

**Town of Pierceton**  
Special Meeting Memorandum  
Pierceton Community Building  
August 5, 2024 @ 5:00 pm

**Purpose of Meeting**

To discuss budget items for 2025.

**Present**

Council members Glenn Hall and Chauncey Smith. Clerk-Treasurer Myra Mast. Town Attorney Tammy Keirn. Town Superintendent Casey Boggs.

**Discussion**

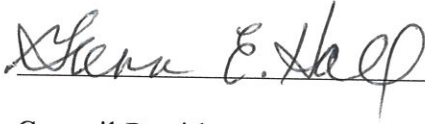
- Council President started the meeting by expressing his priorities:
  - Infrastructure
  - Streets and sidewalks
  - Lights
  - People
- MACOG for grant services \$33,000 for the sidewalk project to be paid from CEDIT and \$10,000 for the master utility study grant to be paid from Water and Sewer funds.
- A reduction in the MVH (motor vehicle highway) fund will be applied to the 2024 budget for the \$10,000 that was budgeted for the new pickup for the street department so that it can be in the 2025 budget.
- No funds will need to be allocated for the fire services for 2025.
- \$10,000 appropriated from the CEDIT fund for sidewalk projects with the residents in which the town will pay for the concrete and residents pay for the labor.
- \$5000 for a Façade grant with the Kosciusko County Chamber who will also allocate \$5000. The clerk will check with Lynne Christiansen, Warsaw clerk, to see where they appropriate the funds for this project in their budget.
- Hiring of a new employee for the wastewater department/streets.
- Raises for staff, council and clerk will be determined after reviews in November. Glenn said to budget for 3% for staff.
- Casey mentioned sometime in the future he would like to see the municipal parking lot on Second Street be paved. The cost could be over \$100,00.
- The Police Fusion will be put up for sale and a new vehicle purchased.
- The Redevelopment Commission in preparing the spending plan, have listed the following:

- Monument style double-sided signs on SR 13 welcoming visitors to Pierceton, \$60,000.
- New pavilion at Brower Park, \$170,000, allow for 20% markup. This should include the cost of the survey.
- Large digital sign at the Community Building/Fire Department and a small digital sign at Brower Park, \$80,000.
- Restrooms at Brower Park, still waiting for a quote.
- Community Crossings Matching Grant, Casey estimated around \$200,000 in paving is still on his quote. Matching can be paid from the Local Roads and Street Fund.
- Outstanding invoices from Axon for the police department will be paid for from the General Fund.
- The Park Non-Reverting Fund will only have \$1000 available after the allocated funds will be expended with the K21 grant. If the tennis/pickleball project is complete by December 2024, we will receive the \$10,000 Go Forward Grant payout and can do an additional appropriation if we would need that money for something in 2025.
- Additional amount will be added to the Park Fund depending on the amount of taxes estimated to be received in 2025. This will be determined at the DLGF workshop on August 13<sup>th</sup>.
- The \$10,000 in the unsafe building fund will not be expended this year so a reduction can be submitted in Gateway for the 2024 budget so this can be budgeted again in the 2025 budget.
- There is still a concern with the sidewalks on First Street but know the replacement cannot happen until it is determined if any water or sewer lines need to be replaced or repaired in that area first. The sidewalks could be replaced if/when replacement or repairs happen.
- Glenn mentioned he would like the town to have a contest for a new logo and moto. After a discussion, it was determined that the contest would be open to anyone in Kosciusko County and winners would receive a gift card or a cash prize. The clerk will seek direction from the State Board of Accounts as to how this can be paid out.
- Other business discussed:
  - Casey advised of a damaged pole at the corner of Market and First at Brower Park. NIPSCO advised the electrical box will need to be relocated and should not be on the pole.
  - The new ordinance regarding garage/yard sale regulations was discussed. This ordinance will contain the regulations that are currently in the county ordinance but will give the town the authority to administer penalties. A

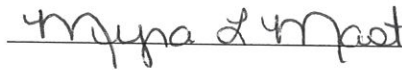
"never-ending" sale on SR 13 revealed the need for the town to be able to monitor these activities.

**Adjournment**

There being no further business to come before the Council, by a motion duly made and seconded, the meeting was adjourned to 6:17 pm.

A handwritten signature in cursive script, appearing to read "Glenn E. Shepard", written over a horizontal line.

Council President

A handwritten signature in cursive script, appearing to read "Myrna L. Mott", written over a horizontal line.

Clerk-Treasurer