes.

Old Business-Task Order No 24-2 Hunter's Glen Pond, Downstream Creek Topography of approximately 200 ft for a NTE \$2,250.00.

Mr. Lopez made a motion to approve the Great Lakes Task Order No 24-2 of NTE \$2,250, Mr. Reynolds made second. Motion passed 3-0.

Task Order No 24-5 Monroe and Vine Street Ditch Topography-Mr. Barry mentions this is to survey Monroe and vine roadside ditch, with 50' intervals once this is done we can see what kind of repairs are needed and he thinks we can fix it.

Mr. Lopez made a motion to approve Great Lakes Task Order No 24-5 of NTE \$2,500, Mr. Reynolds made second. Motion passed 3-0

New Business-2025 Contracts

Global, Abonmarche, Great Lakes Engineering

Mr. Lopez made a motion to approve the 2025 contracts for Global, Abonmarche, and Great Lakes Engineering, Mr. Reynolds made the second. Motion passed 3-0.

Auditing of Stormwater Billing-Mr. Barry mentions we are going to do this when BFS is done with GIS. WE haven't had a lot of commercial properties with impervious area. With the new program the impervious area automatically will calculate fee. He did mention we could go through and make sure we are billing all the parcels. Once we figure out the format then we can plug in rate to see what it gets us, but it will be later this year.

Mr. Hellmuth asked about Carlson Corners, Mr. Barry states he is hoping to have out to bid in February, and he will call tomorrow to see where they are at. He will let them know.

Board Comments-

Adjournment-Mr. Lopez made a motion to adjourn the meeting.

Meeting adjourned at 5:46 p.m.

Erik Hellmuth, President
William Lopez, Vice-President
Mitch Reynolds, Treasurer

Tammie Sufana, Secretary