

**Bid-Opening Meeting
Town of Pierceton
School Street & Third Street Sidewalk Project**

Pierceton Community Building – 105 Walnut Street
Monday, August 12, 2024 at 6:30 pm (ET)

Minutes

Attendance

Members of the Town Council present include:

- Glenn Hall, Council President.
- Matt Brubaker, Council Member.
- Chauncey Smith, Council Member.

Others present include the following, and see the attached Sign-In Sheet for the full list of attendees.

- Donny Ritsema, Grant Administrator, MACOG.
- Tammy Keirn, Town Attorney, Lemon, Keirn & Rovenstine, LLP.
- Chad Salzbrenner, Project Engineer, Fleis & Vandenbrink.
- Myra Mast, Town of Pierceton Clerk-Treasurer.
- Jim Bumbaugh, Town Marshal
- Casey Boggs, Town Utility Superintendent
- Kristin Rude, Cardinal Services/Kosciusko Area Bus Service (KABS)
- Randy Bowman, Suncoast Trailers

Bid Opening

The Town Council President called the meeting to order at 6:30 pm and opened the meeting with the pledge of the allegiance and prayer.

The first item on the Council's meeting agenda was the bid opening for the School Street and Third Street Sidewalk Project. The Council President asked Chad Salzbrenner to open and read aloud the received bid for the Sidewalk Project.

Chad stated the Town received one bid to construct the School Street and Third Street Sidewalk Project. He proceeded with opening the bid and read aloud the bid was submitted by Phend & Brown and with the base bid amount of \$425,990. Chad stated he will review the bid more thoroughly.

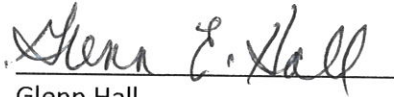
No action was taken at the bid opening meeting by the Town Council. However, the Town Council President asked Chad for the next steps. Chad shared that he will thoroughly review the bid to make sure everything is there, check references, record the listed prices, and put into a bid tabulation, and then will prepare a letter of recommendation that will get presented to the Town Council.

The Town Council President asked Chad to clarify that this received bid was to construct the entire project. Chad said yes, the sidewalk on School Street and Third Street.

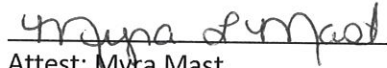
Then an attendee asked the question, "This will go all the way to Catholic Street, correct?" The Town Council President responded, "Yes."

No other questions were asked by attendees.

The Town Council President proceeded with the other agenda items.

A handwritten signature in cursive script, reading "Glenn E. Hall", written over a horizontal line.

Glenn Hall
Town Council President

A handwritten signature in cursive script, reading "Myra Mast", written over a horizontal line.

Attest: Myra Mast
Clerk-Treasurer